



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk



Chairman: Cllr Richard Herbert
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson

MINUTES OF THE MEETING OF THE PERSONNEL SUB-COMMITTEE HELD ON TUESDAY 14TH JULY 2015 AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Carole Mulroney (Chairman), Fr. Clive Hillman and Richard Herbert
In attendance: Paul Beckerson (Town Clerk)

The meeting opened at 7.03pm

1. ELECTION OF CHAIRMAN

Cllr Carole Mulroney was elected Chairman. Proposed Cllr Richard Herbert; seconded Cllr Fr. Clive Hillman.

2. ELECTION OF VICE CHAIRMAN

Cllr Ron Owen was elected Vice Chairman. Proposed Cllr Richard Herbert; seconded Cllr Carole Mulroney.

3. APOLOGIES FOR ABSENCE

Cllrs: Donald Fraser, Ron Owen and Jane Ward

4. DECLARATION OF MEMBERS' INTERESTS

There were none.

5. MINUTES OF PREVIOUS MEETING

The minutes of the meeting of 7th April 2015 were agreed as a correct record and signed by the Chairman.

6. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960 RESOLVED; That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs. 3(d) and 24(a) - (staffing)

Start of confidential business

The following items were considered in accordance with SO 13(c)

7. REQUEST BY STAFF MEMBER TO BE RE-GRADED (Confidential Appendix 1)

The Sub-Committee **RECOMMENDED** that P&RC agree the re-grading and adjusted the scale point range to SCP 23 to SCP 26 with immediate effect.

8. TO CONSIDER A SALARY INCREASE FOR A MEMBER OF STAFF – Report 2535/PB (Confidential Appendix 2)

The Sub-Committee **RECOMMENDED** that P&RC increase the hourly rate from £3.00 to £4.50 with immediate effect.

End of confidential business

The meeting closed at 7.25pm