



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
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Chairman: Cllr Jane Ward  
 Vice Chairman: Valerie Morgan  
 Town Clerk: Helen Symmons

## Payments List 16<sup>th</sup> Dec 2017- 23<sup>rd</sup> Feb 2018 Report 2684/ Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		<b>Expenditure - Cheques</b>	
102387	£15.57	SSE	Electricity – Strand Wharf
102388	£150.54	Essex Supplies (UK) Ltd	Cleaning materials
102389	£3500.00	Southend BC	Rent at LCC
102390	£33.00	Miskos Ltd	Set up new franking machine
102391		Cancelled issued in error	
102392	£54.60	Acumen Wages Service	Payroll processing
102393	£126.00	Miskos Ltd	Spam filtering and server monitoring
102394	£2920.82	Southend Borough Council	By-Election charges Leigh Road Ward
102395	£4332.00	Premier Civil Engineering Ltd	Traffic management Leigh Lights (replacement chq)
102396	£60.00	Allen Bros Electrical (Factors) Ltd	Bulbs and timer for Comm Centre
102397	£50.00	Admirals Court Care Home	Refund allotment plot deposit
102398	£50.00	J Timcke	Refund allotment plot deposit
102399	£295.00	CTA (UK)	Annual membership
102400	£35.18	Viking	Office stationery
102401	£33.00	Miskos Ltd	Set up new email account
102402	£21.47	SSE	Electricity – Strand Wharf
102403	£2,745.00	Aylesford Electrical Cont. Ltd	Part pymt – Leigh Xmas Lights
102404	£840.00	St John Ambulance	Staff cover – First Aid Post, Apr-Sep
102405	£954.00	Linda S Russell Ltd	CLL training fees
102406	£320.00	Matthew Butler	Half term Entertainer fees
102407	£100.00	Brentwood Community Transport	MidAS training – Reginald Wells
102408	£29.29	Recognition Express Essex	Name badges
102409	£100.00	EALC	End of Year Acctg course- E Stratton
102410	£45.00	SAVS	Recruiting Volunteers training-E Dean

102411	£49.31	SSE	Electricity – skate park
102412	£26.87	Greyhound Homer RGT	Distribution of Leigh Lights collection
102413	£72.90	Lorna & Lottie's CIC	Food and drinks at Council meeting
102414	£189.27	Essex Supplies (UK) Ltd	Cleaning materials Comm Centre
102415	£54.60	Acumen Wages Service	Payroll processing charges
102416	£125.00	Tiny Tales Storytellers	Easter events entertainment
102417	£100.00	Brentwood Community Transport	Deposit for MIDAS course for 2 volunteers
102418	£126.00	Miskos Ltd	Server monitoring and spam filtering
102419	£24.00	AC Marquez-Leaman	Refund room hire
102420	£25.00	Mr M McGurk	Allotment plot deposit refund
102421	£174.40	Essex County Council	DBS check fees
102422	£500.00	Leigh Art Trail	Grant Award - replacement chq 102321 lost
102423	£291.60	SLCC Enterprises Ltd	Practitioners Conference fee
102424	£714.00	Crown Services Organisations Ltd	Service of the flag pole at Strand Wharf
102425	£22.75	SSE	Electricity Strand Wharf
102426	£32.00	SEEOG	Entertainer costs at Children's Events
102427	£140.00	Cash	Top up Petty Cash
102428	£41.07	Helen Symmons	Travel expenses
102429	£198.00	Miskos Ltd	IT Audit
102430	£10.00	Wyvern Community Transport	Minibus hire deposit
102431	£44.10	Fulton Paper	Paper
102432	£825.60	Quantum Services	Lift repair
Bk Trs	£150.00	FP Teleset	Top up postage
Bk Trs	£232.00	The Arts Ministry	Ticket sales half term event
Bk Trs	£110.00	FP Teleset	Top up postage
Bk Trs	£20000.00	Payroll	To cover December payroll
Bk Trs	£19000.00	Payroll	To cover January payroll
Bk Trs	£22000.00	Payroll	To cover February payroll
		<b>Expenditure – Imprest Items</b>	
	£19.99	B & Q	Community Centre attic key safe
	£350.60	Sarah Moore	Christmas lunch CT
	£184.94	Sarah Moore	Christmas lunch CT

	£64.43	CNM Online	Baby changing table safety strap
	£40.08	Dulux Decorator Centre	Paint & sandpaper for Comm Centre
	£25.00	Money Claim Online	Fee for claim re Comm Centre unpaid invoices
	£25.00	Disclosure Scotland	Staff disclosure check fee
	£25.00	Disclosure Scotland	Staff disclosure check fee
	£31.00	Solopress	Leaflets for Nearly New Fair
	£25.00	Disclosure Scotland	Staff disclosure check fee
	£25.00	Disclosure Scotland	Staff disclosure check fee
	£48.90	Decowall London	Frosted window film
	£27.00	Solopress	Easter Event flyers
		<b>Expenditure – Direct Debits</b>	
	£62.32	Global Payments	Card processing fee
	£257.58	Edenred	Childcare vouchers & fees
	£198.00	FP Mailing	Lease of franking machine
	£687.57	SSE	Electricity Comm Centre
	£36.67	The Calls Warehouse	Call charges 477248
	£109.68	Biffa Environmental	Bin collection Comm Centre
	£65.93	Biffa Environmental	Recycling Comm Centre
	£85.67	Biffa Environmental	Bin collection Skate Park
	£425.99	Wave / Anglian Water	Sewerage charges Comm Centre
	£753.52	SSE	Gas Comm Centre
	£769.00	Southend BC	Business rates Comm Centre
	£55.44	GO CARDLESS (Verde Coffee Ltd)	Coffee order costs recovered by LTC
	£61.86	Global Payments	Card processing fee
	£257.58	Edenred Ltd	Staff Childcare vouchers
	£256.46	British Telecom	Line rental and calls 716288
	£33.56	The Calls Warehouse	Call charges 477248
	£109.62	British Telecom	Line rental and call charges 716287
	£571.06	SSE	Electricity Community Centre

	£482.99	British Telecom	Line rental 477248 & 477987
	£88.84	Biffa Environmental	Comm Centre bin collection
	£50.77	Biffa Environmental	Comm Centre recycling collection
	£85.67	Biffa Environmental	Skate Park bin collection
	£151.42	DOTS	Photocopying costs
	£73.16	Global Payments	Card processing fee
	£80.39	GO CARDLESS (Verde Coffee Ltd)	Coffee order costs recovered by LTC
	£257.58	Edenred	Childcare vouchers & fees
	£675.54	SSE	Electricity CC