



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
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Chairman: Cllr Caroline Parker  
Vice Chairman: Cllr Paul Lawrence  
Town Clerk: Paul Beckerson

Notice is hereby given that the next meeting of the **Transport and Highways Committee** of the Leigh-on-Sea Town Council will take place on **Wednesday 19<sup>th</sup> June 2013** at Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm**.

## AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. ELECTION OF VICE CHAIRMAN
3. APOLOGIES FOR ABSENCE
4. DECLARATION OF MEMBERS' INTERESTS
5. TO APPROVE THE MINUTES OF THE MEETINGS OF 17<sup>th</sup> April and 8<sup>th</sup> May 2013
6. APPOINTMENT OF WORKING PARTIES  
Membership of Working Parties elected last year is shown below:

<b>Bus Shelters &amp; Street Furniture Working Party</b>	<b>Parking Working Party</b>
Cllr Margaret Cotgrove Cllr Geoff Crawford Cllr Donald Fraser Cllr Carole Mulroney Cllr Caroline Parker Cllr John Wren	Cllr Paul Lawrence Cllr Caroline Parker Cllr John Wren
<b>Rep to Public and Passenger Transport Groups</b>	
Cllr Donald Fraser (Representative) Cllr Caroline Parker (Reserve)	

7. ITEMS FOR DISCUSSION
  - a. Public Transport Report – Report by Cllr Donald Fraser of ECC Parish Transport Meeting held on Thursday 13<sup>th</sup> June 2013
  - b. Welcome to Leigh Sign A127
  - c. Provision of Seat in front of Leigh Railway Station
  - d. Bollards – Paint and Replace where necessary throughout the town. Chairman to report.
8. BUDGET REPORT 2013/14 – Report 2225/TH – 12<sup>th</sup> June 2013 – Appendix 1

Paul Beckerson  
Town Clerk  
13<sup>th</sup> June 2013

**Any member who is unable to attend the meeting should send their apologies before the meeting**

Heading	B/F 2012/13	Income	Expenditure	Spend to Date	Commitment	Balance	% Spent	Due
School Crossing Patrols		0	4,500	0.00		4,500	0.00	
Bus Shelter Cleaning/Maintenance		0	3,000	77.00		2,923	2.57	
New Bus shelters	2,500	0	1,000	0.00		3,500		
Highways Infrastructure	2,500	0	3,900	0.00		6,400	0.00	
Bollards		0	250	0.00		250	0.00	
Staff Costs		0	578	45.21		533	7.83	
Phone box		0	300	0.00		300	0.00	
<b>Total</b>			<b>13,528</b>	<b>122.21</b>		<b>18,406</b>	<b>0.90</b>	