



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.leighonseatowncouncil.gov.uk](http://www.leighonseatowncouncil.gov.uk)

Chairman: Cllr Richard Herbert  
Vice Chairman: Cllr Syrie Cox  
Town Clerk: Paul Beckerson



You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 9<sup>th</sup> July 2014** in Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

## AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS' INTERESTS
3. APOLOGIES FOR ABSENCE
4. PUBLIC QUESTIONS
5. QUESTIONS FROM COUNCILLORS
6. MINUTES OF PREVIOUS MEETING – 11<sup>th</sup> June 2014
7. COMMITTEES  
To receive Minutes of Committees
  - a) Planning & Licensing Committee - To receive minutes of 10<sup>th</sup> and 24<sup>th</sup> June 2014
  - b) Transport & Highways Committee – To receive minutes of 18<sup>th</sup> June 2014
  - c) Leisure, Foreshore & Environment Committee – To receive minutes of 19<sup>th</sup> June 2014
  - d) Finance & General Purposes Committee - To receive minutes of 1<sup>st</sup> July 2014
  - e) Leigh Community Centre Committee – To receive minutes of 2<sup>nd</sup> July 2014
8. TO GIVE AUTHORISATION TO PERSONNEL SUB-COMMITTEE TO APPROVE THE STAFF PAYSACLE INCREMENTAL RISES
9. FINANCIAL REPORT  
To receive report 2373/I&E – (Appendix 1)

Paul Beckerson  
Town Clerk  
3<sup>rd</sup> July 2014

**Any member who is unable to attend the meeting should send their apologies before the meeting.**

DATE OF NEXT MEETING: Wednesday 10<sup>th</sup> September 2014



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## Income and Expenditure 28<sup>th</sup> May to 24<sup>th</sup> June 2014 Report 2373/I&E Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		<b>Expenditure - Cheques</b>	
100981	£17.00	NALC	LCR Subscription
100982	£174.00	Rural Community Council	Membership & Training Event
100983	£127.84	Essex Supplies	Cleaning Materials
100984	£55.00	V Choppen	Reimbursement of cost of Tuning of Grand Piano
100985	£120.00	The Salvation Army	Community Transport Donation for use of Minibuses
100986	£45.66	G Davison	Office Push Button Lock & drill
100987	£657.73	The Sycamore Fund	Chairman's Charity Donation
100988	£150.00	Petty cash	Petty cash
100989	£38.00	David Bundock	Travel re Training Course
100990	£100.00	G Puncher	Tree work at allotments
100991	£16.19	Recognition Express	Two Name Badges
100992	£480.00	Auditing Solutions	Internal Audit
100993	£1141.40	Essex & Suffolk Water	Water Charge all Allotment sites
100994	£160.59	Essex Supplies	Cleaning Materials
100995	£120.00	Chris Gasper	Punch & Judy Maritime Festival
100996	£3255.60	Mr Fencing	Allotment Fence
Bk Trs	£33.50	Elsies Place	Refreshments for EALC meeting
Bk Trs	£693.00	LCA Electrical	Fire Alarm Testing and Associated Repairs
Bk Trs	£352.80	LCA Electrical	Electrical Repairs
Bk Trs	£112.19	Neopost	Franking Machine Ink Cartridge
Bk Trs	£562.00	DOTS	Photocopying

Bk trs	£46.20	Mayfield cleaning	Bus Shelter Cleaning
Bk Trs	£86.64	Acumen Wages Processing	April Salaries Processing and Year End returns
Bk Trs	£44.64	Acumen Wages Processing	May Salaries Processing
Bk Tr	£15,000.00	To Payroll A/C	June Payroll
		<b>Expenditure - Imprest Items</b>	
	£30.18	Amazon	Extension Lead
	£9.99	Amazon	Cable
	£10.95	Terralec	XLR to XLR Balance lead
	£18.48	Amazon	Cable
	£230.00	Leigh Skips	Allotments – Leigh Site
	£1124.47	PC World	Computer, Monitors & Software
	£109.50	Shoecare	Allotment keys for Leigh site
	£14.95	Quantico	Replacement of broken Gazebo Leg
	£72.00	The Cliffs Pavillion	Community Transport Tickets
	£2077.75	Terralec	PA System, Speakers, Compressor etc
	£135.30	CPC	Speaker Cabling and Fittings
		<b>Expenditure - Direct Debits</b>	
	£15.21	E.on	Electricity- Skate Park
	£60.37	Global Payments	CC Card Processing Charges
	£156.63	GOCARDLESS LTD (Verde Coffee)	Elsie's Place Coffee machine rental & coffee beans (cost recovered by LTC)
	£163.80	British Telecom	Internet Line Rental
	£777.00	Southend Borough Council	CC General Rates
	£66.53	Calls Warehouse	CC Telephone Calls
	£131.20	Cory Environmental	CC Bin and Rental Collection
	£775.22	BES	CC Electricity
	£932.30	BES	CC Electricity

#### Income

Allotments Committee	£	822.72
Finance & General Purposes Committee	£	0
Finance & General Purposes Committee - Precept	£	0

Leigh Community Centre Committee	£	4,875.61
Leisure, Foreshore & Environment Committee	£	483.00
Transport & Highways Committee	£	0
Planning Committee	£	0
<b>Total</b>	<b>£</b>	<b>6,180.95</b>