



Leigh-on-Sea Town Council

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Chairman: Cllr. Caroline Parker
Vice Chairman: Cllr. Paul Lawrence
Town Clerk: Paul Beckerson



MINUTES OF THE ALLOTMENTS COMMITTEE HELD ON WEDNESDAY 20th NOVEMBER 2013 AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Paul Lawrence (Chairman), Mark Bromfield, Donald Fraser, Jerry Holden, Pat Holden Caroline Parker and John Wren

Allotment representatives: Alan Ashdown (LA), David Hammond (Orchard), Ashley Hitchcock (MDAS), Ron Bates (MDAS), Anne Scobie (M C)

In attendance: Paul Beckerson (Town Clerk), Barbara Ashdown and Gerald Brazier.

The meeting opened at 7.30pm

26. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all to the meeting and reminded members to be vigilant and ensure that any people on plots not belonging to them should be reported to the Societies. The Committee was made aware that the NALSC magazine 'Allotment and Leisure Gardener' was available in the office if they wished to borrow it. Two gates may become available for use at the allotments.

27. APOLOGIES FOR ABSENCE

None

28. DECLARATION OF MEMBERS' INTERESTS

Cllrs Jerry Holden, Pat Holden and Paul Lawrence each declared a non-pecuniary interest as plot holders on the Manchester Drive site and ordinary members of MDAS. Cllr Mark Bromfield declared a non-pecuniary interest as a plot holder on the Manchester Drive site.

29. APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS

Minutes of the meetings of 18th September 2013 were agreed as a correct record and signed by the Chairman.

30. CHAIRMAN OF ALLOTMENTS REPORT ON ASA's. (Appendix 1 to the agenda)

The Committee **noted** the report and the good progress made in the last few months.

31. PROVISION OF SIGNS TO SERVICE ROAD ON BLENHEIM CHASE

There had been numerous incidents regarding fly tipping along the northern boundary from the service road which was under the control of South Essex Homes (SEH). The Chairman and Vice Chairman have had a meeting with SEH to discuss the possibility of installing bollards at the western end of the road. They have agreed to raise this issue at a management meeting to see if they could fund one, they will contact LTC once the matter had been discussed.

SEH will possibly provide signage to deter fly tipping and were asking permission to install on the allotment fence.

The Committee **RESOLVED** to give permission for the signs to be installed on the allotment fence.

32. LEIGH ALLOTMENTS SITE – DELEGATION TO LA REGARDING PLOT LETTING

It was confirmed that LA would offer a plot to the potential tenant when they visited the site, and that if a half plot was requested and not available the office would be contacted to agree to the split.

It was proposed that there be a moratorium on any new household having more than 1 full size plot. Proposed Cllr Pat Holden seconded Cllr Jerry Holden.

The Committee **RESOLVED** to agree the moratorium.

33. CONFIRMATION THAT PLOTS ARE LET AS SEEN AND ARE NOT REGULATED BY EXACT DIMENSIONS

The Committee **RESOLVED** to confirm that plots were let as seen, this would be stressed when showing the potential tenant the plot and the rental rate will subject to agreement in each case.

34. WRITTEN REPORTS FROM SITE REPRESENTATIVES (Appendix 2 to the agenda)

Marshall Close **noted**.

Leigh Allotments **noted**.

MDAS requested permission to have an extra bonfire, this was **agreed** and that they will let the office know the date when this is decided.

MDAS also requested permission to move the container adjacent to the Anglia Water Building, this was **agreed** subject to confirmation in writing from Anglia Water that they had no objections, that a diagram be provided showing the new position and that SBC confirming this did not contravene the planning permission.

MDAS requested keys for the lockable bollards and the standpipe. It was **agreed** that keys would be provided.

Orchard Report – The Chairman thanked David Hammond for the apples at the last meeting. Cllr Donald Fraser moved a vote of thanks to the Orchard team for all the hard work they had undertaken during the year..

35. BUDGET 2014/15 (Appendix 3 to the agenda)

The Committee **RESOLVED** to agree the budget for consideration by F&GPC.

36. BUDGET – Report 2284/Allot (Appendix 4 to the agenda)

Members **noted** the report.

37. CORRESPONDENCE

There was none.

The meeting closed at 8.52pm