



Leigh-on-Sea Town Council

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Chairman: Cllr. Caroline Parker
Vice Chairman: Cllr. Paul Lawrence
Town Clerk: Paul Beckerson



MINUTES OF THE ALLOTMENTS COMMITTEE HELD ON WEDNESDAY 22nd JANUARY 2014 AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Paul Lawrence (Chairman), Donald Fraser, Jerry Holden, Pat Holden and Caroline Parker.

Allotment representatives: Alan Ashdown (LA), David Hammond (Orchard), Ashley Hitchcock (MDAS), Anne Scobie (M C)

In attendance: Paul Beckerson (Town Clerk), Barbara Ashdown and Gerald and Sheila Brazier.

The meeting opened at 7.33pm

38. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all to the meeting and thanked all societies for the work they had been undertaking on the sites. The Allotment Risk Assessments were being reviewed and he invited the representatives to input into the process. It was emphasised that late reports caused extra work and representatives were reminded it was important to get them into the office the Tuesday the week before the meeting so that they can be included with the agenda.

It was also important to notify the office if the tracks were being closed or the water being turned off.

The Chairman informed the Committee that Cllr Mark Bromfield had resigned from the Committee and thanked him for his input during his tenure.

39. APOLOGIES FOR ABSENCE

None

40. DECLARATION OF MEMBERS' INTERESTS

Cllrs Jerry Holden, Pat Holden and Paul Lawrence each declared a non-pecuniary interest as plot holders on the Manchester Drive site and ordinary members of MDAS.

41. APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS

Minutes of the meetings of 20th November 2013 were agreed as a correct record and signed by the Chairman.

42. DAMAGE TO FENCE OCCASIONED BY A MOTOR VEHICLE IN RANDOLPH CLOSE

The Committee asked the Town Clerk to obtain a quote to insure the fencing and bring it to the next meeting of F&GPC. F&GPC were to be requested to fund the repairs from reserves pending reclamation from the insurance company.

The Insurance Company would be asked to provide written confirmation of the authorisation to undertake the repairs..

43. WRITTEN REPORTS FROM SITE REPRESENTATIVES (Appendix 1 to the agenda)

Marshall Close **noted** with the observation that due to wet conditions the banks of the Brook were stable. There was some trees in the Brook causing a dam effect, this would be investigated to see if they could be removed safely.

Leigh Allotments **noted**.

MDAS were ordering a Grab Lorry to remove rubbish from the northern boundary, this would be funded by LTC.

Orchard Report **noted**.

44. BUDGET – Report 2315/Allot (Appendix 2 to the agenda)

Members **noted** the report.

45. CORRESPONDENCE

There was none.

The meeting closed at 8.10pm