



Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulrone
Vice Chairman: Cllr Helen Robertson
Town Clerk: Paul Beckerson

MINUTES OF A MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL
HELD AT 7.30PM ON TUESDAY 20th SEPTEMBER 2016
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Carole Mulrone (Chairman), Jill Adair, Karen Bowden, Mark Bromfield, Donald Fraser, Declan Mulrone, Valerie Morgan, Caroline Parker (from 7.40 p.m.), Vivien Rosier and Jane Ward

Also in attendance: Helen Symmons (Acting Town Clerk), 3 candidates for co-optation process and 2 members of the public.

Prior to the meeting Gavin Dixon, Leader of King's Church, led Councillors in prayers

The meeting opened at 7.30 pm

57. CHAIRMAN'S OPENING REMARKS

The Chairman thanked Gavin Dixon for prayers and welcomed all to the meeting. The recent Maritime Festival had proved a huge success and congratulations extended to staff. The recent MDAS Allotments Open Day had been attended by the Chairman and a few other Councillors and had been good – with even a mention in The Telegraph. The Chairman had attended Darlington School for their Presentation Awards and had thoroughly enjoyed meeting the children and staff. Permission was given to remove jackets.

58. APOLOGIES FOR ABSENCE

Cllrs: Patrick Fox, Richard Herbert, Fr. Clive Hillman and Helen Robertson

59. DECLARATION OF MEMBERS' INTERESTS

Cllr C Mulrone declared a non-pecuniary interest in matters involving Strand Wharf as a Borough Councillor.

Cllr D Mulrone and Cllr C Mulrone declared a non-pecuniary interest in matters involving Strand Wharf as committee members of the Leigh Society.

Cllr Adair declared a non-pecuniary interest in the co-optation of a new Councillor as she knew one of the candidates.

60. APPROVAL OF MINUTES OF THE MEETING OF 19TH JULY 2016

The minutes of the meeting 19th July were agreed and signed by the Chairman as a true and accurate record.

61. CO-OPTION OF COUNCILLOR BONCHURCH WARD – **Agenda item 5**

The candidates made their presentations in alphabetical order. The candidates were then nominated 'en bloc' and voting commenced.

The new Councillor for Bonchurch Ward was announced as Jill Healey who had received an absolute majority of those present and voting.

Cllr Adair did not take part in the voting.

The Declaration of Acceptance of Office was signed and Cllr Healey joined the meeting.

One of the candidates left the meeting

62. DECLARATION OF NEW MEMBER INTERESTS

None were made

63. PUBLIC REPRESENTATIONS

There were none.

64. QUESTION FROM COUNCILLORS

There were none

COMMITTEES

65. COMMITTEES – **Agenda item 9**

- a) Cllr Fraser presented the minutes which were **NOTED** by Council. There were no recommendations. It was queried as to why the Committee had voted no objection to The Grand application when all the items raised could be considered objections. The Committee voted unanimously that they had no objection with the items raised as concerns. It will now be up to Southend Borough Council to interpret the concerns.
- b) Cllr C Mulrone presented the minutes which were **NOTED** by Council. Cllr Fraser wished his protest at the resolution made by the Committee regarding memorial plaques on Strand Wharf to be recorded. The Council **RESOLVED** to complete the lease on Strand Wharf when appropriate.
- c) Cllr Morgan presented the minutes which were **NOTED** by Council. There were no recommendations.
- d) Cllr C Ward presented the minutes which were **NOTED** by Council. The Council **RESOLVED** to approve the expenditure in Report 2610. The Acting Town Clerk was requested to clarify minute 27 with regard to the Intern position prior to the minutes being accepted by the Committee.

DECISION ITEMS

66. CO-OPTION OF MEMBERS TO LEISURE DEVELOPMENT SUB-COMMITTEE – **Agenda item 10**

Background information regarding the proposed co-opted members was provided and it was noted that the gentlemen had volunteered to assist with the development idea following an article in the Leigh Town Council magazine. All have been provided with the relevant guidance with regard to Declaration of Interests.

The Council **RESOLVED** to co-opt Pete Horrocks, Steve Hodder and David Watson to the Leisure Development Sub-Committee.

67. SUBMISSION OF APPLICATION FOR THE LOCAL COUNCIL AWARD SCHEME FOUNDATION LEVEL – **Agenda Item 11**

The Council **RESOLVED** that it holds, publishes and has available all the documentation as follows:

- Standing Orders and Financial Regulations
- Code of Conduct and a link to Councillor's Register of Interests
- Publication Scheme
- Last Annual Return
- Transparent information about Council payments
- Calendar of all meetings including the Annual Meeting of Electors
- Minutes for at least one year of Full Council meetings and all Committee and Sub-Committee meetings
- Current Agendas
- Budget and Precept information for the current or next financial year
- Complaints procedure
- Council contact details and Councillor information in line with the Transparency Code
- Action plan for the current year
- Evidence of consulting the community
- Publicity advertising Council activities
- Evidence of participating in Town and Country planning
- Risk Management Scheme
- Register of Assets
- Contracts for all members of staff
- Up-to-date insurance policies that mitigate risks to public money
- Disciplinary and grievance procedures
- Policy for training new staff and Councillors
- Record of all training undertaken by staff and Councillors in the last year
- A Clerk who has achieved 12 CPD points in the last year

FOR NOTING

68. TOWN CLERK'S REPORT

The Council **NOTED** the report and the Acting Town Clerk added that planning hyperlinks and agenda bookmarks would be added to Council and Committee agendas in the future.

69. ACTION PLANS

The Council **NOTED** that an overview plan will be presented at the December meeting.

70. EALC VISIT 15TH NOVEMBER

The Council **NOTED** the visit and Councillors were requested to put the earlier start time of 6.45 p.m. in their diaries.

71. REGALIA

The Council **NOTED** the item and requested that a letter of thanks be sent to Hatton Jewellers.

The meeting closed at 8.10pm