



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

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Members are summoned to attend a meeting of
Leigh on Sea Town Council
at Leigh-on-Sea Community Centre, 71-73 Elm Road, SS9 1SP
to be held on
Tuesday 26 March 2024 at 7.30pm
for the purpose of transacting the following business

Councillor B Arscott
Chairman
20 March 2024

Chairman: Councillor B Arscott
Vice Chairman: Councillor S McCurdy

Councillor M Agdeve
Councillor O Cartey
Councillor P Gilson
Councillor J Lloyd
Councillor J Suttling

Councillor R Arscott
Councillor M Flewitt
Councillor A Hart
Councillor C Mulroney
Councillor C Watt

Councillor Dr D Bowry
Councillor J Garston
Councillor C Lambert
Councillor Dr A Robinson

COUNCIL AGENDA

1) Apologies For Absence

To receive and approve apologies and reasons for absence.

2) Declaration Of Members' Interests

Declaration of any disclosable pecuniary interests, other registerable and non-registerable interests relating to items on the Agenda in accordance with the Code of Conduct.

Members must not participate in any discussion on the matter in which they have declared a disclosable pecuniary interest or other registerable interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

3) Public Participation

In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, ask questions and give evidence in respect of any item on the agenda. At the close of this item members of the public will no longer be permitted to address the Council.

4) Minutes of last meetings

To agree the Minutes of the previous Council meetings:

- a) 31 July 2023
- b) 10 August 2023
- c) 16 January 2024
- d) 21 February 2024

5) Appointment of Proper Officer and Responsible Finance Officer

In accordance with the Local Government Act 1972, to consider the appointment of the Proper Officer and Responsible Finance Officer.

6) Southend City Councillors' Reports (for information only)

To receive brief reports from Southend City Councillors representing Leigh Town Council areas.

7) Financial Matters

To receive a verbal report from Councillor Arscott, Chairman of the Finance and Governance Committee.

8) Planning Applications

To consider any current planning applications.
Councillor Garston, Chairman of the Planning, Highways and Licensing Committee to provide any relevant information.

9) Committee and Working Party Meetings

To note the following meetings have been held:

- a) Staffing Committee 15 March 2024
- b) Project Development Group 14 March 2024

10) Reports from Representatives from Outside Bodies

To receive reports from Members as representatives on Outside Bodies.

11) Standing Orders

To review the Town Council's current Standing Orders.

12) Date of the next meeting

Date to be agreed for the Annual Council Meeting – suggested date of Tuesday 21 May 2024.

13) Exclusion of the Press & Public

To resolve to exclude the Press and Public from the remainder of the meeting in accordance with the Public Bodies (Admissions to Meeting) Act 1960 as the following item contains confidential information.

14) Staffing Matters

To receive a verbal report from Councillor McCurdy, Chairman of the Staffing Committee.