



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

council@leighonseatowncouncil.gov.uk | www.leighonseatowncouncil.gov.uk

Chair: Councillor Bernard Arscott | **Vice Chair:** Councillor Sandra McCurdy



Members are hereby summoned to attend a meeting of
Leigh-on-Sea Town Council
to be held on
Tuesday 25 June 2024 at 7.30pm
at Leigh-on-Sea Community Centre, 71-73 Elm Road, SS9 1SP
for the purpose of transacting the following business

Councillor B Arscott
Proper Officer
19 June 2024

Chair: Councillor B Arscott
Vice Chair: Councillor S McCurdy

Councillor M Agdeve
Councillor O Cartey
Councillor A Hart
Councillor C Mulroney
Councillor C Watt

Councillor R Arscott
Councillor J Garston
Councillor C Lambert
Councillor Dr A Robinson

Councillor Dr D Bowry
Councillor P Gilson
Councillor J Lloyd
Councillor J Suttling

COUNCIL AGENDA

1. Apologies for Absence

To receive and approve apologies and reasons for absence.

2. Declaration Of Members' Interests

Declaration of any disclosable pecuniary interests, other registerable and non-registerable interests relating to items on the Agenda in accordance with the Code of Conduct.

Members must not participate in any discussion on the matter in which they have declared a disclosable pecuniary interest or other registerable interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

3. Public Participation

In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, ask questions and give evidence in respect of any item on the agenda.

At the close of this item members of the public will no longer be permitted to address the Council.

4. Confirmation of Minutes

To agree the minutes of the Council meeting held on 21 May 2024 as a true and accurate account of the proceedings of the meeting.

5. Code of Conduct

To review the Town Council's current Code of Conduct.

6. Southend City Councillors' Reports (for information only)

To receive brief reports from Southend City Councillors representing Leigh Town Council areas.

7. Committee Vacancies

To consider appointment to the following Committees to fill the current vacancies:

- a. Community and Culture Committee – 1 vacancy due to the resignation of Councillor Lambert from the Committee.

- b. Planning, Licensing and Highways Committee – 3 vacancies
- 8. Committee and Working Party Meetings**
To note the following meeting has been held:
- a. Community and Culture Committee meeting 11 June 2024
- 9. Events Working Party**
Further to a meeting of the Community and Culture Committee held on 11 June 2024, to consider the membership of the Events Working Party.
- 10. Appointment of representatives to Outside Bodies**
Further to Council Minute 178, 21 May 2024, to consider appointment to the following outside bodies:
- | | | |
|----|---|--|
| a. | Leigh Partnership Group | |
| b. | Leigh Port Partnership | When invited to attend by the Board |
| | Local Community Police Meeting | All Councillors can attend but useful to have one committed representative for Council |
| c. | Public & Passenger Transport Group | An Essex County Council group for bus services |
| d. | SAVS | The Council is a member of SAVS.
Three representatives attend the AGM and appropriate networking events
Plus a reserve |
| e. | Southend Airport Consultative Committee | |
| f. | Southend Standards Committee | Two representatives |
- Representatives will be required to report back to Council or appropriate Committee following meetings attended.
- 11. Bank Mandate**
To review the Town Council's current bank mandate.
- 12. Insurance**
Further to Council Minute ref 182, 21 May 2024, to confirm the Council's arrangements for insurance cover as provided.
- 13. Subscriptions to other bodies**
Further to Council Minute 183, 21 May 2024, to review the Council's subscriptions to other bodies.
- 14. Annual Governance and Accountability Return 2023-24 (AGAR)**
To consider the following:
- a. Annual Governance Statement 2023-24 (Section 1 of the AGAR)
- b. Accounting Statements (Section 2 of the AGAR))
- To note the public inspection dates have been set for 1 July 2024 to 12 August 2024 and the notice dated 26 June 2024 will be put in place to this effect.
- 15. Exclusion of the Press & Public**
To resolve to exclude the Press and Public from the remainder of the meeting in accordance with the Public Bodies (Admissions to Meeting) Act 1960 as the following item contains confidential information.
- 16. Staffing Matters**
To receive a verbal report from Councillor McCurdy, Chair of the Staffing Committee.
- 17. IT Provision**
To receive a report on future IT provision for the Council

The next Meeting is on:
Tuesday 17th September 2024
at 7.30pm
at Leigh Community Centre