



71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288 council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk

> Chairman: Cllr Carole Mulroney Vice Chairman: Cllr Helen Robertson Town Clerk: Paul Beckerson

Notice is hereby given that an **EXTRAORDINARY** meeting of the **POLICY AND RESOURCES COMMITTEE** of the Leigh-on-Sea Town Council will take place on **Tuesday 29th November 2016** at the Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at 7.30pm.

AGENDA

- 1. CHAIRMAN'S OPENING REMARKS
- 2. APOLOGIES FOR ABSENCE
- 3. DECLARATION OF MEMBERS' INTERESTS
- 4. APPROVAL OF THE <u>MINUTES OF THE MEETING OF 1st NOVEMBER 2016</u> (Page 2)
- 5. PUBLIC REPRESENTATIONS
- 6. TO APPOINT A LTC REPRESENTATIVE TO THE NORTH THAMES LOCAL FISHERMAN'S ACTION GROUP **DECISION ITEM**

The Committee is **requested** to appoint a representative to the group and recommend same to Council.

RESOURCES

 GRANT AID APPLICATION – (Appendix 5 to the Policy and Resources agenda 1st November 2016) (Further information circulated 22nd November 2016) DECISION ITEM

The Committee is requested to determine Application 3 in the sum of £500 requested.

8. BUDGET REPORT 2630A/PB (Appendix 1) – DECISION ITEM (Page 5)

The Committee is requested to consider the recommendations set out in the report.

9. COUNCIL BUDGET 2017/18 (Appendix 2) - DECISION ITEM (Page 8)

The Committee is requested to consider and **RECOMMEND** the Council Budget for 2017/18 to Council as set out in Appendix 2.

nabl

Paul Beckerson Town Clerk 24th November 2016

Please Note: Any member who is unable to attend the meeting should send their apologies before the meeting.

Page 1 of 25





71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288 council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk

> Chairman: Cllr Carole Mulroney Vice Chairman: Cllr Helen Robertson Town Clerk: Paul Beckerson

MINUTES OF A MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD ON TUESDAY 1st NOVEMBER 2016 AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Jane Ward (Chairman), Donald Fraser, Richard Herbert, Carole Mulroney, Declan Mulroney, Ron Owen, Valerie Morgan, Caroline Parker (until Min 55) and Helen Robertson

In Attendance: Paul Beckerson (Town Clerk)

The meeting opened at 7.30pm

41. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all to the meeting.

42. APOLOGIES FOR ABSENCE

There were none.

43. DECLARATION OF MEMBERS' INTERESTS

There were none.

44. APPROVAL OF THE MINUTES

The minutes of the meeting 6th September 2016 were **AGREED** and signed by the Chairman.

45. MINUTES OF THE PERSONNEL SUB-COMMITTEE 19th OCTOBER 2106 (Appendix 1 to the agenda)

The minutes of the meeting 19th October 2016 were presented to the meeting and **noted**.

46. PUBLIC REPRESENTATIONS

There were none

POLICY

47. TOWN CLERK'S ATTENDANCE AT THE SLCC NATIONAL CONFERENCE – REPORT 2623/PB (Appendix 2 to the agenda)

The Committee **noted** the report and requested that in future an executive summary be provided giving an overview of the knowledge that benefited the Council.

48. LTC STATEMENT OF INTENT OF COMMUNITY ENGAGEMENT – REPORT 2620/PB (Appendix 3 to the agenda)

The Committee **deferred** the item to the Chairman, Cllr Carole Mulroney and the Town Clerk to review and bring back to the Committee for further consideration. (Proposed Cllr Carole Mulroney, seconded Cllr Jane Ward)

REFERENCES FROM P&R GROUPS AND OTHER COMMITTEES

49. POLICY AND RESOURCES PDG 26th SEPTEMBER 2016 (Appendix 4 to the agenda)

The Committee **RESOLVED** to take no further action on the Volunteer Programme at this time and to leave the appointment of a Co-Ordinator in abeyance.

RESOURCES

50. GRANT AID APPLICATIONS (Appendix 5 to the agenda)

The Committee **deferred** consideration of the applications pending further information as follows:

Application 1: Supply a set of accounts Application 2: Supply a set of accounts Application 3: An explanation as to why the legacy monies cannot be used to purchase the boats.

The Committee asked that any recipient of a grant be asked to acknowledge it in any publicity appertaining to it.

51. INTERNAL AUDITORS INTERIM REPORT 2016/17 (Appendix 6 to the agenda)

The Committee **noted** the report and wish to pass its thanks on to the Finance Team for their input into achieving such a good report.

52. EXTERNAL AUDITORS' CERTIFICATE (Appendix 7 to the agenda)

The Committee **RECOMMENDED** the Certificate to Council for noting, the comments regarding the asset value were noted and after advice from the internal auditor it is intended to confirm the value as stated in the return.

53. COMMITTEE AND COUNCIL BUDGETS 2016/17 (Appendix 8 and 9 to the agenda)

The Committee **NOTED** the reports.

54. TO NOTE INCOME AND APPROVE EXPENDITURE SINCE THE LAST MEETING – REPORT 2625/I&E (Appendix 10 to the agenda)

The Committee **NOTED** the income.

The Committee **RESOLVED** to **RECOMMEND** the expenditure to Council. (Proposed Cllr Carole Mulroney, seconded Cllr Richard Herbert)

55. POLICY AND RESOUCES COMMITTEE BUDGET 2017/18 (Appendix 11 to the agenda)

Cllr Caroline Parker left the meeting

The Committee **RESOLVED** to agree the budget as set out in the report (Proposed Cllr Richard Herbert, seconded Cllr Helen Robertson)

56. BANK ACCOUNT BALANCES

The Committee **NOTED** the balances.

CONFIDENTIAL MATTERS

57. MOTION TO EXCLUDE PUBLIC AND PRESS - The Public Bodies (Admission to Meetings) Act 1960

The Committee **RESOLVED** that in view of the confidential nature of the business to be transacted, the public and press be excluded and instructed to withdraw (SO 3(d) - staffing)

Start of Confidential Business

58. STAFFING MATTERS (Minute 15 Personnel Sub-Committee 19th October 2016)

The Committee **RESOLVED** to agree the recommendations as set out in the minute. (Proposed Cllr Carole Mulroney, seconded Cllr Helen Robertson)

Close of Confidential Business

The meeting closed at 8.34 pm



71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288 council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk



Chairman: Cllr Carole Mulroney Vice Chairman: Cllr Helen Robertson Town Clerk: Paul Beckerson

REPORT 2630A/PB

Budget Report to Policy & Resources 29th November 2016

Community Facilities Committee Budget 9th November 2016

A number of points were raised at the CFC meeting on 9th November 2016 and that are now the subject of **recommendations** to Policy and Resources:

CFC added a budget head in the LCC Other Income Budget of £1,500 this is was made up of two different streams of income in 2015/16

- 1. Recovery of Lorna and Lottie's Coffee Machine Costs
- 2. Cards for Good Causes Donation

As the Coffee Machine Costs are a recovery for money paid to Verde Coffee by direct debit it is proposed that a corresponding entry to cover the expenditure be put against the Catering Expenditure Budget for 2017/18 it is calculated that this element of the Budget will be in the region of £700.

RECOMMENDED that an entry of £700 be entered against the LCC Catering Expenditure Budget to cover the payments

A discussion took place regarding any ongoing Website costs for hosting. Phuse have confirmed that the hosting charge is £200 per annum for both websites so there will need to be a budget entry of £100 in the LCC Website Expenditure budget and £100 in the Policy and Resources Council Website Expenditure Budget (The first year was covered in the initial payment of £2,372.61 in 2015/16).

RECOMMENDED that an expenditure budget entry of £100 be put against the LCC Website Expenditure Budget and £100 against the Policy and Resources Council Website Expenditure Budget

LCC Communications Expenditure Budget was £1,700. Having recalculated the predicted expenditure from the latest outturn which is £1,857 it would be prudent to increase to £1,900.

RECOMMENDED that the LCC Communications Budget be increased from £1,700 to £1,900

The LCC External Maintenance Budget has been increased to £28,000 from £6,500 by CFC this is made up of £3,000 from the Highways Bus Shelter Budget (LTC are no longer responsible for the Bus Shelters) and £18,500 from the General Reserve surplus accrued in 2015/16 (see later in the report for a breakdown of variances in the 2015/16 budget), the LCC Income Budget was £18,134 over budget in 2015/16.

An annual comparison LCC Income and Expenditure is set out in Appendix 1 of the report (accounting period August to July).

Other Variables that will impact on the precept

The present budget pack allows for a £7,000 Local Council Tax Support Grant (£14,220 in 2015/16), this is an estimate and SBC have been asked to give their best estimate as soon as this is available. The actual figure will not be known until the Local Government Revenue support Grant Levels are announced in December 2016. There is a possibility it could be reduced to zero if this is the case it would give a Council Tax Band D rise of £1.26 over 2015/16 or a 2.78% rise (this assumes that the current Tax Base figure of 8645.94 remains the same).

Extraordinary Policy and Resources Committee 29th November 2016 – Report 2630A/PB – Appendix 1 In reality the Council Tax Base figure is likely to increase, in 2015/16 it was increased by 203.03 for the year 2016/17 mainly due to new builds in the Town Council area this reduces the amount of Council Tax per household.

OTHER OPTIONS	
REASON FOR RECOMMENDATION	To agree a budget and recommend to Council
CORPORATE IMPLICATIONS Contribution to Council's Aims and Objectives as set out in Leigh-on-Sea Town Council's Core Strategy	Provide high standard, value for money services to help meet the needs and wishes of the community; To promote the provision of accessible social,
	recreational, educational and cultural facilities within the town for the benefit of the community and visitors.
FINANCIAL IMPLICATIONS FUNDING SOURCE	Maintain a balanced budget at a reasonable cost to precept while providing effective and efficient services
TIMESCALE	January 2017
PEOPLE IMPLICATIONS	No additional
DELEGATION ARRANGEMENTS	None
RISK ASSESSMENT	Low

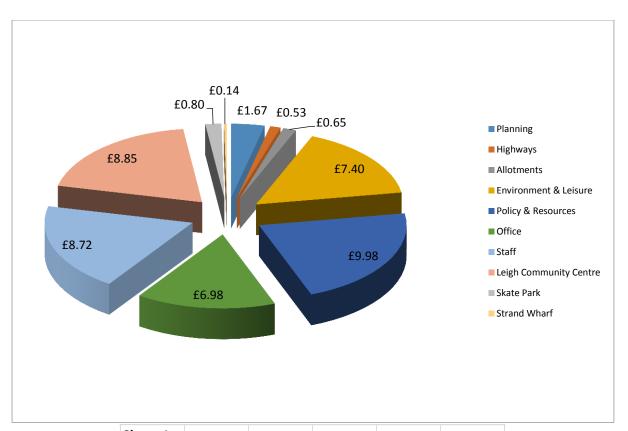
1st August 2012 - 31st July	v 2016									
	• • •									
Income	2012/13	2013/14	2014/15	2015/16	2016/17	2015/16	2016/17	2017/18	2018/19	
Hiring	£41,725.43	£77,938.02	£96,967.90	£ 113,762.45	£119,450.00	£113,762.45	£ 119,450.57	5% £ 125,423.10	5% £ 131,694.26	5
Other Income	£291.76	£1,475.04	£4,515.74	£ 1,627.57	£ 1,600.00	1115,702.45	1113,430.37	5/6 1 125,423.10	5/0 1 151,054.20	
Fundraising	£3,017.55	£2,235.99	£1,984.79	£ 1,155.07	£ 1,600.00					
Grants	13,017.35	£4,558.00	11,504.75	1,155.07	1 1,000.00					
LTC Use Grant	£18,333.32	£23,499.96	£23,999.97	£ 25,000.00	£ 25,666.00					
LTC Office Rent	10,555.52	123,433.30	123,333.37	£ 1,960.00	£ 3,500.00					
				1,500.00	1 3,300.00					
Total Income	£63,368.06	£109,707.01	£127,468.40	£ 143,505.09	£151,816.00					
		73.13%	16.19%	12.58%	5.79%		Hir	ing		
Expenditure					_	£120,000.00				
Rent				£ 1,960.00	£ 3,500.00	£100,000.00				
Insurance	£4,795.43	£0.00	£5,404.68	£ 2,746.49	£ 2,800.00	1100,000.00				
Business Rates	£7,444.97	£7,681.50	£7,830.00	£ 7,944.00	£ 8,000.00	£80,000.00				
Water Rates	£1,123.16	£1,696.20	£1,387.43	£ 1,960.65	£ 1,500.00					
Gas	£7,372.75	£5,386.83	£5,657.85	£ 4,156.62	£ 5,000.00	£60,000.00				
Electricity	£5,043.36	£7,221.86	£8,685.59	£ 9,605.91	£ 10,000.00	£40,000.00				
Telecoms	£1,902.67	£1,110.84	£1,779.65	£ 2,131.30	£ 1,900.00	±40,000.00				
Catering	£948.87	£2,926.14	£2,211.26	£ 1,149.62	£ 1,600.00	£20,000.00				
Cleaning	£3,838.67	£4,348.93	£6,042.58 §	£ 6,071.87	£ 6,100.00					
Health and Safety	£428.46	£130.40	£1,778.75	£ 311.34	£ 700.00	£0.00				
Sundries	£72.64	£166.99	£392.70	£ 360.88	£ 350.00	201	2013/14	2014/15	2015/16	
External Building Maintenance	£630.00	£13,479.35 *	£1,126.85	£ 1,566.25	£ 700.00					
Internal Building Maintenance	£14,818.31 **	£6,113.37	£9,173.05§	£ 7,888.86	£ 8,000.00	£1 on the precept rais	es £8,667 (on the curre	ent tax base 8646)		
Advertising	£917.00	£0.00	£1,577.02	£ 1,593.19	£ 1,800.00					
Security	£2,155.86	£1,309.15	£891.06	£ 840.36	£ 900.00					
Card Processing Charges	£141.34	£607.67	£853.30	£ 726.90	£ 800.00	** High Lift Maintena	nce Costs			
IT Infrastructure & Licences	£2,317.94	£468.60	£246.79	£ 791.18	£ 850.00	* Refurbishment of Fa	açade included			
Licences	£2,155.50	£446.58	£508.64	£ 2,438.99	£ 1,619.00 †	§ Amount of VAT clair	mable reduced			
Staff Training	£220.00	£426.00	£0.00	£ -	£ -	+ PRS Lower renegotia	ated rate			
Friends Funds Purchases	£3,927.89	£170.49	£1,768.94	£ -	£ -					
Website				£ 2,372.61	£ 100.00					
Tools	£804.15	£99.99		£ 43.20	£ 50.00					
Furniture / Fixtures & Fittings	£4,446.94	£1,329.51	£2,543.12	£ 4,005.36	£ 1,000.00	De	eficit Less Setı	up/Capital Cost	S	
Infrastructure Costs	£24,640.69	£6,284.03	£1,653.15	£ 2,929.66	£ 1,000.00	£				
Events at LCC				£ 1,080.75	£ 1,000.00		2/13 2013/14 2014/1	5 2015/16		
Salaries	£67,433.76	£94,593.44	£108,796.66	£ 118,175.34	£130,200.00	-£10,000.00				
Less Existing Wages	-£15,530.96	-£17,644.42	-£15,357.72	-£ 13,014.87	-£ 14,000.00					
Total Expenditure	£ 142,049.40	£138,353.45	£ 154,951.35	£ 169,836.46	£175,469.00	-£20,000.00				
		-2.60%	12.00%	9.61%	3.32%	-£30,000.00			s Setup/Capital	
Surplus / Deficit	-£ 78,681.34	-£ 28,646.44	-£ 27,482.95	-£ 26,331.37	-£ 23,653.00			Costs		
						-£40,000.00				
	2012/13	2013/14	2014/15	2015/16	2016/17	-£50,000.00				
Deficit Less Setup/Capital Costs		-£ 22,362.41	-£ 25,829.80	-£ 23,401.71	-£ 22,653.00	130,000.00				
cupital costs	_ 0.,0-10.00	,002.71	0,020.00	0, 101.71		-£60,000.00				
			al Year August			100,000.00				

Budget Pack 2017/18

Policy and Resources 22-11-16

1st Draft

	Council Bu																	
NOTE: AS T	HIS BUDGE	ET IS INCO	OMPLETE A	NDI	S A DRAF	т, N	U CONCLU	SIO	NS SHOUL	D E	BE DRAWN	I FR	OMIT					
Anticipated	dracanuac	at 21 Mar	ch	201	5/16	201	5/16	201	.6/17	20	16/17	201	17/18					
Anticipated	leseives			-	dget		ual		dget		ojected		dget					
General Re	CONVOC			£	82,847	£	82,847	£	76,161		109,607	£	-					
Planning Re				£	2,000	£	2,000	£	2,000	£	2,000	£	2,000			From atta	ched sheet 2	
Capital Res				-	117,195	£	117,195	£	87,357		125,487		125,487			Tiomatta		
Add	erves			£	202,042	Ē	202,042	£	165,518	_	237,094	-	123,407	£	237,094			
draft budge	et income	from com	mittees	-		-		-	100,010	-				-				
Planning										£	-	£	-			From atta	ched sheet 2	
Highways						£	300	£	300	£	300	£	300				ched sheet 3	
Allotments	;			£	12,875	£	10,812		11,713	£		£	11,011				ched sheet 4	
Invironme		re		£	8,890	£	9,131		7,652	£	9,069	£	7,450				ched sheet 5	
Policy & Re		e i		-	0,050	-	5)151	-	7,002	£	3,230	£	2,200				ched sheet 6	
Office										-	2,200	£	- 2,200				ched sheet 7	
Staff												£	-				ched sheet 8	
Strand What	arf Income											£	-				ched sheet 10	
eigh Comr			ncome	£	121,000	£	139,386	£	131,600	£	148,500	£	155,300				ched sheet 9	
Committee				£	142,765	£	159,630	£	151,265	-	172,245		,- ,-	£	176,261			
Deduct				-	,		,		,		,	-		_	.,			
draft budge	et expendi	ture from	committe	es														
Neighbourl				£	2,000	£	2,000	£	2,000	£	2,000	£	2,000			From atta	ched sheet 2	
Planning	,			£	7,531		12,426		15,318	£	,	£	15,800				ched sheet 2	
Highways				£	8,460		2,135		8,300		,	£	5,300				ched sheet 3	
Allotments	;			£	18,789		14,899		17,537	£		£	17,123				ched sheet 4	
Invironme		re		£	75,615	£	47,895		72,505		74,170	£	77,321				ched sheet 5	
Strand What				£	67,195		67,195		,		, -	£	-			Project co	mpleted 2016	/17
Major Proje	ect Fund			£	50,000	£	50,000	£	87,357	£	125,487	£	125,487				ital reserves	
Policy & Re				£	85,621		19,649	£	94,250	£		£	96,500				ched sheet 6	
Office				£	57,000	£	54,527		58,100	£	,	£	65,950			From atta	ched sheet 7	
Staff				£	86,490	£	80,564		80,019	£	,	£	82,400				ched sheet 8	
eigh Comr	munity Cer	ntre		£	,	£	182,074	£	206,246		206,750	£	238,900				ched sheet 9	
Skate Park	,				,	£	5,890		8,471	£	7,950	£	7,550				ched sheet 10	
Strand Wha	arf						-,	£	2,450	£	1,510	£	1,300				ched sheet 10	
								-	2, 100	-	1,010	-	2,500					
Committee	Total			£	656,665	£	539,255	£	652,553	£	650,040			£	735,631			
Deduct				-			,		,						,			
Planned re:	serve at 31	L March*		£	70,000	£	70,000	£	70,000	£	70,000			£	80,000			
Nett shortf			ed	-£	381,858		247,584				310,701			-£	402,276			
ess LCTS G	1			-£	19,750		19,750		14,220		,			-£		Estimated	SBC to inform	1
				-£	362,108	-£	227,834	-£	391,550	-£		Ì		-£	395,276		395,292	
*£80,000 is	the Town	Clerk's re	commende	ed re	eserve lev	vel												
he Paddlir	ng Pool, be	eing a don	ation for t	his r	ourpose, i	s rir	ng fenced a	and	will have	no	impact							
on the pred	cept	0.2.01					0			-								
Proposed in		ecrease ir	budget						5.35			%						
Proposed B									45.72								Divisible by 9	
									45.72					Ban	d D 2017/	18	5.08	
An increase	e of	£0.45							0.99			%			d D 2016/		£45.27	
	-								2.35									
Tax Base 20)16/17 864	5.94																
An increase																	<u> </u>	
				-														



Sheet 1					
Anticipate	ed undersp	ends by Co	ommittees		£
Planning					0
Communi	ty Centre				0
Strand Wh	harf				0
Highways					0
Allotment	s				0
Environm	ent & Leisu	ire			0
Policy & R	esources				
Office					0
Staff					0
Total					0
Anticipate	ed general	reserve fro	om Budget	report	109,607
General R	eserves ca	rried forwa	ard		109,607

Sheet 2														
Planning Budget	_			_								-		
Heading		tual 15/16	Earmarked Reserves B/I 2015/16		udget)16/17		al to 2016/17	Rer	ance maining L6/17		ojected 16/17	Bu	oposed dget 17/18	Budget % Increase
INCOME						21	/11/2016							
												£	-	
Total	£	-	£-	£	-	£	-	£	-	£	-	£	-	
EXPENDITURE														
Staff costs	£	12,009.44	£ ·	£	14,818.00	£	5,396.89	£	9,421.11	f	12,800.00) £	15,300.0	0 3%
Planning Equipment	£	416.67	f ·		500.00	£	-	£	500.00	-	500.00		500.0	
Neighbourhood Plan	£	-	£ 2,000.0	_	-	£	-	£	2,000.00		22510	£	-	_
Other items (specify)	£	-	f ·	£	-	£	-	£	,			£	-	
Total	£	12,426.11	£ 2,000.0	0 £	15,318.00	£	5,396.89	£	9,921.11	£	13,300.00	£	15,800.0	<mark>0</mark> 3%
	Dis	cretionary	Expenditure											
Sheet 3														
Highways Budget														
										-		-		
Heading	Actu	al 2015/16	Earmarked Reserves B/F 2015/16		lget 6/17	Actu 2016	al to date /17	Rer			, 6/17	Prop Bud 2017	get	Budget % Increase
INCOME	_		2013/10	-			21/11/2016		.0/1/			2017	/10	
Red Telephone Box	£	300.00	£ -	£	300.00	-		£	300.00	f	300.00	£	300.00	0%
Total	£	300.00	£ -	£	300.00		-	£	300.00		300.00	£	300.00	0%
EXPENDITURE														
School Crossing Patrols*			£ 4,500.00	£	4,500.00	£	-	£	9,000.00	£	9,000.00	£	4,500.00	0%
Bus Shelter														-100%
							38.50	£	2,961.50	£	3,000.00	£	-	
Cleaning/Maintenance #	£	1,835.00		£	3,000.00							£	-	
Cleaning/Maintenance # New Bus shelters		1,835.00	6 221.02			£	-	£	-	6			500.00	
Cleaning/Maintenance # New Bus shelters Highways Infrastructure	£	_	£ 331.03	£	500.00	£ £	-	£	- 831.03		-	£	500.00	0%
Cleaning/Maintenance # New Bus shelters		1,835.00 - 300.00	£ 331.03			£ £	-	£ £	- 831.03 - -	£	- 300.00		500.00 300.00	0%
Cleaning/Maintenance # New Bus shelters Highways Infrastructure Red Telephone Box	£	_	£ 331.03	£	500.00	£ £	-	£	-		- 300.00	£		
Cleaning/Maintenance # New Bus shelters Highways Infrastructure	£	_	£ 331.03	£ £ £	500.00	£ £ £	-	£ £ £	-		- 300.00 12,300.00	£ £		
Cleaning/Maintenance # New Bus shelters Highways Infrastructure Red Telephone Box Staff Costs	f f f	- 300.00 2,135.00		£ £ £	500.00 300.00	£ £ £	- - 300.00	f f f	-	£		f f f	300.00	0%
Cleaning/Maintenance # New Bus shelters Highways Infrastructure Red Telephone Box Staff Costs Total *NB School Crossing Patr	f f f f rol is ar	300.00 2,135.00	£ 4,831.03	f f f f	500.00 300.00 - 8,300.00	£ £ £	- 300.00 338.50	f f f f	- - - 12,792.53	£		f f f	300.00	0%
Cleaning/Maintenance # New Bus shelters Highways Infrastructure Red Telephone Box Staff Costs Total	f f f f rol is ar ger ne	300.00 2,135.00 accrual eded as nor	£ 4,831.03 w SBC responsi	f f f f bility	500.00 300.00 - 8,300.00 <i>r</i> , Committee	£ £ £	- 300.00 338.50	f f f f	- - - 12,792.53	£		f f f	300.00	0%

Sheet 4															
Allotments budget															
Heading	Actu	ual 2015/16	-	narked erves B/F 5/16	Bud 201	lget 6/17		ual to Date 6/17	Rei	ance maining L6/17		ojected 16/17	Bu	oposed dget 17/18	Budget % Increase
INCOME							2	1/11/2016							
Rents															
Manchester Drive	£	5,720.94			£	6,700.00	£	397.44	£	6,302.56	£	6,700.00	£	6,000.00	-10%
Leigh	£	3,050.50			£	2,964.00	£	2,646.00	£	318.00	£	2,400.00	£	3,000.00	1%
Marshall Close	£	429.50			£	399.00	£	430.00	-£	31.00	£	400.00	£	400.00	0%
Water Rates															
Manchester Drive	£	1,070.00			£	1,159.00	£	68.00	£	1,091.00	£	1,156.00	£	1,070.00	-8%
Leigh	£	472.00			£	433.00	£	396.00	£	37.00	£	430.00	£	472.00	9%
Marshall Close	£	69.00			£	58.00	£	64.50	-£	6.50	£	60.00	£	69.00	19%
Totals	£	10,811.94	£	-	£	11,713.00	£	4,001.94	£	7,711.06	£	11,146.00	£	11,011.00	-6%
EXPENDITURE															
MDAS Commission					£	1,000.00			£	1,000.00	£	1,000.00	£	1,000.00	0%
Waste Clearance ⁺	£	983.33			£	750.00			£	750.00	£	400.00	£	500.00	-33%
Affiliations					£	60.00	£	55.00	£	5.00	£	60.00	£	60.00	0%
Water Rates	£	1,879.27			£	2,500.00	£	2,363.70	£	136.30	£	2,712.00	£	2,700.00	8%
Staff Costs	£	5,647.50			£	4,877.00	£	5,036.67	-£	159.67	£	4,851.00	£	5,013.00	3%
Maintenance#	£	939.81	£	1,120.02	£	2,000.00	£	23.70	£	3,096.32	£	2,000.00	£	1,500.00	-25%
Miscellaneous					£	-			£	-					
Capital improvements*	£	281.29	£	3,876.73	£	1,250.00	£	116.58	£	5,010.15			£	1,250.00	0%
Grass Cutting					£	-			£	-					
Keys	£	68.17			£	-	£	100.00	-£	100.00					
MDAS Grant	£	3,000.00			£	3,000.00	£	2,250.00	£	750.00	£	3,000.00	£	3,000.00	0%
LA Grant	£	1,600.00			£	1,600.00	£	1,200.00	£	400.00	£	1,600.00	£	1,600.00	0%
MC Grant	£	500.00			£	500.00	£	375.00	£	125.00	£	500.00	£	500.00	0%
Totals	£	14,899.37	£	4,996.75	£	17,537.00	£	11,520.65	£	11,013.10	£	16,123.00	£	17,123.00	-2%
Nett cost (exp - inc)									£	6,112.00					
+ Budget has nil spend	in 20	16/17 so re	duce	e in 2017/1	.8 ar	nd EMR bal	ance	9							
* Includes Capital Equipn															
# Adjust downwards in li	ne wi	th spend													
Proposed added EMR of			oring	ing it to £56	596.9	2									
	Disc	cretionary Ex	peno	diture											

Sheet 5															
E&L Budget			-												
Heading	Act	ual 2015/16	Res	marked erves B/F 6/16		lget .6/17		ual to Date 6/17	Rer	ance naining 6/17		jected 16/17		posed Iget 2017/18	Budget % Increase
INCOME								21/11/2016							
Community Transport*	£	3,436.92	£	-	£	3,200.00	£	2,451.00	£	749.00	£	3,144.00	£	3,200.00	0%
Farmers' Market*	£	1,637.00	£	-	£	2,002.00	£	1,376.00	£	626.00	£	1,650.00	£	1,650.00	-18%
Leigh Lights*	£	1,670.00	£	-	£	2,000.00	£	1,610.00	£	390.00	£	1,900.00	£	2,000.00	0%
General Services*	£	-	£	-	f	-	f	-	£	-	f	-	£	-	
General Events*	£	2,387.48	£	-	£	450.00	£	383.26	-£	45.00	£	2,375.00	£	600.00	33%
Totals	£	9,131.40	£	-	£	7,652.00	£	5,820.26	£	1,720.00	£	9,069.00	£	7,450.00	-3%
Allotments - Separate Budget	£	10,811.94	£	-	£	11,713.00	£	4,001.94	£	7,711.06			£	11,011.00	-6%
Totals Including Allotments	£	19,943.34	£	-	£	19,365.00	£	9,822.20	£	9,431.06	£	9,069.00	£	18,461.00	-5%
EXPENDITURE	-	10,040.04	-		-	20,000.00	-	5,022.20	<u> </u>	3,431.00	-	5,005.00	-	10,401.00	-3/0
Community Treeses at *	6	7 (77 42	6		6	8,307.00	c		c	2 224 22	C	0 500 00	6	0 720 00	50/
Community Transport* Farmers' Market*	£	7,677.43 820.02		-	£	1,550.00		5,075.68 699.05	£	3,231.32 850.95	£ £	8,580.00	£ £	8,730.00 1,250.00	5% -19%
Leigh Lights*	£	17,244.23	£	4,659.00	£	30,455.00		3,778.60	£	31,335.40	£	30,917.00	-	35,750.00	-19/0
General Services*	£	1,039.40	-	1,000.00	£	9,200.00		43.13	£	10,156.87	£	8,700.00	£	8,700.00	-5%
General Events*	£	6,064.50	-	1,728.30	£	8,800.00	-	4,668.99	£	5,859.31	£	10,223.28	£	8,300.00	-6%
Staff costs	£	15,049.75			£	14,193.00	£	12,472.61	£	1,720.39	£	14,100.00	£	14,591.00	3%
Totals	£	47,895.33	£	7,387.30	£	72,505.00	£	26,738.06	£	53,154.24	£	74,170.28	£	77,321.00	7%
Allotments - Separate Budget	£	14,899.37	£	4,996.75	£	17,537.00	£	11,520.65	£	11,013.10			£	17,123.00	-2%
Total Including Allotments	£	62,794.70	£	12,384.05	£	90,042.00	£	38,258.71	£	64,167.34	£	74,170.28	£	94,444.00	5%
Nett cost													£	75,983.00	
* see separate budgets below															
Community Transport	Act	ual 2015/16	Res	marked erves B/F 6/16		lget .6/17		ual to Date 6/17	Rer	ance naining 6/17		ojected 16/17		posed Iget 2017/18	
INCOME			201	0/10					201	0/1/					
Ticket sales	£	3,436.92			£	3.200.00	£	2,451.00	£	749.00	£	3,144.00	£	3,200.00	0%
Totals	£	3,436.92	£	-	£	3,200.00	£	2,451.00	£	749.00	£	3,144.00	£	3,200.00	0%
EXPENDITURE															
Staff costs	£	3,803.45	-		£	4,377.00	f	2,503.08	f	1,873.92	f	4,300.00	f	4,400.00	1%
Trip costs*	£	1,841.30	-		£	1,400.00		1,130.30	£	269.70		2,100.00	-	2,200.00	57%
	-	0	<u> </u>							00- 0-		0.55.5	<u> </u>		
Travel Costs	£	950.90	 		£	750.00	£	412.40	£	337.60	£	800.00	-	750.00	0%
Driver Costs	£	80.00	 		£	260.00			£	260.00	-	260.00	-	260.00	0%
Refreshments	£	683.09			£	1,200.00	£	333.60	£	866.40	-	800.00	-	800.00	
CTA membership	£	254.17	-		£ £	270.00	£	606 20	f	270.00	-	270.00		270.00	0%
Misc	£	64.52 7,677.43			£	50.00 8,307.00	£	696.30 5,075.68	-± £	646.30		50.00 8,580.00		50.00 8,730.00	0%
	1.1	1.0/1.43	I L	-	L I	0.307.00		- J.U/J.DA	I E	3,231.32	£	0.580.00	£	0.730.00	5%
Totals Nett cost	-	,				-,	_	0,010.00	-	-,			-£	4,330.00	

Farmers Market	Actu	al 2015/16	Earmarked Reserves B/F 2016/16		dget 16/17		ual to Date 6/17	Rer	ance naining 6/17		ojected 16/17		posed get 2017/18	Budget % Increase
INCOME														
Stall hire*	£	1,637.00		£	2,002.00	£	1,376.00	£	626.00	£	1,650.00	£	1,650.00	-18%
Totals	£	1,637.00	£ -	£	2,002.00	£	1,376.00	£	626.00	£	1,650.00	£	1,650.00	-18%
EXPENDITURE														
Hall Hire	£	792.00		£	800.00	£	576.00	£	224.00	£	1,100.00	£	800.00	0%
Leaflet**				£	500.00	£	111.00	£	389.00	£	300.00	£	200.00	-60%
Banners				£	200.00			£	200.00	£	200.00	£	200.00	0%
Misc.	£	28.02		£	50.00	£	12.05	£	37.95	£	50.00	£	50.00	0%
Totals	£	820.02	£ -	£	1,550.00	£	699.05	£	850.95	£	1,650.00	£	1,250.00	-19%
Nett cost												-£	752.00	
* Decline in stall takeup														
** Leaflet style changed with lo	wer co	ost												
Leigh Lights	Actu	al 2015/16	Earmarked Reserves B/F 2016/16		dget 16/17		ual to Date 6/17	Rer	ance naining 6/17		ojected 16/17		posed get 2017/18	
INCOME														
Traders contributions	£	1,670.00		£	1,600.00	£	1,225.00	£	375.00	£	1,500.00	£	1,600.00	0%
Charges to stalls, fairs				£	400.00	£	385.00	£	15.00	£	400.00	£	400.00	0%
Totals	£	1,670.00	£ -	£	2,000.00	£	1,610.00	£	390.00	£	1,900.00	£	2,000.00	0%
EXPENDITURE														
Leigh Lights Reserve			£ 4,659.00					£	4,659.00	£	1,296.00			
Column testing 1/3§				£	1,450.00	£	3,500.00	-£	2,050.00	£	3,500.00	£	1,300.00	-10%
Installation and Storage	£	8,800.00		£	9,500.00			£	9,500.00	£	9,500.00	£	9,150.00	-4%
Power	£	312.98		£	330.00			£	330.00	£	330.00	£	350.00	6%
Replacement bulbs / renewal				£	1,100.00			£	1,100.00	£	1,000.00	£	1,100.00	0%
	-			_				£	-	6		£	-	=40/
Switch-on security*	£	3,646.25		£	3,500.00			£	3,500.00	£	5,500.00	£	6,000.00	71%
External Assistance	£	260.00		£	1,000.00			£	1,000.00	£	500.00	£	1,000.00	0%
Road closures, licences etc.	£	472.20		£	6,000.00	£	229.27	£	5,770.73	£	6,000.00	£	6,000.00	0%
First Aid	£	151.80		£	175.00			£	175.00	£	191.00	£	200.00	14%
Cleaning				£	500.00			£	500.00	£	500.00	£	550.00	10%
Promotion				£	100.00	£	49.33	£	50.67	£	100.00	£	100.00	0%
Capital Renewals**	£	3,601.00		£	5,000.00			£	5,000.00	£	2,500.00	£	10,000.00	100%
								£	-			£	-	
Support columns - erect and				£	1,800.00			£	1,800.00	£	-			
remove plus storage†														-100%
Totals	£	17,244.23	£ 4,659.00	£	30,455.00	£	3,778.60	£	31,335.40	£	30,917.00	£	35,750.00	17%
Nett cost												£	33,750.00	
* Less Policing presence increas ** Enhanced renewals program † Columns left in place 2016-17 § Contract carried out in 2016/12	me agr	eed by Co	mmittee											
General Events	Actu	al 2015/16	Earmarked Reserves B/F 2016/16		dget 16/17		ual to Date 6/17	Rer	ance naining 6/17		ojected 16/17		posed get 2017/18	
INCOME														
Maritime Festival	£	405.00		£	250.00	£	295.00	-£	45.00	£	295.00	£	300.00	20%
Spring Spectacular	£	255.00		£	200.00			1		£	200.00	-	250.00	25%
Event Collections	£	1,727.48		1		£	88.26	1		£	1,880.00	-	50.00	
Totals	£	2,387.48		£	450.00	£	383.26	-£	45.00	£	2,375.00	£	600.00	33%
EXPENDITURE														
General Events Reserve			£ 1,728.30					£	1,728.30					
Maritime Festival	£	1,928.60		£	3,750.00	£	3,508.00	£	242.00	£	3,508.00	£	3,750.00	0%
Spring Spectacular	£	644.95		£	1,250.00			£	1,250.00	£	1,250.00	£	1,250.00	0%
90 for 90*				£	500.00		366.03	£	133.97	£	366.03			-100%
Carols on Strand Wharf	£	745.40	1	£	1,000.00		84.21	£	915.79	£	1,000.00	£	1,000.00	0%
Other Events			1	£	1,500.00			£	1,500.00	£	1,500.00		1,500.00	0%
Event Collections	£	1,804.87		1	,			1	,	£	1,800.00			
Events Equipment	£	645.68	İ	£	500.00	f	411.50	£	88.50	£	500.00	£	500.00	0%
LCC Room Hire	£	295.00		£	300.00	_	299.25		0.75	-	299.25	_	300.00	0%
	£	6,064.50	£ 1,728.30	£				_				_		
Totals					8,800.00	£	4,668.99	£	5,859.31	£	10,223.28	£	8,300.00	-6%

	Actı	ual 2015/16	Res		Bud 201	lget 6/17		ual to Date 6/17	Re	maining		•		posed get 2017/18	Budget % Increase
General Services			201	.6/16					201	16/17					
INCOME															
Totals	£	-	£	-	£	-	£	-	£	-	£	-	£	-	
EXPENDITURE															
General Services Reserve			£	1,000.00					£	1,000.00					
Flower baskets					£	6,600.00			£	6,600.00	£	6,600.00	£	6,600.00	0%
First Aid Provision	£	1,039.40			£	1,100.00	£	43.13	£	1,056.87	£	1,100.00	£	1,100.00	0%
									£	-					
Good for Leigh					£	500.00			£	500.00	£	500.00	£	500.00	0%
Community Initiatives§					£	1,000.00			£	1,000.00	£	500.00	£	500.00	-50%
									£	-					
Totals	£	1,039.40	£	1,000.00	£	9,200.00	£	43.13	£	10,156.87	£	8,700.00	£	8,700.00	-5%
	Disc	retionary E	xper	nditure											
§ No spend in 2016-17 so far,	possible	EMR and lo	owei	r budget 20	17-1	8									

Sheet 6															
Policy & Resources															
Heading		:ual 15/16	Re	rmarked serves B/F 15/16		dget 16/17	-	tual to Date 16/17	Re	lance maining 16/17		jected 16/17	Bud	posed dget 17/18	Budget % Increase
INCOME								21/11/2016							
Precept	£	361,694.00			£	391,550.00	£	391,550.00	£	-					
Council Tax Support Grant	£	19,750.00			£	14,220.00	£	14,220.00	£	-					
Bank Interest	£	1,374.90			£	1,050.00	£	489.42	£	560.58	£	800.00	£	1,000.00	-5%
Other Income	£	42.84					£	45.30	-£	45.30	£	45.30			
CIL Income*							£	885.06	-£	885.06	£	885.06			
Sale of Garden Sacks	£	1,485.80			£	1,200.00	£	1,165.20	£	34.80	£	1,500.00	£	1,200.00	0%
Totals	£	384,347.54	£	-	£	408,020.00	£	408,354.98	-£	334.98	£	3,230.36	£	2,200.00	
* Suggested that CIL Income be	ecomes	an EMR													
EXPENDITURE															
Grant Award Fund*	£	294.18	£	971.18	£	5,000.00	£	1,735.00	£	4,236.18	£	5,000.00	£	5,000.00	0%
Furniture / Equipment	£	16.66			£	500.00		· ·	£	500.00	£	300.00	£	500.00	0%
Elections			£	22,265.59	£	-			£	22,265.59	£	-			
Legal Costs ***	£	510.00			£	1,500.00	-£	60.00	£	1,560.00	£	1,500.00	£	3,500.00	133%
Annual Town Meeting	£	357.72			£	500.00			£	500.00	£	400.00	£	500.00	0%
Community Engagement§	£	10,204.54			£	10,000.00	£	5,075.29	£	4,924.71	£	10,100.00	£	11,000.00	10%
Volunteer Programme	£	2,495.60	£	5,004.40	£	15,000.00	£	177.06	£	19,827.34	£	20,000.00	£	15,000.00	0%
Council Website	£	750.00							£	-			£	100.00	
Civic	£	145.00			£	200.00	£	134.25	£	65.75	£	200.00	£	200.00	0%
Renewals Fund**	£	1,251.67	£	14,586.02	£	3,000.00	£	1,017.00	£	16,569.02	£	3,000.00	£	2,000.00	-33%
Capital Fund			£	75,486.67	£	50,000.00			£	125,486.67	£	-	£	50,000.00	0%
Localism Act	£	6.00			£	300.00			£	300.00	£	100.00	£	300.00	0%
Intern	£	2,400.50			£	4,000.00			£	4,000.00	£	4,000.00	£	4,000.00	0%
GP Janitorial					£	3,050.00			£	3,050.00	£	3,100.00	£	3,200.00	5%
Garden Sacks	£	1,217.20			£	1,200.00	£	919.77	£	280.23	£	1,200.00	£	1,200.00	0%
Totals	£	19,649.07	f	118,313.86	f	94,250.00	£	8,998.37	f f	- 203,565.49	£	48,900.00	£	96,500.00	2%
Totals		19,049.07	Ľ	110,515.00	Ľ	94,230.00	Ľ	0,330.37	L	203,303.45	L	48,500.00	L	90,500.00	2/
* Grant Aid Budget subject to a		• • • •													
** Rolling Renewals Programm			ireo	d (Maintain	at f	18,000)									
*** Increased to cover Strand															
§ Community Engagement inc															
	Dis	cretionary I	Ехр	enditure											

Sheet 7													
										For informatio	n		
Office Budget										Office budget	and expenditu	ure	
			Earmarked			Balance		Proposed	Budget %		Budget	Expenditure %	spent
Budget	Heading	Actual 2015/16	Reserves B/F 2015/16	Budget 2016/17	Actual to Date 2016/17		Projected 2016/17	Budget 2017/18	Increase	1997/8	14,515	13,122	90
2015/16					21/11/2016					1998/9	17,260	14,401	83
	EXPENDITURE												
	Premises									1999/2000	14,075	10,850	77
£ 3,500.00	Office Rental		£ 3,500.00	£ 3,500.00	£ 7,000.00	£ -	£ 7,000.00	£ 3,500.00		2000/1	12,505	11,467	92
£ 25,000.00	LCC Premises Use Grant	£ 25,000.00		£ 25,000.00	£ 12,500.00	£ 12,500.00	£ 25,000.00	£ 27,000.00		2001/2	12,865	11,130	87
£ 28,500.00		£ 25,000.00	£ 3,500.00	£ 28,500.00	£ 19,500.00	£ 12,500.00	£ 32,000.00	£ 30,500.00		2002/3	14,690	12,229	83
	Administration									2003/4	13,925	15,560	112
£ 1,400.00	Stationery ⁺	£ 1,901.09		£ 1,600.00		£ 940.62	£ 1,000.00	£ 2,000.00	25%	2004/5	16,000	15,418	96
£ 5,500.00	Insurance	£ 6,026.52		£ 6,100.00	£ 6,189.48	-£ 89.48	£ 6,200.00	£ 6,300.00	3%	2005/6	21,000	20,766	99
£ 300.00	Library	£ 49.99		£ 300.00	£ 169.46	£ 130.54	£ 200.00	£ 300.00	0%	2006/7	29,110	29,003	100
£ 2,000.00	Communication§	£ 1,636.72		£ 1,500.00	£ 1,367.75		,	£ 2,450.00	63%	2007/8	28,360	29,164	103
£ 2,700.00	Photocopying#	£ 2,750.54		£ 3,000.00	£ 1,676.64	£ 1,323.36	,	£ 3,500.00	17%	2008/9	32,060	31,867	99
£ 2,300.00	Subscriptions	£ 2,205.14		£ 2,300.00	· · ·		£ 2,300.00	£ 2,300.00	0%	2009/10	33,570	32,998	98
£ 1,700.00	Postage	£ 1,384.39		£ 1,700.00	£ 454.28		,	£ 1,700.00	0%	2010/11	36,460	36,606	100
£ 250.00	Entertaining			£ 250.00	£ -	£ 250.00	£ -	£ 250.00	0%	2011/12	40,020	44,807	112
£ 500.00	Licences	£ 285.00		£ 500.00	£ 35.00	£ 465.00	£ 500.00	£ 500.00	0%	2012/13	42,950	43,395	101
£ 600.00	Expenses/Travel Costs - Cllrs*	£ 42.76		£ 600.00	£ 43.20		£ 600.00	£ 600.00	0%		44,760	46,187	103
,	Bank Charges	£ 1,139.75		£ 1,200.00			,	£ 1,200.00	0%	2014/15	47,960	48,447	101
£ 500.00	Miscellaneous			£ 500.00	-		£ 500.00	£ 500.00	0%		57,000	54,527	96
£ 2,000.00	Audit	£ 2,640.00		£ 2,500.00			£ 2,600.00	£ 2,700.00	8%				
£ 2,000.00	IT**	£ 3,229.91		£ 2,000.00		· · ·	£ 3,900.00	£ 4,500.00	125%				
	Professional Advice	£ 1,030.00			£ 992.25		£ 1,000.00	£ 1,000.00					
-	Training - Staff	£ 3,528.00		£ 3,000.00				£ 3,000.00	0%				
£ 2,000.00	Training - Cllrs	£ 1,056.80		£ 2,000.00	£ 625.00	£ 1,375.00	£ 2,000.00	£ 2,000.00	0%				
£ 550.00	Mileage & Expenses - Staff§§	£ 620.87		£ 550.00	£ 405.32	£ 144.68	£ 600.00	£ 650.00	18%				
£ 27,500.00		£ 29,527.48	£ -	£ 29,600.00	£ 21,857.35	£ 7,742.65	£ 31,550.00	£ 35,450.00	20%				
£ 56,000	Total	£ 54,527.48	£ 3,500.00	£ 58,100.00	£ 41,357.35	£ 20,242.65	£ 63,550.00	£ 65,950.00	14%				
* Now including													
	ement included in Renewals Fund Po				•			,					
	tions, Mis Post last year when co					icted outturn t	his year of £2,0	00 so with inf	lation 2017-	18 £2,450			
· ·	ses caused an increased spend in				'18								
	osts have increased due to in hour			S									
§§ Increased r	nileage claims in 2015/16 budge	t increased in l	ine										

Sheet 8							
Salaries budget							
		Earmarked			Balance		Proposed
	Actual	Reserves B/F	Budget	Actual to	Remaining	Projected	Budget
Heading	2015/16	2015/16	2016/17	Date 2016/17	2016/17	2016/17	2017/18
Town Clerk*				21/11/2016			
Рау	£ 43,505.63		£ 40,310.00	£ 25,957.64	£ 14,352.36	£ 43,200.00	£ 43,600.00
Other staff (proportionate)*							
Рау	£ 35,587.74		£ 38,923.00	£ 21,235.35	£ 17,687.65	£ 33,100.00	£ 37,000.00
Additional Agreed							
			£ 79,233.00	£ 47,192.99	£ 32,040.01	£ 76,300.00	£80,600.00
Payroll Costs	£ 530.85		£ 786.00	£ 337.90	£ 448.10	£ 800.00	£ 800.00
Recruitment	£ 940.00			£ 24.46		£ 900.00	£ 1,000.00
Total	£ 80,564.22	£ -	£ 80,019.00	£ 47,555.35	£ 32,488.11	£ 78,000.00	£ 82,400.00
* some elements of pay are all	ocated to comm	nittee budgets					

LCC Budget 2017/18																				
	Actu	ial 2015/16		ves B/F	Budg 2016/		Act 201	ual to Date 6/17	Re	ance maining 6/17			Prop Bud 2017		Budget % Increase	The incre	ase represents	the predic	ed outtur	n
INCOME								21/11/2016								plus agre	ed increase in	niring charg	es	
Hiring Income	£ 1	112,749.64			£ 10	05,000.00	£	68,062.21	£	36,937.79	£	120,000.00	£	125,000.00						
Other Income	£	1,636.65			£	-	£	847.52	-£	847.52	£	1,600.00	£	1,500.00		Hire Inco	me:	Rise %		
Events at LCC							£	2,035.00	-£	2,035.00	£	1,600.00	£	1,500.00		2012/13	£ 22,776.62	Part Year		
LTC Building Contribution	£	25,000.00			£ 2	25,000.00	£	12,500.00	£	12,500.00	£	25,000.00	£	27,000.00		2013/14	£ 71,296.50	213%		
LTC Events Hire					£	600.00	£	299.25	£	300.75	£	300.00	£	300.00		2014/15	£ 87,298.49	22%		
																2015/16	£113,452.64	30%		
Totals	£1	139,386.29	£	-	£ 13	30,600.00	£	83,743.98	£	46,856.02	£	148,500.00	£	155,300.00		2016/17	£119,060.82	5%		
																2017/18	£125,013.86	5%		
EXPENDITURE																	1			
Insurance	£	2,702.34			£	2,800.00	£	2,746.49	£	53.51	£	2,800.00	£	2,800.00	0%					
Rates	£	7,920.00	1			8,000.00	£	6,388.00	£	1,612.00	£	8,000.00	£	8,000.00	0%					
Gas	£	4,839.21				6,500.00	£	3,381.50	£	3,118.50	£	6,000.00	£	6,500.00	0%					
Electric	£	9,032.00			-	9,000.00	£	5,306.43	£	3,693.57	-	10,000.00	f	10,200.00	13%	Increased	due to higher	bills		
Water	£	1,653.08				1,700.00	£	767.34	£	932.66	_	1,500.00	£	1,700.00	0%					
Catering	f	1,751.31			f		f	312.61	-£	312.61	-	_,	_							
Communications	f	1,752.06			f	1,600.00	£	1,233.94	f	366.06	£	1,850.00	f	1,700.00	6%	Increased	due to extra li	ne with bro	adband	
Cleaning & Waste / H&S	£	6,632.96				7,000.00	£	4,371.44	£	2,628.56	£	6,800.00	£	7,000.00	0%					
Advertising	f	2,490.24				3,000.00	£	844.15	f	2,155.85	£	3,000.00	f	3,000.00	0%					
Security / Alarms	f	129.51	£ 2	2,170.49	-	2,300.00	£	680.08	£	3,790.41	_	1,600.00	£	500.00		Reduced	because of EM	R		
Internal Maintenance	£	8.028.81		1,491.50		L0,000.00	£	4,602.34	£	6,889.16	_	8,000.00	f	13.000.00	30%		Electrical Inspe			
External Maintenance	£	1,867.11		4,632.89		6,500.00	£	420.68	£	10,712.21	£	700.00	£	28,000.00			dded to Repair		2	
Miscellaneous	£	398.67		,		2,000.00	£	318.37	£	1,681.63	£	2.000.00	£	2,000.00	0%	,				
Website	£	2,372.61				,			£	-		,	£	100.00						
Card Processing Charges	£	786.50					£	478.06	-£	478.06	£	800.00	£	800.00						
Licences	£	4,713.00			£	3,870.00	-£	731.00	£	4,601.00	-£	200.00	£	2,300.00	-41%	Includes	33% of 3 Year V	/edding Lic	ence	£5
П	£	791.18				1,000.00	£	157.45	£	842.55	£	1,000.00	£	1,000.00			n in PRS Fee to			
Professional Fees			£ 5	5,000.00		,			£	5,000.00		,	£	2,000.00			g Licence £535 i		ut into EN	IR)
Lease Legal Fees				,			£	3,340.84	-£	3,340.84	£	3,300.00		,						
Janitorial Costs	1				£	500.00			£	500.00	_	500.00	£	500.00	0%	ĺ				
Contingencies	1				£	2,000.00			£	2,000.00	£	2,000.00	£	2,000.00	0%	ĺ				
Events At LCC	£	939.25					£	1,478.08	-£	1,478.08	£	1,000.00	£	1,000.00		ĺ				
	1	-						,		,		,		,						
	1										1					ĺ				
Salaries / Payroll	£ 1	116,029.44			£ 13	34,476.00	£	76,488.09	£	57,987.91	£	130,200.00	£	139,800.00	4%	Allows fo	r automatic Pe	nsion Enrol	ment Apri	2017
Furniture / Fixtures & Fittings (Capital)	£	4,314.88	£ 12	2,076.68	1			·	£	12,076.68	£	12,000.00	£	1,000.00					- Í	
Infrastructure Costs (Equipment Capital)	£	2,929.66			£	4,000.00	£	150.73	£	3,849.27	£	3,900.00	£	4,000.00	0%					
Totals	£		£ 25	5,371.56			£	<u>112,735.62</u>	£	118,881.94	£	206,750.00	£		16%					
Net Revenue Budget Deficit	£	42,687.53	£ 25	5,371.56	£7	75,646.00	£	28,991.64	£	72,025.92	£	58,250.00	£	83,600.00			eficit shows a	-		-£ 7,954.0
Expenditure Without Salaries	£	66,044.38	£ 25	5,371.56	£ 7	71,770.00	£	36,247.53	£	60,894.03	£	76,550.00	£	99,100.00		Due to £2	1,500 added to	External M	aintenanc	e
								,												
	Disc	retionary E	xpendit	ture																

Sheet 10									
Budget 2017/18									
Skate Park	Actual 2015/16	Earmarked Reserves B/F 2015/16	Budget 2016/17	Actual to Date 2016/17	Balance Remaining 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase	
EXPENDITURE				21/11/2016					
Rent	£ 50.00		£ 50.00		£ 50.00	£ 50.00	£ 50.00	0%	
Cleaning*	£ 842.27	£ 1,414.44	£ 2,000.00	£ 604.44	£ 2,810.00	£ 1,500.00	£ 1,000.00	-50%	Note
Electricity	£ 567.51		£ 500.00	£ 139.86	£ 360.14	£ 500.00	£ 500.00	0%	
Miscellaneous	£ 317.83		£ 300.00	£ 330.08	-£ 30.08	£ 300.00	£ 300.00	0%	
Grass Cutting	£ 550.00		£ 700.00	£ 450.00	£ 250.00	£ 700.00	£ 700.00	0%	
Staff costs	£ 3,562.47		£ 3,921.00	£ 2,116.51	£ 1,804.49	£ 3,900.00	£ 4,000.00	2%	
Skate Park Maintenance		£ 987.81	£ 1,000.00	,	£ 1,987.81	£ 1,000.00	£ 1,000.00	0%	
Totals	£ 5,890.08	£ 2,402.25	£ 8,471.00	£ 3,640.89	£ 7,232.36	£ 7,950.00	£ 7,550.00	-11%	
Without Staffing	£ 2 227 61	£ 2,402.25	£ 4 550 00	£ 1 574 29	£ E 177 97		£ 3,550.00		
* Allowance had been mad	Actual		Budget	Actual to	Balance	Projected	Proposed	Budget %	
Strand Wharf	2015/16	Reserves B/F 2015/16	2016/17	Date 2016/17	Remaining 2016/17	2016/17	Budget 2017/18	Increase	
INCOME									
Hire Income	£-		£ 1,000.00		£ 1,000.00				
Memorial Plaques	£ -		1,000.00		1,000.00				
Memorial riaques				£ 3 500 00	-f 3 500 00	£ 3 500 00			
				£ 3,500.00	-£ 3,500.00	£ 3,500.00			
Totals	£ -	£-	£ 1,000.00	£ 3,500.00 £ 3,500.00	-£ 3,500.00 -£ 2,500.00	£ 3,500.00 £ 3,500.00	£-		
		£-	£ 1,000.00		, í		£-		
EXPENDITURE	£-	<u>£</u> -			-£ 2,500.00		£ -	-100%	Cleaning undertaken by SRC
Totals EXPENDITURE Cleaning Staff Costs* Maintenance	£-	£ -	£ 2,000.00	£ 3,500.00	-£ 2,500.00 £ 2,000.00	£ 3,500.00		-100%	Cleaning undertaken by SBC Over budget increase to £1000
EXPENDITURE Cleaning Staff Costs*	£ -	£ -	£ 2,000.00		-£ 2,500.00		£ -	-100% 233% 0%	Cleaning undertaken by SBC Over budget increase to £1000
EXPENDITURE Cleaning Staff Costs* Maintenance Electricity	£ - £ - £ -	£ -	£ 2,000.00 £ 300.00	£ 3,500.00 £ 780.57	- £ 2,500.00	£ 3,500.00 £ 1,000.00	£ 1,000.00	233%	•
EXPENDITURE Cleaning Staff Costs* Maintenance Electricity	£ - £ - £ - £ -	£ -	£ 2,000.00 £ 300.00	£ 3,500.00 f 780.57 f 106.61	-£ 2,500.00 £ 2,000.00 -£ 480.57 £ 43.39	£ 3,500.00 £ 1,000.00 £ 150.00	f 1,000.00 f 150.00	233%	•
EXPENDITURE Cleaning Staff Costs* Maintenance Electricity Additional Keys	£ - £ - £ - £ - £ - £ -	£ -	£ 2,000.00 £ 300.00	£ 3,500.00 f 780.57 f 106.61 f 35.00	-£ 2,500.00 £ 2,000.00 -£ 480.57 £ 43.39 -£ 35.00	£ 3,500.00 f 1,000.00 f 150.00 f 40.00	f 1,000.00 f 150.00 f 50.00	233%	•
EXPENDITURE Cleaning Staff Costs* Maintenance Electricity Additional Keys Memorial Plaques	£ - £ - £ - £ - £ - £ - £ - £ -		£ 2,000.00 £ 300.00 £ 150.00 £ 2,450.00	£ 3,500.00 f 780.57 f 106.61 f 35.00 f 315.90 £ 1,238.08	-£ 2,500.00 f 2,000.00 -£ 480.57 f 43.39 -£ 35.00 -£ 315.90	£ 3,500.00 £ 1,000.00 £ 150.00 £ 40.00 £ 320.00 £ 1,510.00	£ 1,000.00 £ 150.00 £ 50.00 £ 100.00	233% 0%	•
EXPENDITURE Cleaning Staff Costs* Maintenance Electricity Additional Keys Memorial Plaques Totals	£ - £ - £ - £ - £ - £ - £ - £ - £ - £ - £ - £ - £ - £ -	£ -	f 2,000.00 f 300.00 f 150.00 f 2,450.00 f 450.00	£ 3,500.00 f 780.57 f 106.61 f 35.00 f 315.90 £ 1,238.08	-£ 2,500.00 -£ 2,000.00 -£ 480.57 £ 43.39 -£ 35.00 -£ 315.90 £ 1,211.92	£ 3,500.00 £ 1,000.00 £ 150.00 £ 40.00 £ 320.00 £ 1,510.00	£ 1,000.00 £ 150.00 £ 50.00 £ 100.00 £ 1,300.00	233% 0%	•

Community Facilities							
Heading	Actual 2015/16	Earmarked Reserves B/F 2015/16	Budget 2016/17	Actual to Date 2016/17	Balance Remaining 2016/17	Projected 2016/17	Proposed Budget 2017/18
INCOME				21/11/2016			
LCC Income	£139,386.29	£ -	£130,600.00	£ 83,743.98	£ 46,856.02	£148,500.00	£155,300.00
Strand Wharf Income	£ -	£ -	£ 1,000.00	£ 3,500.00	-£ 2,500.00	£ 3,500.00	£ -
Totals	£139,386.29	£-	£131,600.00	£ 87,243.98	£ 44,356.02	£152,000.00	£155,300.00
EXPENDITURE							
LCC Expenditure	£ 66,044.38	£ 25,371.56	£ 71,770.00	£ 36,247.53	£ 60,894.03	£ 76,550.00	£ 99,100.00
LCC Staffing	£116,029.44	£ -	£134,476.00	£ 76,488.09	£ 57,987.91	£130,200.00	£139,800.00
Paddling Pool	£ 138.30	£ 1,659.70	£-		£ 1,659.70		£ 500.00
Highways	£ 2,135.00	£ 4,831.03	£ 8,300.00	£ 338.50	£ 12,792.53	£ 12,300.00	£ 5,300.00
Skate Park Expenditure	£ 2,327.61	£ 2,402.25	£ 4,550.00	£ 1,524.38	£ 5,427.87	£ -	£ 3,550.00
Skate Park Staffing	£ 3,562.47	£ -	£ 3,921.00	£ 2,116.51	£ 1,804.49	£ 3,900.00	£ 4,000.00
Strand Wharf Expenditure	£ -	£ -	£ 2,450.00	£ 1,238.08	£ 1,211.92	£ 1,510.00	£ 1,300.00
Strand Wharf Staffing	£ -	£ -	£ 2,000.00	£-	£ 2,000.00	£-	£ -
Totals	£190,237.20	£ 34,264.54	£227,467.00	£ 117,953.09	£143,778.45	£224,460.00	£253,550.00

	dget 22/11/16	2017/10		2010/10		2010/20	
3 YEAR FO	RECAST	2017/18		2018/19		2019/20	-
		£	£	£	£	£	£
	d reserves at end of financial year						
General Re		109,607		80,000		80,000	
Planning R	eserve	2,000		2,000		2,000	
Capital Res	serves	125,487		175,487		225,487	
Add			237,094		257,487		307,48
draft budg	et income from committees						
Planning		0		0		0	
Highways		300		300		300	
Allotment	S	11,011		11,011		11,121	
Environme	ent & Leisure	7,450		7,450		7,450	
Policy & Re	esources	2,200		2,200		2,200	
Office		0		0		0	
Staff		0		0		0	
Strand Wh	arf Income	0		0		0	
Leigh Com	munty Centre Hire Income	155,300		163,065		171,218	
Committee	e Total		176,261		184,026		192,28
Deduct							
draft budg	et expenditure from committees						
Neighbour	hood Plan	2,000		2,000		2,000	
Planning		15,800		16,116		16,438	
Highways		5,300		5,406		5,514	
Allotment	s	17,123		17,465		17,815	
Environme	ent & Leisure	77,321		78,867		80,445	
Strand Wh		0		0		0	
Major Proj	ect Fund	125,487		175,487		225,487	
Policy & Re		96,500		97,465		99,414	
Office		65,950		66,610		67,609	
Staff		82,400		84,048		85,729	
	munity Centre	238,900		243,678		248,552	
Skate Park		7,550		7,701		7,855	
	arf Revenue	1,300		1,326		1,353	
		_,500		_,0_0		_,000	
Committee	e Total		735,631		796,169		858,210
Deduct			-,		-,		,
	serve at 31 March		80,000		80,000		80,00
	fall = Precept required		-402,276		-434,656		-438,43
Less LCT G			-7,000				, 15
			-395,276		-434,656		-438,434

Community Facilities Staffing													
	Gross				Employees		Employers NI			Cost of Living		Committee %	Actual Committee
Name	Wage	Pro Rata	Part Year	Actual Gross	NI 13.8%	Gross	12%	18.32%	Total Cost	Allowance	Amount	Approtionment	Cost
(SCP55)	50,816	1.00		50,816.00	6,280.66	44,535.34	6,097.92	8,158.88	65,072.80	0.00	65,072.80) 17%	11,06
(SCP20) 18-21	19,430												-
(SCP15) 15-17	17,072						,						-
(SCP12) 12-15	16,123			10,963.64									-
(SCP25) 21-25	22,658			13,594.80									
(SCP25) 23-26	22,658			15,860.60			,						
(SCP24) 22-25	21,962			13,177.20							.,		
(SCP15) 15-17	17,072			17,072.00									
(SCP23) 21-25	21,268			21,268.00			,						
	16,491			16,491.00									-
(SCP13) 11-15													-
(SCP15) 11-15	17,072			9,218.88									-
(SCP12) 12-15	16,123			8,706.42									
(SCP12) 11-15	16,123	0.54		8,706.42	469.53	8,236.89	1,044.77	0.00	9,751.19	0.00	9,751.19	9 100%	9,75
Caretaker Cover (Holiday & Sickness)													5,03
Skate Park Staffing Budget													
(SCP15)	17,072	0.14		2,390.08	0.00	2,390.08	0.00	0.00	2,390.08	0.00	2,390.08	3 100%	2,390
(SCP 23) 21-25	21,268			21,268.00									
()	,			,	,		,						,
Skate Park Cover (Holiday & Sickness)													230
													3,980
2016-17 (Budget Figures)										2%	i		
LCC Staffing Budget													
(SCP55)	48,743	1.00		48,743.00	5,994.58	42,748.42	5,849.16	7,831.51	62,423.67	1,248.47	63,672.14	17.0%	10,82
(SCP19) 18-21	18,376			18,376.00									20,99
(SCP25) 21-25	22,212			13,327.20									
(SCP24) 23-26	21,530	0.70		15,071.00	1,347.85	13,723.15	1,808.52	2,514.08	19,393.60	387.87	19,781.47	7.0%	1,38
(SCP23) 22-25	20,849			12,509.40									
(SCP14) 10-14	16,231			16,231.00									-
(SCP10) 10-14	14,338			14,338.00									
(SCP22) 21-25	20,253			20,253.00									
(SCP12) 11-15	15,523			15,523.00									
(SCP15) 11-15	16,572			8,948.88									
(SCP14) 11-15	16,231			8,764.74									
(SCP12) 11-15	15,523			8,382.42									
Caretaker Cover (Holiday & Sickness)													4840.1
Skate Park Staffing Budget													
(SCP15)	16,572	0.14		2,320.08	0.00	2,320.08	0.00	0.00	2,320.08	3 46.40	2,366.48	3 100%	2,36
(SCP 22) 21-25	20,253			20,253.00									
Skate Park Cover (Holiday & Sickness)													227.5

Environment & Leisure Staffing													
2016-17													
Name	Gross Wage	Pro Rata	Part Year	Actual Gross		Pensionable Gross	Employers NI 12%	Employers Pension 18.32%	Total Cost	Cost of Living Allowance	Total Budget Amount	Committee % Approtionment	Actual Committee Cost
Main E&L Budget													
(SCP55)	50,816	1.00		50,816.00	6,280.66	44,535.34	6,097.92	8,158.88	65,072.80	0.00	65,072.80	8%	5,206
(SCP25) 23-26	22,658			15,860.60	,	,	,				,		,
Community Transport Budget													14,591
(SCP25) 21-25	22,658	0.60		13,594.80	1,144.13	12,450.67	1,631.38	2,280.96	17,507.14	0.00	17,507.14	25%	4,377
Allotments Budget													
(SCP55)	50,816	1.00		50,816.00	6,280.66	44,535.34	6,097.92	8,158.88	65,072.80	0.00	65,072.80	3%	5 1,952
(SCP25) 23-26	22,658	0.70		15,860.60	1,456.81	14,403.79	1,903.27	2,638.77	20,402.65	0.00	20,402.65	15%	3,060
													5,013
2016-17 (Budget Figures)										2%			
Main E&L Budget													
(SCP55)	48,743	1.00		48,743.00	5,994.58	42,748.42	5,849.16	7,831.51	62,423.67	1,248.47	63,672.14	8%	5,094
(SCP24) 23-26	21,530	0.70		15,071.00	1,347.85	13,723.15	1,808.52	2,514.08	19,393.60	387.87	19,781.47	46%	9,099
													14,193
Community Transport Budget													
(SCP25) 21-25	22,212	0.60		13,327.20	1,107.20	12,220.00	1,599.26	2,238.70	17,165.17	343.30	17,508.47	25%	4,377
Allotments Budget													
(SCP55)	48,743	1.00		48,743.00	5,994.58	42,748.42	5,849.16	7,831.51	62,423.67	1,248.47	63,672.14	3%	5 1,910
(SCP24) 23-26	21,530	0.70		15,071.00	1,347.85	13,723.15	1,808.52	2,514.08	19,393.60	387.87	19,781.47	15%	2,967
													4,877

Planning, Highways & Licens	sing Staffing												
2017-18													
Name	Gross Wage	Pro Rata	Part Year	Actual Gross		Pensionable Gross	Employers NI 12%	Employers Pension 18.32%		Cost of Living Allowance	Total Budget Amount	Committee % Approtionment	Actual Committee Cost
P&L Budget													
(SCP55)	50,816	1.00		50,816.00	6,280.66	44,535.34	6,097.92	8,158.88	65,072.80	0.00	65,072.80	5%	3,254
(SCP15) 15-17	17,072	1.00		17,072.00	1,623.98	15,448.02	2,048.64	2,830.08	21,950.72	0.00	21,950.72	29%	6,366
(SCP12) 12-15	16,123	0.68		10,963.64	781.03	10,182.61	1,315.64	1,865.45	14,144.73	0.00	14,144.73	40%	5,658
													15,277
2016-17 (Budget Figures)													
P&L Budget													
(SCP55)	48,743	1.00		48,743.00	5,994.58	42,748.42	5,849.16	7,831.51	62,423.67	1,248.47	63,672.14	5%	3,184
(SCP14) 10-14	16,231	1.00		16,231.00	1,507.93	14,723.07	1,947.72	2,697.27	20,875.99	417.52	21,293.51	29%	6,175
(SCP10) 10-14	14,338	1.00		14,338.00	1,246.69	13,091.31	1,720.56	2,398.33	18,456.89	369.14	18,826.03	29%	5,460
													14,818

Administration Staffing													
2017-18													
Name	Gross Wage	Pro Rata	Part Year	Actual Gross		Pensionable Gross	Employers NI 12%	Employers Pension 18.32%	Total Cost	Cost of Living Allowance	Total Budget Amount	Committee % Approtionment	Actual Committee Cost
Admin Staffing Budget													
(SCP55)	50,816			50,816.00	,	-	,		,			67%	-,
(SCP25) 23-26	22,658			15,860.60	-				,		,	32%	
(SCP25) 21-25	22,658			13,594.80	,	,			,		,	62%	
(SCP24) 22-25	21,962			13,177.20	,	,					,	65%	
(SCP15) 15-17	17,072			17,072.00	1,623.98	15,448.02	2,048.64	2,830.08	21,950.72	0.00	1	31%	6,805
(SCP12) 12-15	16,123	0.68		10,963.64	781.03	10,182.61	1,315.64	1,865.45	14,144.73	0.00	14,144.73	10%	1,414
Wage Administration													780
													81,014
Policy & Resources Budget													
(SCP23) 21-25	21,268	1.00		21,268.00	2,167.15	19,100.85	2,552.16	3,499.28	27,319.44	0.00	27,319.44	6.50%	1,776
(SCP13) 11-15	16,491	1.00		16,491.00	1,507.93	14,983.07	1,978.92	2,744.90	21,214.82	0.00	21,214.82	6.50%	1,379
													3,155
2016-17 (Budget Figures)										2%			
Admin Staffing Budget													
(SCP55)	48,743	1.00		48,743.00	5,994.58	42,748.42	5,849.16	7,831.51	62,423.67	1,248.47	63,672.14	67%	42,660
(SCP24) 23-26	21,530	0.70		15,071.00	1,347.85	13,723.15	1,808.52	2,514.08	19,393.60	387.87	19,781.47	32%	6,330
(SCP25) 21-25	22,212	0.60		13,327.20	1,107.20	12,220.00	1,599.26	2,238.70	17,165.17	343.30	17,508.47	62%	10,855
(SCP23) 22-25	20,849	0.60		12,509.40	994.35	11,515.05	1,501.13	2,109.56	16,120.09	322.40	16,442.49	65%	10,688
(SCP14) 10-14	16,231	1.00		16,231.00	1,507.93	14,723.07	1,947.72	2,697.27	20,875.99	417.52		31%	6,601
(SCP10) 10-14	14,338	1.00		14,338.00	1,246.69	13,091.31			18,456.89	369.14		31%	5,836
Wage Administration													650
													83,620
Policy & Resources Budget													
(SCP22) 21-25	20,253	1.00		20,253.00	2,027.08	18,225.92	2,430.36	3,338.99	26,022.35	520.45	26,542.80	6.50%	1,725
(SCP12) 11-15	15,523	1.00		15,523.00	1,374.34	14,148.66	1,862.76	2,592.03	19,977.79	399.56	20,377.35	6.50%	1,325
													3,050