

# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288  
council@leighonseatowncouncil.gov.uk | www.leighonseatowncouncil.gov.uk

**Chairman:** Cllr Bernard Arcscott | **Vice Chairman:** Cllr Sandra McCurdy

**Town Clerk:** Helen Symmons PSLCC



Members are hereby summoned to attend an Extraordinary Council Meeting  
of Leigh-on-Sea Town Council on  
**Tuesday 25<sup>th</sup> July 2023** in Leigh Community Centre,  
71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm**.

*Helen Symmons*

Helen Symmons PSLCC  
Town Clerk  
20<sup>th</sup> July 2023

**Any member who is unable to attend the meeting should send their apologies to the Town Clerk**

Tea and coffee will be available from 7.15 p.m.

Prior to the meeting Fr. Hale from Our Lady of Lourdes will lead Council in prayers.  
Fr. Hale is the Chairman's Chaplain

## AGENDA / BUSINESS TO BE TRANSACTED

### 1. CHAIRMAN AND HOUSEKEEPING ANNOUNCEMENT

The Chairman will lead Council in a minute's silence for past Cllr, Declan Mulroney who sadly passed away 17<sup>th</sup> July 2023.

### 2. WELCOME TO SOUTHEND DISTRICT COMMANDER, CHIEF INSPECTOR JO COLLINS

### 3. APOLOGIES FOR ABSENCE

### 4. DECLARATIONS OF INTEREST

For Councillors to declare any pecuniary or non-pecuniary interest in any items on the agenda

### 5. APPROVAL OF THE MINUTES OF ANNUAL COUNCIL MEETING [23<sup>RD</sup> MAY 2023](#) AND THE EXTRAORDINARY COUNCIL MEETING [10<sup>TH</sup> JULY 2023](#)

### 6. PUBLIC REPRESENTATIONS (on agenda items)

### 7. PUBLIC QUESTIONS (for which written notice has been received)

### 8. QUESTIONS FROM COUNCILLORS (for which written notice has been received)

Question from Cllr Alan Hart:

Regarding Motion One re allowances as raised at the Extra Ordinary Meeting 10<sup>th</sup> July, subsequently withdrawn, please confirm that there is 'no intention to resubmit' as stated in Echo press piece 12<sup>th</sup> July

### 9. SOUTHEND CITY COUNCIL

This is an agenda item inviting Southend City Councillors representing Leigh Town Council areas to report matters and issues relevant to the Town Council's area either in person or by correspondence to the Town Clerk.

10. TOWN CLERK'S REPORT ([Appendix 1](#)) page 5

On 10<sup>th</sup> July, Council held an Extra Ordinary meeting with two motions remaining on the agenda. Following the meeting, the Town Clerk advised members that any decision taken at that meeting with regard to the motions could be challenged under a judicial review as Standing Orders were not complied with as follows:

Standing Order 1 b – a motion shall not be progressed unless it has been moved and seconded and a report with sufficient information to be used in the debate circulated in writing with the agenda.

There were no reports with any information circulated in writing with the agenda. Due to the first part of the motion suspending various standing orders, the Town Clerk was precluded from assisting with the motion submissions and hence unable to highlight this. Notes from the Town Clerk were included in the agenda but this was not a report from the proposer of the motion.

Standing Order 1c – a motion on the agenda that is not moved by its proposer or another Councillor present may be treated by the Chairman of the meeting as withdrawn.

Cllr Watt was not in attendance at the meeting and therefore was not able to move the motion. The Chairman did not call upon another Councillor to move the motion.

Whilst Cllr McCurdy was present at the meeting, the Chairman did not invite Cllr McCurdy to move her motion nor did the Chairman call upon any other Councillor to move the motion.

The Town Clerk recommended to the Chairman 11<sup>th</sup> July 2023 that to protect Council the motions should be placed on the Council agenda 25<sup>th</sup> July correctly, by submitting accompanying written reports and then moved in the correct manner at the meeting.

No response was received from the Chairman and there was no receipt of reports by the requested date from the proposers or seconders of the original motions, hence the Town Clerk was unable to add them to this agenda.

<b>COMMITTEES / PDGS AND REPRESENTATIVE REPORTS</b>
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11. COMMITTEES

To receive the Minutes of Committees for 2022/23, presented by the Committee Chairman. Council may ask questions or make comments

- a) Planning, Licensing and Highways Committee – To receive the minutes of [30<sup>th</sup> May](#), [20<sup>th</sup> June](#) and [11<sup>th</sup> July 2023](#)

There are no recommendations to Council

- b) Community & Culture Committee – To receive the minutes of [13<sup>th</sup> June 2023](#)

There are no recommendations to Council

- c) Staffing Committee – To receive the minutes of [20<sup>th</sup> June 2023](#)

There are no recommendations to Council

12. STRATEGIC PLAN PDG

Held 4<sup>th</sup> July 2023 with the following Councillors in attendance:  
Cllrs Bernard Arscott; Bowry; Garston; Gilson; Hart; Lambert; Mulroney; Robinson and Watt.  
The Town Clerk was the officer present. The objective of the meeting was to put in place a

plan to establish the shared vision for the Town. It was agreed for Councillors to hold a series of workshops for residents, businesses and community groups; to distribute online and paper copy surveys and for Councillor engagement face to face in various areas of the town to reach all resident audiences.

Ideas were discussed with regard to survey questions and the type of information which would help establish a shared vision. The Town Clerk will draw up an initial draft for circulation to PDG members prior to another meeting being held in August.

### 13. YOUTH PROVISION PDG

Held 18<sup>th</sup> July 2023 with the following Councillors in attendance:  
Cllrs Garston, Hart and Mulroney

The Town Clerk was the officer present. Other stakeholders invited to the meeting and present included Southend YMCA and a representative from the Southend City Home Education team. The Youth Mayors had indicated that they would attend but did not arrive and Trust Links had not responded to the invite. The community group at the Skate Park had sent their apologies.

The Town Clerk provided a summary of the Council's Youth provision to date. The Youth worker from Southend YMCA updated the meeting with the current youth club and it was noted that numbers are increasing again. There were discussions on activities that Council could provide as part of their holiday activity programme, how to keep the home educated section of youth more engaged and partnership projects. Several ideas will be implemented and Southend YMCA and the Home Education team will consult with their youth members.

### 14. REPRESENTATIVE REPORTS

Cllr Flewitt previously distributed notes to members from the latest Southend Airport Consultative Committee meetings.

Cllr Gilson will provide a verbal report regarding the Veolia Community Group meeting he attended.

<b>OTHER DECISION ITEMS</b>
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### 15. MOTION SUBMITTED BY CLLR HART, SECONDED CLLR BOWRY

To resolve that letters be sent to reinforce correspondence to date regarding congestion/frequency of the bus service that serves St James Ward

See [Appendix 2](#) page 8

### 16. TO APPROVE EXPENDITURE ([Appendix 3](#)) page 10

<b>FOR NOTING / CONSIDERATION</b>
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### 17. COUNCIL INCOME AND EXPENDITURE BUDGET UPDATE AS AT 10<sup>TH</sup> JULY 2023 ([Appendix 4](#)) page 16

### 18. COUNCIL BANK ACCOUNT BALANCES AS AT 11<sup>TH</sup> JULY 2023

Current Account	£12,729.68
Imprest Account	£695.84
Payroll Account	£5,866.59
Savings Account	£279,190.33
PSDF	£537,991.91

19. CIL ALLOCATION 2022/23

£43,737.58 has been received and projects will be considered by Finance & Governance Committee in due course with recommendations to Council where appropriate.

<b>FREEDOM OF INFORMATION REQUEST</b>
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20. RECEIVED 5<sup>TH</sup> JULY, RESPONDED 11<sup>TH</sup> JULY

Please can the council provide me with the data detailing how many Cllrs over this period have claimed a cllr allowance each year for the last 5 years

Can the council also provide the data for the above for the last 10 years or as far as records go back if this information is available

In response to the Freedom of Information request below, I can confirm that:

- a) No councillors have claimed a cllr allowance each year for the last 5 years
- b) No councillors have claimed a cllr allowance each year for the last 10 years

<b>CONFIDENTIAL</b>
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21. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

**RECOMMENDED** that in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw – potential legal proceedings

22. OUTSTANDING INVOICE – Confidential Appendix 1

DATE OF NEXT MEETING: Tuesday 19th September 2023



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## TOWN CLERK'S REPORT JULY 2023

### TRAINING

#### Staff 2023 to date

Manual Handling Essentials
Health & Safety Essentials
Local Councils and community engagement
SLCC Practitioners Conference
Team Leadership Essentials
How to Organise Safe and Successful community events
Themed Summit - Community Building Management
Essex Branch SLCC Training Day
Water Compliance & Legionella Control
Allotment Management - Tenancy Agreements & Policies
Social Media - advanced tips and strategy resources
Allotment Management - Site Facilities and Health & Safety
Evac Chair training

#### Qualifications obtained in 2023 to date

Introduction to Local Council Administration – 3 staff members  
 Finance in Local Council Administration – 3 staff members  
 Level 2 Food Hygiene – 2 staff members

#### Councillors:

A list of available training for Councillors was sent to all members 24<sup>th</sup> May. To date no councillor has requested any training.

Southend City Council offered Planning and Code of Conduct training for councillors remotely in May. The Town Clerk has no knowledge of which councillors undertook this training.

### WORKING OVERVIEW

In addition to regular work, the main areas the Staff have/will be working on:

- Herd in the City promotion and activities
- Summer holiday activities and events preparation
- Administration surrounding EO meeting
- Shared vision draft survey
- HR matters
- Commencement of 2024/25 Budget administration
- Community Engagement app review
- Community Fund research
- Magazine edition 18
- Hosting 2 work experience students
- Assisting new councillors with regard to completing finance checks

**MEETINGS/REPRESENTATION FOR COUNCIL SINCE MAY:**

- SCC EMERGENCY TEAM – LCC REST CENTRE CHECK
- OP UNION WEEKLY PARTNERS CATCH UP
- BRITISH LEGION POPPY APPEAL
- SLCC ESSEX BRANCH AGM AND CONFERENCE DAY
- SCC STAKEHOLDER PANEL
- BARCLAYS HUB REVIEW
- FRIENDS OF LEIGH LIBRARY GARDENS
- SLCC NATIONAL FORUM
- HERD IN THE CITY NETWORKING EVENTS

**COUNCIL AND COMMITTEE DECISIONS FOLLOW UP RECORDS 2023/24**

<b>Committee</b>	<b>Minute No. and Subject</b>	<b>Completion status</b>	<b>Completion Date</b>	<b>Outcome</b>	<b>Forward Action Required</b>	<b>Responsible</b>
Council 23-05-23	13 COMMITTEES	RESOLVED all reviewed policies and expenditure	23-05-23	Website updated	NFA	
Council 23-05-23	17-21 ANNUAL BUSINESS	RESOLVED		In process of updating bank mandate	Cllrs to sign. Cllr McCurdy has yet to sign mandates	Cllr McCurdy
Council 23-05-23	22-25 FINANCIAL	RESOLVED AGAR	23-05-23	Uploaded to website, public notice published, sent to external auditors	NFA under this minute	
Council 23-05-23	26 STRATEGIC PLAN	RESOLVED to hold PDG		PDG held 4 <sup>th</sup> July – reported on agenda	NFA under this minute	
Council 23-05-23	27 EALC MEMBERSHIP	RESOLVED to rejoin	24-05-23	Re-joined. Training details advised to cllrs	NFA	
Council 23-05-23	28 SEASONAL LITTER PICK	RESOLVED to hold a group pick		No interest apart from 2 cllrs in the dates circulated	Further date to decide if Cllrs interested	
Council 23-05-23	29 YOUTH PROVISION	RESOLVED to hold PDG		Meeting held 18 <sup>th</sup> July – reported on agenda	NFA under this minute	
EO Council 10-07-23	33 MINUTES	RESOLVED to defer signing until Council 25 <sup>th</sup> July	25-07-23	On agenda	NFA	
EO Council 10-07-23	38. MOTION re Staff review	RESOLVED	MOTION NOT MOVED CORRECTLY IN ACCORDANCE WITH STANDING ORDERS	Town Clerk advised Council that the motion was not moved correctly in accordance with Standing Orders	To protect Council, the proposer and seconder requested to submit written reports for Council agenda with motion to be moved correctly at meeting	Proposer and seconder of motion
EO Council 10-07-23	39. MOTION re Council documents	RESOLVED	MOTION NOT MOVED CORRECTLY IN ACCORDANCE WITH STANDING ORDERS	Town Clerk advised Council that the motion was not moved correctly in accordance with Standing Orders	To protect Council, the proposer and seconder requested to submit written report for Council agenda with motion to be moved correctly at meeting	Proposer and seconder of motion

[Agenda](#)

## Leigh Town Council

**MEETING Date: 25<sup>th</sup> July 2023**

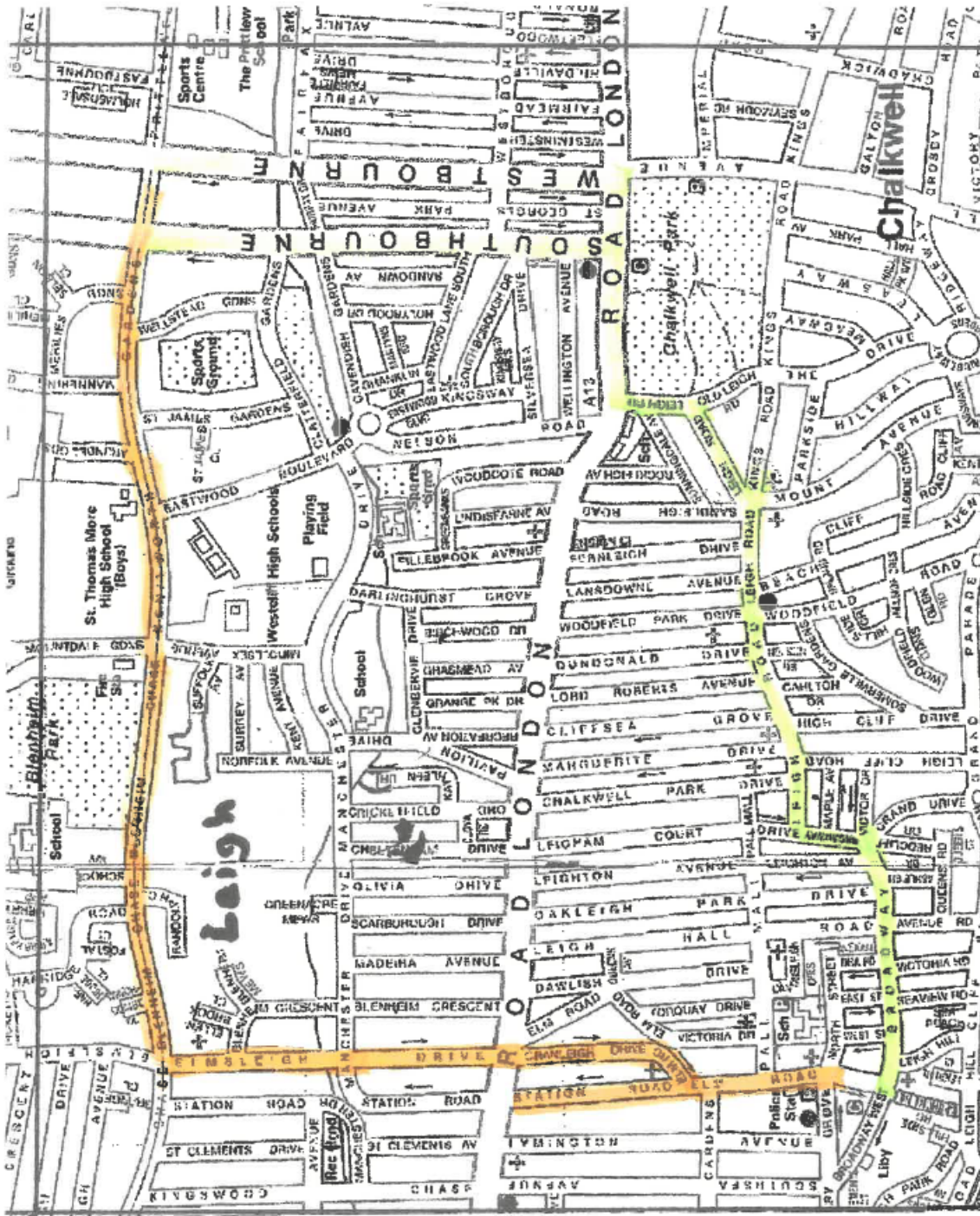
**Proposed: Cllr Hart**

**Seconded: Cllr Bowry**

<b>Agenda Item:</b>	To consider furthering the variation to bus route 21 with to congestion/frequency. Route 21 has been removed from Elmsleigh Drive and Blenheim Chase cutting St James ward off from Southend Hospital and Leigh Broadway. Substitute route 3 is too in frequent.
<b>Background Information:</b>	<p>To address the supporting letters in the round, I have entered into correspondence with the bus company, First Bus Essex, concerned with removing the 21 route from the 'corner' of St James Ward, as well as asking the local MP, Anna Firth to mitigate on the matter. This has been unproductive in the main due to the failure to address the wider issue of the revision to the route as well as the loss of access to Leigh Broadway and Hospital from this area. The latter is in turn mitigated by the addition of the route 3, which I find inadequate as a replacement.</p> <p>The 21 ran through Elmsleigh Drive and Blenheim Chase, providing hourly connection to Broadway and Hospital. It has been re-routed along Broadway and ultimately onto Southbourne and Westbourne Groves. The replacement route 3 is, at one point on the timetable, three hours apart and only half a dozen journeys per day.</p> <p>Regarding the issue not addressed by the bus company or MP, namely use of the Groves as part of the revised route, these are part of what can be described as the 'up and down' or North/South one way roads which are a feature of Wesborough ward (part of Westcliff). These offer direct access to and from Hospital for emergency vehicles, are congested and not suitable for large vehicles such as buses. My travel along that route resulted in a loss of 12 minutes from the timetable negotiating these roads.</p>
<b>Background Documents:</b>	Map showing the changes
<b>Costs:</b>	Minimal – letters and postage
<b>Recommendation</b>	<b>To resolve that letters from Council be sent to reinforce correspondence to date sent from Cllr Hart on behalf of St James ward regarding congestion/frequency</b>

[Agenda](#)





Original 21 route  
Revised 21 route



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## Payments List 21<sup>st</sup> Apr 2023- 11<sup>th</sup> July 2023 Report 2807/ Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		<b>Expenditure - Cheques</b>	
BK TRS	£254.58	The Montine Food Co Ltd	Café supplies
BK TRS	£55.77	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£8.99	Amazon	Misc item LCC
BK TRS	£337.50	Choc Pops Leigh on Sea	Coronation sweet cones
BK TRS	£45.52	Viking Direct	Stationery
BK TRS	£149.99	Amazon	Coronation decorations, misc items and stationery
BK TRS	£394.00	Staff member	Reimburse for eye test and spectacles required for VDU use under prescription
BK TRS	£3300.00	Havens Hospices	2nd instalment Herd in the City Sponsorship
BK TRS	£165.00	Blake Contractors Ltd	CCTV works
BK TRS	£750.00	Manchester Drive Allotment Society	ASA agreement
BK TRS	£125.00	Marshall Close Allotments	ASA agreement
BK TRS	£67.20	WALC	Staff training
BK TRS	£180.00	J Milne	Café cakes
BK TRS	£61.27	Couno Office Solutions Ltd	Photocopying
BK TRS	£229.24	Volunteer	Volunteer expenses
BK TRS	£154.08	James Todd & Co Ltd	Payroll processing
BK TRS	£110.00	Verde	Coffee supplies for café
BK TRS	£166.80	Viking	Office furniture
BK TRS	£19.28	Mark One Hire	Acrow prop hire
BK TRS	£370.00	Heelis & Lodge	Internal Audit
BK TRS	£124.24	Amazon	Skate Park maintenance items, misc items LCC (audio jack cable, padlock & tap nut) and office safe

BK TRS	£100.00	Entertainer	Community Social Club Coronation party
BK TRS	£178.58	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£150.00	Phoenix Ranger Guide Unit	LTC Grant Award
BK TRS	£325.00	Lions Cub of Leigh-on-Sea	LTC Grant Award
BK TRS	£181.66	The Montine Food Co Ltd	Café supplies
BK TRS	£36.00	Secom plc	Security alarm amendments
BK TRS	£4072.58	HMRC	Vat payable
BK TRS	£30000.00	Payroll	May payroll
BK TRS	£500.00	Leigh Folk Festival Association	LTC Grant Award
BK TRS	£110.28	The Montine Food Co Ltd	Café supplies
BK TRS	£183.50	J Milne	Café cakes
BK TRS	£93.60	GP Mason Electrical Ltd	Replace batten light
BK TRS	£558.91	Veolia	Garden waste sacks
BK TRS	£40.19	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£51.69	Amazon	Step up for Community Transport & maintenance items LCC
BK TRS	£78.99	The Montine Food Co Ltd	Café supplies
BK TRS	£203.68	The Montine Food Co Ltd	Café supplies
BK TRS	£11827.20	LJ Law Professional Painting, Decorating & Refurbishment	Painting of LCC façade
BK TRS	£748.80	Blake Contractors Ltd	CCTV works at LCC – 2 additional cameras
BK TRS	£820.80	Kieran Lucas Contractors Ltd	Works at Strand Wharf and installation of defibrillator
BK TRS	£820.00	Hadleigh Salvage Recycling	Skips for allotments – cost to be recouped from MDAS
BK TRS	£30.99	Amazon	Skate Park maintenance
BK TRS	£3676.89	Southend City Council	Commercial insurance 23/24
BK TRS	£2010.97	EALC	Affiliations costs EALC & NALC 23/24
BK TRS	£160.00	Party Pets	Children's Half Term event
BK TRS	£1039.27	PFS Group Ltd	Emergency lighting remedial works, fire extinguisher annual service and replacement extinguishers
BK TRS	£4007.00	Gold Geese	Chairman's Charity Donation 22/23
BK TRS	£414.00	PFS Group Ltd	Emergency lighting, disabled loo alarm and fire alarm service visits.
BK TRS	£297.50	Lemondrop Design	Staff training 50% deposit
BK TRS	£171.39	The Montine Food Co Ltd	Café supplies
BK TRS	£82.69	Essex Supplies (UK) Ltd	Cleaning materials

BK TRS	£218.60	Office Watercoolers Ltd	Watercooler contract
BK TRS	£2413.20	Secom plc	Security alarm necessary upgrade of panel
BK TRS	£182.16	James Todd & Co Ltd	Payroll processing
BK TRS	£110.00	Verde	Coffee supplies for café
BK TRS	£63.48	Couno Office Solutions Ltd	Photocopying
BK TRS	£7.00	Gold Geese	Final donation Chairman's Charity 22/23
BK TRS	£540.00	Evac + Chair International Ltd	Staff training
BK TRS	£151.05	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£168.00	Trade & DIY Products Ltd	Repairs Strand Wharf
BK TRS	£62.09	The Montine Food Co Ltd	Café supplies
BK TRS	£120.00	NA Foley	Handmade toy elephants re Herd in the City events
BK TRS	£18783.12	The Festive Lighting Co Ltd	Festive lighting annual hire contract first instalment 2023
BK TRS	£30000.00	Payroll	June payroll
BK TRS	£160.00	J Milne	Café cakes
BK TRS	£111.00	The Montine Food Co Ltd	Café supplies
BK TRS	£238.80	Southend News Service Ltd	Newsflash Leigh News June 23
BK TRS	£210.00	Essex Maintenance Ltd	Boiler & water heater service. Commercial gas safety inspection
BK TRS	£72.00	SLCC Enterprises Ltd	Staff training
BK TRS	£223.90	The Montine Food Co Ltd	Café supplies
BK TRS	£191.80	Verde	Café supplies coffee
BK TRS	£42.56	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£468.00	Trade & DIY Products Ltd	Repairs to LTC plaques Strand Wharf
BK TRS	£355.00	Hadleigh Salvage Recycling	Skips for allotments – cost to be recouped from Leigh Site maintenance
BK TRS	£151.79	Re-Essex Ltd	Councillor lanyards
BK TRS	£71.81	Couno Office Solutions Ltd	Photocopying
BK TRS	£39.21	Mark One Hire	Acrow prop hire
BK TRS	£125.00	Marshall Close Allotments	ASA agreement
BK TRS	£66.66	MDAS	ASA agreement
BK TRS	£297.50	Lemondrop Design	Staff training balance
BK TRS	£174.24	James Todd & Co Ltd	Payroll processing
BK TRS	£110.00	Verde	Coffee supplies for café
BK TRS	£52.56	Amazon	LCC maintenance

		<b>Expenditure – Imprest Items</b>	
	£8.90	Trophystore	Coronation pins
	£153.74	Makro	Café supplies
	£56.21	The Factory Shop	Coronation decorations
	£72.00	High Speed Training	Staff training
	£15.00	Timpson	Keys
	£41.84	The Factory Shop	Coronation decorations
	£24.14	EE	Mobile broadband dongles
	£10.00	The Factory Shop	Coronation items
	£15.00	Trade Management Services Ltd	Staff training
	£375.21	Makro	Café supplies
	£192.85	STAS Hanging Systems	Art wall hanging supplies
	£18.95	Tesco	Café supplies
	£16.80	Tesco	Coronation party raffle prizes
	£22.05	The Factory Shop	Coronation party raffle prizes
	£12.99	Canva	Subscription
	£113.20	Flagmakers	Union Jack Flag
	£3.99	The Factory Shop	Frame
	£6.00	Tesco	Refreshments
	£2.80	Best Wishes	Card
	£14.60	Tesco	Café supplies
	£267.58	Makro	Café supplies
	£13.55	Tesco	Café supplies
	£5.00	The Factory Shop	Café misc items
	£6.15	Tesco	Café supplies
	£39.05	Tesco	Volunteer gifts
	£155.16	Makro	Café supplies
	£14.85	Tesco	Café supplies
	£2.00	The Factory Shop	Misc office item
	£24.14	EE	Mobile broadband dongles
	£201.27	Makro	Café supplies

	£115.12	Heart Internet	Domain renewal LCC
	£99.94	Screwfix	Floor fans & sash cord
	£7.60	Tesco	Café supplies
	£16.80	Tesco	Café supplies
	£188.12	Makro	Café supplies
	£6.55	Tesco	CT Social refreshments
	£2.70	Greens Health Foods	Washing up liquid
	£202.97	Screwfix	Pressure washer
	£19.50	Amazon	Adhesive – LCC maintenance
	£10.20	Tesco	Café supplies
	£208.41	Makro	Café supplies
	£95.46	Brunel Engraving Company	Memorial plaques Strand Wharf
	£1.40	Co-op	Café supplies
	£15.55	Tesco	Café supplies
	£277.18	Makro	Café supplies
	£7.97	Key2code	Key for toilet roll holders LCC
	£11.05	Tesco	Café supplies
	£1.99	The Factory Shop	Kettle descaler
	£23.95	Amazon	Floor fan
	£4.49	Amazon	Microphone clip
	£12.45	Tesco	Refreshments CT Social Club
	£2.29	Factory Shop	Coloured pens for Bingo
	£44.10	Tesco	Café supplies
	£29.73	DIY Framing Ltd	Picture hanging
	£313.86	Makro	Café supplies
	£60.00	Visunext	Replacement projector screen
	£18.54	St John's Ambulance	First aid supplies
	£15.99	Tesco	Café supplies
	£40.74	Ironmongery Direct	Safety Lever door handle LCC
	£7.75	Co-op	Café supplies
	£24.20	Tesco	Café supplies
	£110.65	Blinds Direct	Blinds for LCC
	£12.99	Canva	Subscription

	£13.30	Tesco	Café supplies
	£149.84	Makro	Café supplies

[Agenda](#)

Leigh Town Council Main Budget Report									
INCOME	Budget 2023/24	Income Received	Balance	% Received	EXPENDITURE	Budget 2022/2023	Expenditure	Balance	% Spent
General Reserve B/F		£ 162,943.55							
<b>Finance &amp; Governance Committee</b>					<b>Finance &amp; Governance Committee</b>				
Precept	£ 462,056.00	£ 231,028.00	£ 231,028.00	50.00%	Policy & Council Resources	£ 33,750.00	£ 3,217.43	£ 30,532.57	9.53%
Grants Received	£ -	£ -	£ -		Office & Council Administration	£ 36,900.00	£ 7,143.14	£ 29,756.86	19.36%
Interest	£ 150.00	£ 4,546.58	-£ 4,396.58	3031.05%	Strategic Plan Projects Expenditure	£ -		£ -	#DIV/0!
CIL Income		£ 43,737.58			CIL Expenditure		£ -	£ -	
Other Committee Income	£ 1,100.00	£ 1,970.04	-£ 870.04	179.09%		£ 70,650.00	£ 10,360.57	£ 60,289.43	14.66%
	£ 463,306.00	£ 281,282.20	£ 225,761.38	60.71%					
					<b>Staffing Committee</b>				
					Council Staffing	£ 122,500.00	£ 23,026.30	£ 99,473.70	18.80%
<b>Community &amp; Culture Committee</b>					<b>Community &amp; Culture Committee</b>				
Leigh Community Centre	£ 130,000.00	£ 40,644.41	£ 89,355.59	31.26%	Leigh Community Centre	£ 66,500.00	£ 35,601.27	£ 30,898.73	53.54%
					Community Centre Staffing	£ 146,750.00	£ 36,617.52	£ 110,132.48	24.95%
Allotments	£ 20,070.00	£ 263.00	£ 19,807.00	1.31%	Allotments	£ 31,300.00	£ 6,077.91	£ 25,222.09	19.42%
Community Facilities	£ 1,250.00	£ 261.66	£ 988.34		Community Facilities	£ 27,750.00	£ 1,643.91	£ 26,106.09	5.92%
Health & Wellbeing Programme	£ 5,000.00	£ 1,487.58	£ 3,512.42	29.75%	Health & Wellbeing Programme	£ 21,400.00	£ 5,305.97	£ 16,094.03	24.79%
Environment Facilities & Services		£ -	£ -		Community Services Funding	£ 5,700.00	£ -	£ 5,700.00	0.00%
Friends of LCC	£ -	£ 32.00	-£ 32.00		Community Partnership Programmes	£ 5,500.00	£ 1,243.75	£ 4,256.25	22.61%
					Environment Facilities & Services	£ 42,000.00	£ 15,652.60	£ 26,347.40	37.27%
		£ -			Committee Staffing	£ 25,500.00	£ 3,051.94	£ 22,448.06	11.97%
	£ 156,320.00	£ 42,688.65	£ 113,631.35	27.31%	Friends of LCC		£ -		
						£ 372,400.00	£ 105,194.87	£ 267,205.13	28.25%
<b>Chairman's Charity Collection</b>		£ -			<b>Planning, Highways &amp; Licensing</b>	£ 15,750.00	£ 3,180.43	£ 12,569.57	20.19%
<b>Total Income</b>	£ 619,626.00	£ 323,970.85	£ 339,392.73	52.28%	<b>Resolved Capital Projects</b>				
	YR end 22/23		YR end 23/24 forecast		LCC Refurbishment	£ 30,000.00	£ 9,856.00	£ 20,144.00	32.85%
Capital Reserves	£ 94,173.03								
Earmarked Reserves	£ 326,991.77					£ 30,000.00	£ 9,856.00	£ 20,144.00	32.85%
CIL Reserve	£ 63,678.79				<b>Total Expenditure</b>	£ 611,300.00	£ 151,618.17	£ 459,681.83	
3rd Party monies	£ 12,710.68				<b>General Reserves at present</b>		£ 335,296.23		
					<b>Forecast General Reserve @ yr end</b>		£ 160,000.00		

[Agenda](#)