



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

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**Chairman:** Cllr Bernard Arscott | **Vice Chairman:** Cllr Sandra McCurdy

**Town Clerk:** Helen Symmons PSLCC



Members are requested to attend an Extra Ordinary meeting of the  
**STAFFING COMMITTEE** of Leigh-on-Sea Town Council  
on **Friday 28th July 2023** commencing at **2pm**.  
at Leigh-on-Sea Community Centre, 71-73 Elm Road, SS9 1SP

## **Committee Membership**

*Cllrs: Bernard Arscott, David Bowry, Mark Flewitt, Jonathan Garston, John Lloyd, Sandra McCurdy and Craig Watt*

*Cllr Sandra McCurdy*  
Chairman of Staffing Committee  
24<sup>th</sup> July 2023

Please Note: Any member who is unable to attend the meeting should send their apologies to the Town Clerk.

## **AGENDA / BUSINESS TO BE TRANSACTED**

1. HOUSEKEEPING ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs 3(d) and 24 (a) – staffing)

5. CONFIDENTIAL ITEM NO. 1 – STAFF MATTER
6. CONFIDENTIAL ITEM NO. 2 – HR MATTER