

# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
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Chairman: Cllr Jill Healey  
Vice Chairman: Cllr Vivien Rosier  
Town Clerk: Helen Symmons *PSLCC*

MINUTES OF A MEETING COMMUNITY & CULTURE COMMITTEE  
TUESDAY 11<sup>th</sup> FEBRUARY 2019  
LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Anita Forde, Carole Mulroney, Caroline Parker (from minute 112) , Vivien Rosier, Mike Wells and Andy Wilkins

In attendance: Cllr Paul Gilson and Helen Symmons (Town Clerk)

***The meeting opened at 7.30pm***

110. CHAIRMAN'S ANNOUNCEMENTS INCLUDING HOUSEKEEPING

The Chairman welcomed all to the meeting and made the appropriate housekeeping announcements

111. APOLOGIES FOR ABSENCE

Cllrs: Keith Evans, Alan Hart and Jill Healey

112. DECLARATION OF MEMBERS' INTERESTS

***Cllr Mulroney declared a non-pecuniary interest for any item in which Southend Borough Council are landlords***

113. APPROVAL OF MINUTES OF THE MEETING OF 17<sup>TH</sup> DECEMBER 2019

The minutes of the Community & Culture Committee meeting on 17<sup>th</sup> December 2019 were **AGREED** and signed by the Chairman as a true and accurate record of the meeting.

114. PUBLIC REPRESENTATIONS

There were none.

115. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

LEIGH COMMUNITY CENTRE

116. FACILITIES REPORT **Agenda item 7**

The Committee **NOTED** the report and **RESOLVED** to vire £7,500 from LCC Maintenance Budget to LCC Refurbishment Capital Project Reserve and the cost of £4,425 for implementing fire doors from the LCC earmarked reserve.

117. BOOKINGS REPORT

The Committee **NOTED** the report.

118. LORNA & LOTTIE'S REPORT

The Committee **NOTED** the report.

119. CAFÉ LICENSE **Agenda item 10**

The Committee **RESOLVED** that the Town Clerk is authorised to renew the café licence following an annual review meeting with the Licensee.

120. ARTS GROUP REPORT **Agenda item 11**

The Committee **NOTED** the report and **RESOLVED** to proceed with both the Graffiti Art Wall project at the Skate Park and to hold a Saturday event in October alongside the writing exhibition.

<b>ALLOTMENTS</b>
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121. HEALTH AND SAFETY FOR ALLOTMENT GARDENS RISK ASSESSMENT **Agenda item 12**

Following a proposal (Cllr Mulroney, seconded Cllr Wells) the Committee **RESOLVED** to change all references to society members to plot holders.

The Committee **RESOLVED** the reviewed Risk Assessment with the amendments.

122. POLICY FOR KEEPING BEES ON ALLOTMENT SITES **Agenda item 13**

The Committee **REVIEWED** the policy. No changes were made.

123. BONFIRE DATES **Agenda item 14**

After discussion, and following a proposal (Cllr Wilkins, seconded Cllr Wells), the Committee **RESOLVED** to ban all bonfires and use of incinerators on the allotment sites with immediate effect. The Town Clerk is to change the allotment Tenancy Agreement Conditions and Information to reflect this.

124. PLOT HOLDER MANAGEMENT

The Committee **NOTED** the report and the benefits of the new administration system.

<b>COMMUNITY FACILITIES</b>
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125. SKATEPARK **Agenda item 12**

The Committee **NOTED** the report and the Town Clerk gave an update on the project and clarified that there was no decision to make. A local business man has come forward and will assist with the project. The Town Clerk is awaiting written confirmation.

126. STRAND WHARF

The Committee **NOTED** the report.

**HEALTH & WELLBEING PROGRAMMES**

127. COUNCIL EVENTS **Agenda item 18**

The Committee **RESOLVED** the Events Programme for 2020 in full and Cllrs Forde and Rosier will make contact with RSPB to organise a date for item 11 in the report.

128. HAPPY TO CHAT BENCH **Agenda item 19**

The Committee **RESOLVED** the bench idea subject to Southend Borough Council happy for us to adopt the bench immediately outside the Community Centre.

129. FARMERS MARKET

The Committee **NOTED** the report.

130. COMMUNITY TRANSPORT

The Committee **NOTED** the report and were delighted to learn of the new attendees at the Social Club.

131. YOUTH GROUP REPORT

A meeting had recently been held and the report is attached to the minutes.

**ENVIRONMENT FACILITIES & SERVICES**

132. CHRISTMAS LIGHTS IN LEIGH OLD TOWN

The Committee **NOTED** the report

**COMMUNITY PARTNERSHIP PROGRAMMES**

133. FRIENDS OF LEIGH LIBRARY GARDENS GROUP REPORT

The Committee **NOTED** the report. The safety in Library Gardens is of concern although it was noted that Community Safety Officers are now being directed to attend to monitor and the PCSO is aware of issues. The Town Clerk was asked to obtain an update with regard to the repair work on the Library building.

**COMMUNITY SERVICES FUNDING**

134. FIRST AID POST

The Committee **NOTED** the report.

**FINANCE**

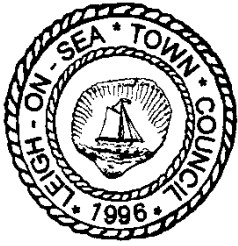
135. COMMITTEE BUDGET REPORT 2019/20

The Committee **NOTED** the report

136. TO CONSIDER UNDERSPENDS IN 2019/20 BUDGET TO EARMARK AS A RESERVE  
**Agenda item 27**

The Committee **RESOLVED with recommendation to F&G Committee** the proposed movement to Earmarked Reserves as per the agenda

***The meeting closed at 8.26 pm***



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## YOUTH GROUP 6<sup>th</sup> FEBRUARY 2020

Present: Cllrs: Anita Forde, Caroline Parker and Vivien Rosier. Sacha & Sue from Southend YMCA and Abbie Cotterell (Assistant Town Clerk)

1. The current times of the youth club work well. The 8-11 year old session has 85 children registered with an average of 25 children attending. The 12-16 year old session has 30 people registered. The number of attendees does vary for the later group.
2. It was suggested that the youth club get involved with Friends of Leigh Library Gardens. When the weather improves they could spend an evening volunteering with the group. The youth group would have to also work in partnership with Southend Borough Council, so it would be dependent on if they were available on a Thursday evening. Vivien will take this back to the next meeting of Friends of Leigh Library Garden and report back to the group.
3. A youth information stall will be prepared for the Annual Community Meeting on the 24<sup>th</sup> April 2020 giving details of what goes on at the Youth Club & Youth Forum. It is hoped the stall will be manned by some of the Youth Forum attendees.
4. A writing competition open to everyone will be taking place in September/October asking people to write 500 words, this could be poetry or a short story. The entries will be displayed on the art wall and people will have the option to vote for their favourite. The best way for people to vote will need some thought. Possible suggestions were voting slips and box, QR codes or similar to the supermarket voting system – counters in a box.
5. Southend YMCA have booked a room for a 3 month trial session to tackle youth loneliness and isolation amongst the LGBTQ+ community. It will be an open discussion entirely youth led.
6. Southend YMCA have received lottery funding to tackle both mental health and knife crime.