



Leigh-on-Sea Town Council

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Chairman: Cllr Jill Healey
Vice Chairman: Cllr Vivien Rosier
Town Clerk: Helen Symmons *PSLCC*

MINUTES OF COUNCIL MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL
TUESDAY 16TH JULY 2019
LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Doug Cracknell, Anita Forde, Paul Gilson, Alan Hart, Jill Healey, Carole Mulrone, Declan Mulrone, Damian O'Boyle, Caroline Parker (from minute 46), Vivien Rosier, Mike Wells and Andy Wilkins

Also in attendance: Helen Symmons (Town Clerk) and 1 member of the public until minute 47

MINUTES

The meeting opened at 7.30 pm

42. CHAIRMAN'S OPENING REMARKS INCLUDING HOUSEKEEPING

The Chairman welcomed all to the meeting and made the appropriate housekeeping announcements. Thanks were given to the staff and Councillors for the successful Youth Market on Strand Wharf. Despite the sporting events that day there had been a great turnout of visitors and all those participating thought it a great event.

43. APOLOGIES FOR ABSENCE

Cllrs: Mark Bromfield, Keith Evans and Emma Smith

44. DECLARATION OF MEMBERS' INTERESTS

Cllr C Mulrone declared a non-pecuniary interest in Agenda items related to the Borough Council, Leigh Port Partnership and North Thames FLAG.

45. APPROVAL OF THE MINUTES OF THE MEETING 10TH JUNE 2019

The minutes of the meeting 10th June 2019 were agreed to have been an accurate record of the meeting and were signed by the Chairman.

46. PUBLIC REPRESENTATIONS

The Council asked the Town Clerk to investigate the position with regard to defibrillators in the Old Town as it was thought that maybe one of the pubs already had one.

Jill Adair's thanks were noted.

A presentation was made to Council regarding a plastic free community initiative in connection with Surfers Against Sewerage. A proposal had been made further in the agenda regarding the initiative.

47. SOUTHEND BOROUGH COUNCIL

Cllr C Mulroney in her capacity as a Borough Councillor provided an update regarding Hadleigh Road Traffic calming measures. The proposal had been presented to Traffic and Parking in June and the decision made that nothing will progress until a scheme that encompasses Western Road, Marine Parade and Hadleigh Road is presented.

A question was raised regarding a planning application that the Town Council had not objected to. It was confirmed that the Chairman of Planning and a Council Officer look at every application but that our Committee being a democracy means that majority decisions are made. All Councillors were reminded that they should look at planning applications and call in any for review that they wished the Planning Committee to look at in depth. The Chairman of the Planning Committee confirmed that she would investigate and advise those members who had been at Development Control Committee of the Borough.

48. QUESTIONS FROM COUNCILLORS

There were none.

49. TOWN CLERK'S REPORT

The report was **NOTED** and the Chairman wished it minuted that she had been impressed with the conference information provided by the Town Clerk.

50. COUNCILLOR VACANCY HIGHLANDS WARD

The Council **RESOLVED** to fill the vacancy through co-option. The Town Clerk will commence the appropriate advertising procedure.

COMMITTEES

51. COMMITTEES

- a) Cllr Healey presented the minutes of the Planning, Licensing & Highways Committee as per the Agenda and with the recommendation. Following discussion Council **RESOLVED** that a community meeting be held to discuss speeding, cycling and parking issues based on the format suggested with focus on the outcomes and good preparation undertaken.
- b) Cllr C Mulroney presented the minutes of the Community & Culture Committee as per the Agenda with the two recommendations. Council **RESOLVED** to extend the Thursday evening hall provision in order to work in partnership with Southend YMCA to provide an additional youth provision for 12-16 year old. Council **RESOLVED** that £2,500 be vired from Volunteer EMR to Youth Club budget.

DECISION ITEM

52. PLASTIC POLLUTION

Council **RESOLVED** that

- Leigh Town Council supports the introduction of the Make Leigh Plastic Free Campaign;
- Leigh Town Council appoints a representative for the Make Leigh Plastic Free group;
- Leigh Town Council will encourage users of the Council's facilities to support the campaign
- Leigh Town Council pledges to act by example by removing any single use items from its premises and Council meetings, as soon as practicable.

Following a proposal (Cllr Healey, seconded Cllr Rosier) Cllr O'Boye was appointed as the Council's representative on the Make Leigh Plastic Free group.

53. TO NOTE INTERNAL ACCOUNT TRANSFERS AND APPROVE EXPENDITURE

Council **NOTED** the transfers and **RESOLVED** the expenditure

54. CIL

Council **RESOLVED** for F&G Committee to hold a PDG meeting to consider potential projects. The Town Clerk will organise a date.

55. STRATEGIC PLAN – ACTION PLAN

Council **RESOLVED** the Action Plan and requested a press release be undertaken around the Strategic Plan for residents to be fully aware of the Council's plans for the next four years. The Action Plan was seen as an excellent monitoring tool.

56. ACCEPTANCE OF SPATIAL PLAN

It was noted that the next stage of the Borough Local Plan was likely to be published in October. Council **RESOLVED** to accept the Spatial Plan. Council **RESOLVED** to send copies to Southend Borough Council and Leigh Port Partnership. Council **RESOLVED** to hold a PDG meeting to discuss delivery of the Plan.

FOR NOTING / CONSIDERATION

57. RESPONSE FROM SOUTHEND BOROUGH COUNCIL REGARDING MINUTE 49/Council 18th July 2017

Council **NOTED** the response.

58. FREEDOM OF INFORMATION REQUESTS

Council **NOTED** the request and response.

59. COMMUNITY ENGAGEMENT

- a) Council were pleased that the event was a success with good feedback
- b) The Magazine editorial team have met and all articles must be submitted by 3rd September. There will be a Youth supplement created by the Youth Forum in the centre pages
- c) As sufficient Councillors indicated that they could attend the day, it was **RESOLVED** to have a Councillor led stall at Leigh Regatta. Cllr Rosier volunteered to be the lead and it was hoped to be able to promote the Plastic Free Leigh initiative as part of the stall.
- d) Council felt this was a good idea and **RESOLVED** for two dates to take place in January/February looking to youth businesses or students to provide cakes

60. COUNCIL BUDGET 2019/20 AS AT 30TH JUNE 2019

Council **NOTED** the budget monitoring report

61. COUNCIL BANK ACCOUNT BALANCES AS AT 5TH JULY 2019

Council **NOTED** the balances.

CONFIDENTIAL

62. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

RESOLVED that in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw – SO 3d

63. CORRESPONDENCE ON AN ELECTION MATTER

Concern was expressed that the matter had been deferred when it was only for noting. Councillors were reminded that the Good Councillor Guide indicates that it is the expectation that Councillors come prepared to meetings. The correspondence was **NOTED** but it seemed the statement made in the House of Commons was without accuracy.

Councillors were asked to note that the Council Confidential Items report from the Town Clerk was important to read. A generalised version will be provided to Councillors to keep.

The meeting closed at 8.49 pm