



# Leigh-on-Sea Town Council

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**Chairman:** Cllr Paul Gilson | **Vice Chairman:** Cllr Andrew Wilkins

**Town Clerk:** Helen Symmons PSLCC



## MINUTES OF EXTRA ORDINARY COUNCIL MEETING HELD REMOTELY MONDAY 1<sup>ST</sup> MARCH 2021

Present: Cllrs: David Bowry, Vinice Cowell, Doug Cracknell, Keith Evans, Anita Forde, Alan Hart, Jill Healey, Carole Mulrone, Emma Smith and Andy Wilkins

Also in attendance: Abbie Cotterell (Assistant Town Clerk)

### MINUTES

*The meeting opened at 7.30 pm*

#### 82. CHAIRMAN'S VIRTUAL MEETING PROTOCOL ANNOUNCEMENT

In the absence of the Chairman the Vice-Chairman welcomed all to the meeting and announced the online meeting protocol.

#### 83. APOLOGIES FOR ABSENCE

Cllr Paul Gilson

Cllrs Wells sent apologies at 18.49 for the meeting to the Town Clerk.

#### 84. DECLARATION OF MEMBERS' INTERESTS

***All members declared non-pecuniary interests as all parties are known to all members.***

***Cllrs Evans and Mulrone declared non-pecuniary interests in all items relating to Southend Borough Council, as they are both Borough Councillors.***

#### 85. APPROVAL OF THE MINUTES OF THE MEETING 10<sup>TH</sup> NOVEMBER 2020

Members were advised that there was an error on the agenda as those minutes were approved on the 19<sup>th</sup> January. On the agenda of 23<sup>rd</sup> March, the minutes of meeting 19<sup>th</sup> January will be approved.

#### 86. COMMITTEES

The minutes of the Extra Ordinary Staffing Committee for 15<sup>th</sup> February 2021 were noted.

### CONFIDENTIAL

#### 87. MOTION TO EXCLUDE THE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

**RESOLVED:** That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs. 3(d) and 24(a) - (staffing)

88. PROTOCOL MEMBER OFFICER RELATIONS

The Committee noted the member officer relations protocol and report.

89. REFERRALS TO VINE HR

Following a proposal (Cllr Mulronee, seconded; Cllr Cracknell) Council **RESOLVED** to authorise the payment to Vine HR with a full explanation at the next Council meeting.

Cllr Bowry as Chairman of Staffing Committee will make contact with Vine HR and request this information.

90. FORMAL STANDARD COMPLAINT

Following a proposal (Cllr Mulronee, seconded; Cllr Healey) Council **RESOLVED** that the formal standards complaint issue should be referred to the Monitoring Officer at Southend Borough Council. The Chairman and Vice Chairman of the Staffing Committee will work with the Assistant Town Clerk to complete the Borough Council form along with sending all the relevant documentation.

***The meeting closed at 7.52 pm***