



Leigh-on-Sea Town Council

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Chairman: Cllr Keith Evans | **Vice Chairman:** Cllr Dr. David Bowry
Town Clerk: Helen Symmons PSLCC



MINUTES OF A MEETING
COMMUNITY & CULTURE COMMITTEE
TUESDAY 11th October 2022
Leigh-on-Sea Community Centre

Present: Cllrs: David Bowry, Vinice Cowell, Paul Gilson, Carole Mulroney (Chairman) and Andy Wilkin (from minute 60)

Absent: Cllrs: Keith Evans, Anita Forde, Emma Mills and James Preston

In attendance: Helen Symmons (Town Clerk)

The meeting opened at 7.30pm

52. CHAIRMAN AND HOUSEKEEPING ANNOUNCEMENTS

53. APOLOGIES FOR ABSENCE

Cllrs Mills, Forde, Evans and Preston

54. DECLARATIONS OF MEMBERS' INTERESTS

None

55. APPROVAL OF MINUTES OF THE MEETING OF 16th AUGUST 2022

The minutes of the Community & Culture Committee meeting on 16th August 2022 were **AGREED** as an accurate record of the meeting and signed.

56. PUBLIC REPRESENTATIONS

There were none.

57. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

58. REQUEST TO CHANGE DECEMBER MEETING DATE

The Committee **RESOLVED** that the date of the next meeting will not change.

LEIGH COMMUNITY CENTRE

59. FACILITIES REPORT

The Committee **NOTED** the report.

60. BOOKINGS REPORT

Cllr Wilkins joined the meeting

The Committee **NOTED** the report.

61. LORNA & LOTTIE'S REPORT **Agenda item 10**

The Committee **RESOLVED to recommend to Finance & Governance Committee** that the Council operate the community café internally starting 1st January 2023.

62. PREMISES LICENCE **Agenda item 11**

The Committee **RESOLVED** that the Council should seek an external party to operate the bar service.

63. ARTS GROUP REPORT

The Committee **NOTED** the report.

ALLOTMENTS

64. ALLOTMENTS UPDATE

The Committee **NOTED** the report.

COMMUNITY FACILITIES

65. SKATE PARK

The Committee **NOTED** the report.

66. STRAND WHARF

The Committee **NOTED** the report.

67. PADDLING POOL

The Committee **NOTED** the report.

HEALTH & WELLBEING PROGRAMMES
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68. EVENTS

The Committee **NOTED** the report.

69. FARMERS' MARKET **Agenda item 18**

As no recommendation had been forthcoming as to how the stall holder group would like to reintroduce a market concept, the committee **RESOLVED** that at this time the Council internally would organise 3 seasonal markets during the year – Christmas, Easter and Harvest Festival ones.

70. COMMUNITY TRANSPORT AND SOCIAL CLUB

The Committee **NOTED** the report.

71. CHILDREN'S SCHOOL HOLIDAY PROGRAMME

The Committee **NOTED** the report.

ENVIRONMENT FACILITIES & SERVICES
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72. COUNCILLOR LITTER PICKS

The Committee **NOTED** the report.

73. CHRISTMAS LIGHTING

The Committee **NOTED** the report.

COMMUNITY PARTNERSHIP PROGRAMMES

74. SPECIAL CONSTABLES

The Committee **NOTED** the report.

75. YOUTH CLUB AND YOUTH FORUM

The Committee **NOTED** the report.

COMMUNITY SERVICES FUNDING

76. FIRST AID POST

The Committee **NOTED** the report.

FINANCE

77. COMMITTEE BUDGET REPORT 2022/23

The Committee **NOTED** the report.

78. PROPOSED COMMITTEE BUDGET 2023/2024 **Agenda item 27**

The Committee **RESOLVED with recommendation to Council via Finance & Governance Committee** the presented committee budget

79. COMMUNITY CENTRE ACCOUNTS FOR SUBMISSION TO SOUTHBEND CITY COUNCIL

The Committee **NOTED** the report.

The meeting closed at 8.10 pm