



Leigh-on-Sea Town Council

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Chairman: Cllr Keith Evans | **Vice Chairman:** Cllr Dr. David Bowry

Town Clerk: Helen Symmons PSLCC



MINUTES OF A MEETING - STAFFING COMMITTEE
TUESDAY 18th APRIL 2023
HELD AT LEIGH COMMUNITY CENTRE

Present: Cllrs: David Bowry, Vinice Cowell, Keith Evans, Carole Mulroney and Andy Wilkins

Absent: *Cllrs Anita Forde and Jill Healey*

In Attendance: Helen Symmons (Town Clerk) and Ingmar Lindberg-Jones (Admin Assistant)

The meeting opened at 18:00

42. HOUSEKEEPING ANNOUNCEMENTS

The Chairman made the appropriate announcements.

43. APOLOGIES FOR ABSENCE

Cllr Forde and Healey

44. DECLARATION OF MEMBERS' INTERESTS

None

45. APPROVAL OF THE PREVIOUS MINUTES

The minutes of 7th March 2023 were agreed and signed.

46. GRIEVANCE OUTCOME

The Committee **NOTED** the report and expressed concern that the Town Clerk had been subjected to the behaviour. The Town Clerk reiterated as she had in the grievance hearing that if any social media account appeared and conducted itself like before then she would refer the matter to the police.

47. TOWN CLERK APPRAISAL

The Committee **NOTED** the report and thanked the Town Clerk for her continued high standards of service.

48. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

RESOLVED that in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw

49. FLEXIBLE WORKING REQUEST APPEAL

The Committee **RESOLVED** not to uphold the appeal. This is recorded at Exempt Confidential Minute 49 (a)

50. CONFIDENTIAL UPDATE ON STAFF MATTER

The Committee **RESOLVED** that the Town Clerk in consultation with the Council's HR contractor send further correspondence. This is recorded at Exempt Minute 49 (b)

The meeting closed at 6:25 pm