

Leigh-on-Sea Town Council

Budget Pack 2019/20

RESOLVED at Council

JANUARY 2019

Leigh Town Council 2019/20 Budget Document

INCOME	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20	EXPENDITURE	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20
Policy & Resources						Policy & Resources					
Interest	£ 1,374.90	£ 1,136.00	£ 800.00	£ 2,000.00	£ 800.00	P & R Expenditure	£ 16,920.09	£ 25,885.59	£ 46,210.00	£ 40,050.00	£ 43,350.00
Other Income	£ 1,528.64	£ 1,632.10	£ 1,200.00	£ 1,300.00	£ 1,300.00	Office & Admin	£ 64,425.27	£ 61,132.74	£ 73,550.00	£ 61,575.00	£ 65,750.00
	£ 2,903.54	£ 2,768.10	£ 2,000.00	£ 3,300.00	£ 2,100.00	Staffing	£ 82,769.26	£ 98,403.62	£ 92,549.00	£ 96,462.00	£ 105,308.00
						Capital Fund			£ -	£ -	£ -
							£ 164,114.62	£ 185,421.95	£ 212,309.00	£ 198,087.00	£ 214,408.00
Community Facilities						Community Facilities					
LCC Hire Income	£ 114,333.58	£ 124,333.29	£ 129,000.00	£ 131,000.00	£ 131,000.00	Strand Wharf	£ 1,383.18	£ 1,564.48	£ 700.00	£ 410.00	£ 730.00
LTC Contribution	£ 25,000.00	£ 27,000.00	£ 27,000.00	£ 27,000.00	£ 27,000.00	LCC Expenditure	£ 51,199.62	£ 50,983.00	£ 52,200.00	£ 46,520.00	£ 58,850.00
Other Income	£ 4,351.47	£ 7,019.55	£ 4,500.00	£ 7,300.00	£ 7,000.00	LCC Staffing	£ 124,715.33	£ 138,926.26	£ 135,865.00	£ 132,057.00	£ 128,464.00
Strand Wharf	£ 4,000.00	£ -	£ -	£ -	£ -	CFC Other	£ 6,130.25	£ 4,591.75	£ 4,700.00	£ 4,600.00	£ 4,700.00
Highways	£ 300.00	£ 300.00	£ -	£ -	£ -	Paddling Pool	£ -	£ -	£ 500.00	£ -	£ -
	£ 147,985.05	£ 158,652.84	£ 160,500.00	£ 165,300.00	£ 165,000.00	Skate Park Expenditure	£ 6,184.00	£ 5,644.69	£ 9,105.00	£ 7,739.00	£ 9,801.00
						LCC Repair/Remodel Project			£ 112,000.00	£ 112,000.00	£ 95,000.00
							£ 189,612.38	£ 201,710.18	£ 315,070.00	£ 303,326.00	£ 297,545.00
Environment & Leisure						Environment & Leisure					
Allotments Income	£ 11,428.31	£ 12,803.84	£ 13,085.00	£ 13,605.00	£ 14,540.00	Allotments Expenditure	£ 20,099.78	£ 21,216.65	£ 21,857.00	£ 23,241.00	£ 26,737.00
Community Transport Fees	£ 3,182.70	£ 1,267.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	Community Transport Expenditure	£ 9,040.76	£ 5,618.43	£ 6,866.00	£ 3,053.00	£ 7,564.00
Farmers' Market Fees	£ 2,000.00	£ 3,364.00	£ 2,500.00	£ 3,400.00	£ 3,500.00	Farmers' Market Expenditure	£ 1,518.28	£ 2,180.83	£ 5,067.00	£ 6,116.00	£ 8,143.00
Leigh Lights Income	£ 2,320.00	£ 3,040.00	£ 2,750.00	£ 2,700.00	£ 2,750.00	Leigh Lights Expenditure	£ 28,910.53	£ 31,743.51	£ 36,970.00	£ 37,270.00	£ 33,450.00
Other E&L Income	£ 570.00	£ 490.00	£ 450.00	£ 1,240.00	£ 950.00	Other Events Costs	£ 5,936.87	£ 6,030.61	£ 5,750.00	£ 5,333.00	£ 6,500.00
	£ 19,501.01	£ 20,964.84	£ 21,285.00	£ 23,445.00	£ 24,240.00	General E&L Services	£ 5,940.13	£ 6,510.20	£ 7,150.00	£ 6,890.00	£ 7,250.00
						E&L Staffing	£ 22,088.71	£ 14,917.27	£ 12,260.00	£ 11,760.00	£ 13,376.00
							£ 93,535.06	£ 88,217.50	£ 95,920.00	£ 93,663.00	£ 103,020.00
Planning & Licensing						Planning & Licensing					
						Planning Expenditure		£ -	£ 1,500.00	£ -	£ -
		£ -		£ -	£ -	Staffing	£ 10,928.24	£ 14,276.75	£ 9,828.00	£ 10,473.00	£ 12,145.00
							£ 10,928.24	£ 14,276.75	£ 11,328.00	£ 10,473.00	£ 12,145.00
Total Income	£ 170,389.60	£ 182,385.78	£ 183,785.00	£ 192,045.00	£ 191,340.00	Total Expenditure	£ 458,190.30	£ 489,626.38	£ 634,627.00	£ 605,549.00	£ 627,118.00
Capital Reserves 31/03/18	£ 168,407.95			£ 30,000.00		Budget Net Totals per Committee					£ 212,308.00
Earmarked Reserves 31/03/18	£ 236,558.40			£ 166,982.00		Policy & Resources					
General Reserves 31/03/18	£ 109,139.23			£ 100,000.00		Community Facilities					£ 37,545.00
LCC Project Reserves				£ 161,984.63		Environment & Leisure					£ 78,780.00
						Planning, Highways & Licensing					£ 12,145.00
						LCC Repair/Remodel					£ 95,000.00

PRECEPT				Budget 2019/20
Total Income				£ 191,340.00
Total Expenditure				£ 627,118.00
Major Project Expenditure				£ 30,000.00
Net Position				-£ 465,778.00
		31/03/2018		
Capital Reserves 31/03/19		£ 168,407.95		£ 30,000.00
General Reserves 31/03/19		£ 109,139.23		£ 100,000.00
				£ 130,000.00
GROSS SHORTFALL				-£ 335,778.00
RECOMMENDED RESERVE				£ 90,000.00
LCTS GRANT				£ 3,910.00
BUDGET FUNDING FIGURE				-£ 421,868.00
2016/17	£ 390,550.00			
2017/18	£ 401,085.00	2.70%		
2018/19	£ 411,482.00	2.59%		
PRECEPT CALCULATION				
Band D figure				-47.73
divide by 9			47.73	5.303333333
x 9			5.3	
PROPOSED BAND D				£47.70
				0.81p increase
Tax base 2016/17	£8,645.94	£ 391,402.00		
Tax base 2017/18	£8,717.19	£ 400,904.00		
Tax base 2018/19	£8,779.95	£ 411,692.00		
Tax base 2019/20	£8,839.09	£ 421,624.59		
Band D figure 2016/17	45.27			
Band D figure 2017/18	45.99	1.59%		
Band D figure 2018/19	46.89	1.96%		
Band D figure 2019/20	47.70	1.73%		

Leigh Town Council 2019/20 Medium Term Financial Plan

Leigh Town Council 2019/20 Medium Term Financial Plan									
INCOME	2019/20	2020/21	2021/22	2022/23	EXPENDITURE	2019/20	2020/21	2021/22	2022/23
Policy & Resources					Policy & Resources				
Interest	£ 800.00	£ 500.00	£ 400.00	£ 300.00	P & R Expenditure	£ 43,350.00	£ 45,000.00	£ 47,000.00	£ 50,000.00
Other Income	£ 1,300.00	£ 1,200.00	£ 1,200.00	£ 1,200.00	Office & Admin	£ 65,750.00	£ 67,500.00	£ 70,000.00	£ 72,000.00
					Staffing	£ 105,308.00	£ 98,000.00	£ 101,000.00	£ 104,000.00
					Capital Fund/Projects			£ 25,000.00	£ 25,000.00
	£ 2,100.00	£ 1,700.00	£ 1,600.00	£ 1,500.00		£ 214,408.00	£ 210,500.00	£ 243,000.00	£ 251,000.00
Community Facilities					Community Facilities				
LCC Hire Income	£ 131,000.00	£131,000.00	£ 137,000.00	£137,000.00	Strand Wharf	£ 730.00	£ 750.00	£ 750.00	£ 775.00
LTC Contribution	£ 27,000.00	£ 27,000.00	£ 27,000.00	£ 27,000.00	LCC Expenditure	£ 58,850.00	£ 60,000.00	£ 62,000.00	£ 64,000.00
Other Income	£ 7,000.00	£ 7,000.00	£ 7,000.00	£ 7,000.00	LCC Staffing	£ 128,464.00	£ 132,000.00	£ 136,000.00	£ 140,000.00
Strand Wharf	£ -	£ -	£ -		CFC Other	£ 4,700.00	£ 4,700.00	£ 4,700.00	£ 4,700.00
Highways	£ -	£ -	£ -		Paddling Pool	£ -	£ 500.00	£ -	£ 500.00
	£ 165,000.00	£165,000.00	£ 171,000.00	£171,000.00	Skate Park Expenditure	£ 9,801.00	£ 10,000.00	£ 10,000.00	£ 10,250.00
					LCC Repair/Remodel Programme	£ 95,000.00	£ 95,000.00	£ 70,000.00	£ 70,000.00
						£ 297,545.00	£ 302,950.00	£ 283,450.00	£ 290,225.00
Environment & Leisure					Environment & Leisure				
Allotments Income	£ 14,540.00	£ 15,200.00	£ 16,000.00	£ 16,650.00	Allotments Expenditure	£ 26,737.00	£ 28,000.00	£ 29,500.00	£ 31,000.00
Community Transport Fees	£ 2,500.00	£ 2,750.00	£ 3,000.00	£ 3,250.00	Community Transport Expenditure	£ 7,564.00	£ 7,750.00	£ 8,000.00	£ 8,250.00
Farmers' Market Fees	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00	Farmers' Market Expenditure	£ 8,143.00	£ 8,250.00	£ 8,500.00	£ 8,750.00
Leigh Lights Income	£ 2,750.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	Leigh Christmas Lights	£ 17,800.00	£ 18,000.00	£ 18,000.00	£ 18,000.00
Other E&L Income	£ 950.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	Leigh Christmas Lights event	£ 15,650.00	£ 16,000.00	£ 16,250.00	£ 16,500.00
					Event costs	£ 6,500.00	£ 6,750.00	£ 7,000.00	£ 7,250.00
					General E&L Services	£ 7,250.00	£ 7,750.00	£ 7,750.00	£ 7,750.00
					E&L Staffing	£ 13,376.00	£ 14,000.00	£ 14,250.00	£ 14,500.00
	£ 24,240.00	£ 25,450.00	£ 26,500.00	£ 27,400.00		£ 103,020.00	£ 106,500.00	£ 109,250.00	£ 112,000.00
Planning & Licensing					Planning & Licensing				
					Planning Expenditure				
		£ -	£ -	£ -	Staffing	£ 12,145.00	£ 12,500.00	£ 12,800.00	£ 13,250.00
						£ 12,145.00	£ 12,500.00	£ 12,800.00	£ 13,250.00
Total Income	£ 191,340.00	£192,150.00	£ 199,100.00	£199,900.00	Total Expenditure	£ 627,118.00	£ 632,450.00	£ 648,500.00	£ 666,475.00

Leigh Town Council 2019/20 Budget Document

Committee - Community Facilities

INCOME	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20
Community Centre					
Room Hire	£ 114,333.58	£ 124,333.29	£ 129,000.00	£131,000.00	£ 131,000.00
LTC Building Contribution	£ 25,000.00	£ 27,000.00	£ 27,000.00	£ 27,000.00	£ 27,000.00
LTC Events Hire	£ 299.25	£ -	£ -	£ -	£ -
Events at LCC	£ 2,908.61	£ 6,400.60	£ 3,500.00	£ 6,500.00	£ 6,500.00
Other Income	£ 1,143.61	£ 618.95	£ 1,000.00	£ 800.00	£ 500.00
	£ 143,685.05	£ 158,352.84	£ 160,500.00	£165,300.00	£ 165,000.00
Strand Wharf					
Memorial Plaques	£ 4,000.00	£ -	£ -	£ -	£ -
	£ 4,000.00	£ -	£ -	£ -	£ -
Community Facilities					
Red Phone Box	£ 300.00	£ 300.00	£ -		£ -
	£ 300.00	£ 300.00	£ -	£ -	£ -
	£ 147,985.05	£ 158,652.84	£ 160,500.00	£165,300.00	£ 165,000.00
EXPENDITURE	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20
Strand Wharf					
Security Costs	£ 35.00	£ -	£ -	£ -	£ -
Maintenance	£ 794.39	£ 779.35	£ 500.00	£ 150.00	£ 500.00
Electricity	£ 188.51	£ 192.08	£ 200.00	£ 215.00	£ 230.00
Planters	£ 365.28	£ 593.05	£ -	£ 45.00	£ -
	£ 1,383.18	£ 1,564.48	£ 700.00	£ 410.00	£ 730.00
Community Facilities					
School Crossing Patrol	£ 4,291.75	£ 4,291.75	£ 4,400.00	£ 4,300.00	£ 4,400.00
Highways infrastructure	£ 1,538.50	£ -	£ -	£ -	
Red Phone Box	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00
	£ 6,130.25	£ 4,591.75	£ 4,700.00	£ 4,600.00	£ 4,700.00
Skate Park					
Rent	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00
Cleaning	£ 791.61	£ 830.02	£ 1,000.00	£ 1,000.00	£ 1,100.00
Electricity	£ 233.79	£ 174.53	£ 300.00	£ 230.00	£ 250.00
Miscellaneous	£ 333.61	£ 143.15	£ 300.00	£ 200.00	£ 300.00
Grass Cutting	£ 450.00	£ 450.00	£ 500.00	£ 450.00	£ 500.00
Maintenance	£ 695.00	£ 200.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
Staffing Costs	£ 3,629.99	£ 3,796.99	£ 5,955.00	£ 4,809.00	£ 6,601.00
	£ 6,184.00	£ 5,644.69	£ 9,105.00	£ 7,739.00	£ 9,801.00

EXPENDITURE	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20
Paddling Pool			£ 500.00	0	£ -
Community Centre					
Insurance	£ 2,746.49	£ 2,827.00	£ 2,900.00	£ 2,600.00	£ 2,800.00
Business Rates	£ 7,986.00	£ 7,689.00	£ 8,500.00	£ 7,920.00	£ 8,300.00
Gas	£ 6,748.52	£ 3,859.00	£ 7,000.00	£ 4,500.00	£ 5,000.00
Electricity	£ 8,756.33	£ 7,129.00	£ 9,200.00	£ 6,500.00	£ 7,000.00
Water	£ 1,593.04	£ 1,605.00	£ 1,850.00	£ 1,600.00	£ 1,750.00
Catering	£ 176.60	£ -	£ 1,000.00	£ 200.00	£ 500.00
Communications	£ 1,863.33	£ 1,750.00	£ 2,150.00	£ 1,650.00	£ 1,700.00
Cleaning & Waste / H&S	£ 6,239.58	£ 6,460.00	£ 7,000.00	£ 6,500.00	£ 6,800.00
Advertising	£ 871.15	£ -	£ 1,000.00	£ 300.00	£ 1,000.00
Security & Alarms	£ 1,165.21	£ 1,007.00	£ 500.00	£ 700.00	£ 750.00
Miscellaneous	£ 542.98	£ 382.00	£ 1,000.00	£ 500.00	£ 750.00
Licences	£ -	£ 1,649.00	£ 3,000.00	£ 3,000.00	£ 2,000.00
IT & Website	£ 157.45	£ 545.00	£ 1,000.00	£ 500.00	£ 1,000.00
Janitorial Costs (Uniforms Etc)	£ -	£ 483.00	£ 250.00	£ 250.00	£ 500.00
Contingencies	£ -	£ -	£ 2,000.00	£ -	£ 2,000.00
Events at LCC	£ 1,967.08	£ 3,720.00	£ 2,000.00	£ 5,000.00	£ 5,000.00
Professional Fees	£ -	£ 5,735.00	£ 1,000.00	£ 500.00	£ 1,000.00
Card Processing charges	£ 798.18	£ 826.00	£ 850.00	£ 900.00	£ 1,000.00
Internal Maintenance	£ 8,328.94	£ 5,058.00	£ -	£ 3,000.00	£ 5,000.00
External Maintenance	£ 1,258.74	£ 259.00	£ -	£ 400.00	£ 5,000.00
Staffing Costs	£ 124,715.33	£ 138,926.26	£ 135,865.00	£ 132,057.00	£ 128,464.00
	£ 175,914.95	£ 189,909.26	£ 188,065.00	£ 178,577.00	£ 187,314.00
LCC costs less staffing	£ 51,199.62	£ 50,983.00	£ 52,200.00	£ 46,520.00	£ 58,850.00
	£ 189,612.38	£ 201,710.18	£ 203,070.00	£ 191,326.00	£ 202,545.00
Repair Programme Remodel			£ 112,000.00	£ 112,000.00	£ 70,000.00
EMR as at 31/03/18					
Strand Wharf Memorial Planters	£ 3,041.67				
Skate Park	£ 4,902.25				
CFC Other	£ 1,831.03				
Community Centre - general	£ 20,594.88				
Community Centre - refurb	£ 69,576.68	vired to repair programme			
Paddling Pool	£ 2,159.70				

Leigh Town Council 2019/20 Budget Document

Committee - Environment & Leisure

INCOME	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20	EXPENDITURE	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20
Allotments						Leigh Lights					
Manchester Drive Rent	£ 6,444.31	£ 7,369.94	£ 7,700.00	£ 7,700.00	£ 8,000.00	Column Testing 1/3	£ 3,500.00	£ -	£ 1,300.00	£ 1,750.00	£ 1,750.00
Leigh Site Rent	£ 2,990.50	£ 3,289.50	£ 3,200.00	£ 3,400.00	£ 3,500.00	Installation Removal & Storage	£ 9,150.00	£ 9,150.00	£ 9,150.00	£ 9,150.00	£ 9,600.00
Marshall Close Rent	£ 430.00	£ 449.40	£ 470.00	£ 470.00	£ 500.00	Electricity	£ 381.63	£ 397.53	£ 420.00	£ 420.00	£ 450.00
						Repairs & Renewals	£ -	£ -	£ 1,000.00	£ 500.00	£ 1,000.00
Manchester Drive Water	£ 1,061.00	£ 1,183.00	£ 1,200.00	£ 1,400.00	£ 1,750.00	Security	£ 5,436.30	£ 6,174.88	£ 6,200.00	£ 6,200.00	£ 6,400.00
Leigh Water	£ 438.00	£ 452.50	£ 450.00	£ 560.00	£ 700.00	Entertainment/Outside Assistance	£ 305.00	£ 425.00	£ 2,700.00	£ 2,500.00	£ 2,500.00
Marshall Close Water	£ 64.50	£ 59.50	£ 65.00	£ 75.00	£ 90.00	Road Closures & Licences	£ 4,897.07	£ 5,242.40	£ 5,200.00	£ 5,500.00	£ 5,500.00
	£ 11,428.31	£ 12,803.84	£ 13,085.00	£ 13,605.00	£ 14,540.00	First Aid, Cleansing & promotion	£ 560.53	£ 1,341.70	£ 1,000.00	£ 1,250.00	£ 1,250.00
Leigh Lights						Capital Renewals	£ 4,680.00	£ 9,012.00	£ 10,000.00	£ 10,000.00	£ 5,000.00
Traders donations	£ 1,500.00	£ 2,250.00	£ 2,000.00	£ 2,000.00	£ 2,000.00		£ 28,910.53	£ 31,743.51	£ 36,970.00	£ 37,270.00	£ 33,450.00
Other income	£ 820.00	£ 790.00	£ 750.00	£ 700.00	£ 750.00	Community Transport					
	£ 2,320.00	£ 3,040.00	£ 2,750.00	£ 2,700.00	£ 2,750.00	Ticket Purchases	£ 1,888.30	£ 588.65	£ 2,000.00	£ 1,000.00	£ 1,500.00
Community Transport						Travel Costs	£ 627.60	£ 386.14	£ 750.00	£ 500.00	£ 750.00
Trip Sales	£ 3,182.70	£ 1,267.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	Driver Costs	£ 389.06	£ 361.00	£ 300.00	£ 200.00	£ 300.00
	£ 3,182.70	£ 1,267.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	Refreshments	£ 702.47	£ 535.54	£ 700.00	£ 600.00	£ 700.00
Farmers' Market Fees						CTA Membership	£ 254.17	£ 254.17	£ 270.00	£ 270.00	£ 280.00
Pitch income	£ 2,000.00	£ 3,364.00	£ 2,500.00	£ 3,400.00	£ 3,500.00	Miscellaneous	£ 774.77	£ 20.99	£ 50.00	£ 50.00	£ 100.00
	£ 2,000.00	£ 3,364.00	£ 2,500.00	£ 3,400.00	£ 3,500.00	Staff Costs	£ 4,404.39	£ 3,471.94	£ 2,796.00	£ 1,433.00	£ 5,434.00
General Events							£ 9,040.76	£ 5,618.43	£ 6,866.00	£ 3,053.00	£ 7,564.00
Summer Series Strand Wharf	£ 345.00	£ 450.00	£ 400.00	£ 450.00	£ 400.00	Farmers Market					
Other Events	£ -	£ -	£ -	£ 750.00	£ 500.00	Hall Hire	£ 792.00	£ 700.00	£ 900.00	£ 900.00	£ 900.00
Loaned Equipment	£ 225.00	£ 40.00	£ 50.00	£ 40.00	£ 50.00	Leaflets/Publicity	£ 521.30	£ 200.00	£ 200.00	£ 200.00	£ 500.00
	£ 570.00	£ 490.00	£ 450.00	£ 1,240.00	£ 950.00	Banners	£ 185.00	£ 191.00	£ 200.00	£ 200.00	£ 200.00
	£ 19,501.01	£ 20,964.84	£ 21,285.00	£ 23,445.00	£ 24,240.00	Miscellaneous	£ 19.98	£ 36.46	£ 50.00	£ 50.00	£ 100.00
						Staff Costs	£ -	£ 1,053.37	£ 3,717.00	£ 4,766.00	£ 6,443.00
							£ 1,518.28	£ 2,180.83	£ 5,067.00	£ 6,116.00	£ 8,143.00
						General Events					
EXPENDITURE	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20	Summer Series Strand Wharf	£ 3,508.88	£ 2,891.30	£ 2,250.00	£ 2,083.00	£ 2,500.00
Allotments						Carols on Strand Wharf	£ 584.21	£ 987.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
Maintenance Costs	£ 1,003.70	£ 2,858.21	£ 2,500.00		£ 2,500.00	Easter Programme	£ 767.00	£ 1,178.80	£ 1,000.00	£ 1,000.00	£ 1,000.00
Protective Clothing						Other Events	£ 366.03	£ 884.39	£ 1,000.00	£ 750.00	£ 1,500.00
Waste Clearance/Tree Work	£ 880.00	£ 135.50	£ 1,000.00	£ 4,883.00	£ 1,000.00	Events Equipment	£ 411.50	£ 89.12	£ 500.00	£ 500.00	£ 500.00
ASA Leigh Site	£ 1,600.00	£ 1,600.00	£ 1,600.00	£ 1,600.00	£ 1,600.00	LCC Room Hire	£ 299.25	£ -			£ -
ASA Manchester Drive	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00		£ 5,936.87	£ 6,030.61	£ 5,750.00	£ 5,333.00	£ 6,500.00
ASA Marshall Close	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	General Services					
Capital Expenditure	£ 116.58	£ 1,590.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	Flower Baskets	£ 5,057.00	£ 5,650.20	£ 5,650.00	£ 5,649.00	£ 5,750.00
Affiliations	£ 55.00	£ 55.00	£ 65.00	£ 60.00	£ 65.00	First Aid Post	£ 883.13	£ 860.00	£ 1,000.00	£ 900.00	£ 1,000.00
Water Rates	£ 3,233.74	£ 2,635.13	£ 2,800.00	£ 2,800.00	£ 3,000.00	Good For Leigh		£ -	£ 500.00	£ 341.00	£ 500.00
MDAS commission	£ 810.00	£ 828.62	£ 875.00	£ 900.00	£ 875.00	Community Initiatives	£ -	£ -	£ -	£ -	£ -
Staff Costs	£ 8,900.76	£ 8,014.19	£ 8,517.00	£ 8,498.00	£ 13,197.00		£ 5,940.13	£ 6,510.20	£ 7,150.00	£ 6,890.00	£ 7,250.00
	£ 20,099.78	£ 21,216.65	£ 21,857.00	£ 23,241.00	£ 26,737.00	E&L Staffing Costs	£ 22,088.71	£ 14,917.27	£ 12,260.00	£ 11,760.00	£ 13,376.00
							£ 22,088.71	£ 14,917.27	£ 12,260.00	£ 11,760.00	£ 13,376.00
EMR as at 31-03-18							£ 93,535.06	£ 88,217.50	£ 95,920.00	£ 93,663.00	£ 103,020.00
Allotments General	£ 2,620.19		budget virements								
Allotments Infrastructure	£ 6,256.73										
E&L General Services	£ 5,900.00										
E&L General Events	£ 6,086.30										
Leigh Lights	£ 10,159.00										

Leigh Town Council 2019/20 Budget Document

Committee - Policy & Resources

INCOME	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20
Policy & Resources					
Interest	£ 1,136.00	£ 1,090.00	£ 800.00	£ 2,000.00	£ 800.00
Other Income	£ 1,632.10	£ 1,556.00	£ 1,200.00	£ 1,300.00	£ 1,300.00
	£ 2,768.10	£ 2,646.00	£ 2,000.00	£ 3,300.00	£ 2,100.00

EXPENDITURE	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20
Policy & Resources					
Grant Award Fund	£ 2,223.50	£ 4,412.80	£ 5,000.00	£ 5,000.00	£ 5,000.00
Furniture & Equipment	£ 502.91	£ 351.74	£ 4,000.00	£ 4,000.00	£ 2,500.00
Elections	£ -	£ 2,920.82	£ 3,000.00	£ 3,000.00	£ 8,000.00
Legal Costs	£ -	£ 25.00	£ 3,500.00	£ 3,500.00	£ 2,500.00
Annual Town Meeting	£ -	£ 464.38	£ 500.00	£ 500.00	£ 750.00
Community Engagement	£ 9,906.50	£ 10,242.96	£ 12,000.00	£ 10,500.00	£ 11,000.00
Volunteer Programme	£ 212.73	£ 4,714.24	£ 6,000.00	£ 6,000.00	£ 4,500.00
LTC Website	£ -	£ 210.00	£ 460.00	£ 200.00	£ 500.00
Civic	£ 226.50	£ 129.77	£ 250.00	£ 150.00	£ 250.00
Renewals Fund	£ 2,617.00	£ 1,173.94	£ 5,000.00	£ 2,500.00	£ 3,000.00
Localism Act	£ -	£ 150.00	£ 300.00	£ -	£ 150.00
Other Expenditure	£ 1,230.95	£ 1,089.94	£ 1,200.00	£ 1,200.00	£ 1,200.00
Community Specials			£ 5,000.00	£ -	£ 2,500.00
Old Town Spatial Plan			£ 3,000.00	£ 3,000.00	£ -
Youth Group			£ 500.00	£ 500.00	£ 1,500.00
	£ 16,920.09	£ 25,885.59	£ 49,710.00	£ 40,050.00	£ 43,350.00

Capital Fund/Projects	£ -	£ -	£ -	£ -	£ -
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Town Council Office					
<i>Premises</i>					
Office Rental	£ 10,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,750.00
LCC Premises Use Grant	£ 25,000.00	£ 27,000.00	£ 27,000.00	£ 27,000.00	£ 27,000.00
<i>Administration</i>					
Stationery	£ 1,070.37	£ 832.85	£ 1,500.00	£ 1,250.00	£ 1,500.00
Insurance	£ 6,136.38	£ 6,453.16	£ 6,700.00	£ 6,625.00	£ 6,700.00
Library	£ 169.46	£ 69.94	£ 300.00	£ 150.00	£ 300.00
Communication	£ 1,950.18	£ 1,852.90	£ 2,450.00	£ 1,900.00	£ 1,300.00
Photocopying	£ 2,938.62	£ 2,885.47	£ 3,000.00	£ 3,000.00	£ 3,250.00
Subscriptions	£ 2,092.49	£ 1,843.16	£ 2,150.00	£ 2,150.00	£ 2,200.00
Postage	£ 974.54	£ 1,436.76	£ 1,000.00	£ 1,300.00	£ 1,300.00
Entertaining	£ -	£ 120.00	£ 250.00	£ 250.00	£ 250.00
Licences	£ 35.00	£ 35.00	£ 500.00	£ 100.00	£ 250.00
Bank Charges	£ 1,223.54	£ 1,168.00	£ 1,200.00	£ 1,200.00	£ 1,300.00
Miscellaneous	£ -	£ 89.57	£ 500.00	£ 250.00	£ 250.00
Professional Advice	£ 1,112.25	£ 3,603.00	£ 1,000.00	£ 700.00	£ 1,000.00
Audit	£ 2,550.00	£ 2,560.00	£ 2,800.00	£ 2,800.00	£ 3,000.00
IT	£ 5,811.61	£ 4,038.87	£ 15,000.00	£ 5,000.00	£ 6,000.00
<i>Training & Expenses</i>					
Training - Staff	£ 1,419.00	£ 1,202.40	£ 2,000.00	£ 2,000.00	£ 2,000.00
Expenses/Travel Costs - Cllrs	£ 78.61	£ 339.77	£ 500.00	£ 500.00	£ 1,000.00
Training - Cllrs	£ 837.00	£ 1,362.52	£ 1,500.00	£ 1,200.00	£ 2,500.00
Mileage & Expenses - Staff	£ 526.32	£ 739.37	£ 700.00	£ 700.00	£ 900.00
	£ 64,425.37	£ 61,132.74	£ 73,550.00	£ 61,575.00	£ 65,750.00
Salaries					
Town Clerk (certain % until 2017/18)	£ 44,467.01	£ 49,855.00	£ 52,924.00	£ 52,661.00	£ 55,619.00
Other staffing (proportionate)	£ 37,482.15	£ 45,787.74	£ 38,125.00	£ 37,301.00	£ 38,569.00
Payroll Costs	£ 739.64	£ 621.80	£ 1,500.00	£ 1,500.00	£ 1,500.00
Ancillary Costs	£ 80.46	£ 2,139.08	£ -	£ 5,000.00	
Administration Apprentice					£ 9,620.00
	£ 82,769.26	£ 98,403.62	£ 92,549.00	£ 96,462.00	£ 105,308.00
	£ 164,114.72	£ 185,421.95	£ 215,809.00	£ 198,087.00	£ 214,408.00

EMR as at 31-03-18					
Elections	£ 19,344.77				
Renewals Fund	£ 16,086.02				
Grant Aid Awards	£ 3,971.68				
Volunteer Programme	£ 19,504.40				
Office Admin	£ 4,750.00				
Salaries	£ 16,079.00				
Training	£ 1,500.00				

Leigh Town Council 2019/20 Budget Document					
Committee - Planning, Highways & Licensing					
INCOME	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20
Planning					
	£ -	£ -	£ -	£ -	£ -
EXPENDITURE	Actuals 2016/17	Actuals 2017/18	Budget 2018/19	Yr End Projected Actuals	Budget 2019/20
Planning					
Equipment	£ -			£ -	
Neighbourhood Plan			£ 1,500.00		
Other Expenditure			£ -		
	£ -	£ -	£ 1,500.00	£ -	£ -
Salaries					
Other staffing (proportionate)	£ 10,928.24	£ 14,276.75	£ 9,828.00	£ 10,473.00	£ 12,145.00
	£ 10,928.24	£ 14,276.75	£ 9,828.00	£ 10,473.00	£ 12,145.00
	£ 10,928.24	£ 14,276.75	£ 11,328.00	£ 10,473.00	£ 12,145.00
EMR as at 31-03-18					
Neighbourhood Plan		£2,000	but Council resolved March 18 to put to Old Town Spatial Plan - see P&R		

LTC Staffing 2019/20			
Allocations		Budget	Projected
		2018/19	
P&R	£105,308.00	£ 92,549.00	£ 91,462.00
LCC	£128,464.00	£ 135,865.00	£ 132,057.00
Skatepark	£6,601.00	£ 5,955.00	£ 4,809.00
Allotments	£13,197.00	£ 8,517.00	£ 8,498.00
Com Transp	£5,434.00	£ 4,796.00	£ 1,433.00
Farmers Market	£6,443.00	£ 3,717.00	£ 4,766.00
E&L	£13,376.00	£ 12,260.00	£ 11,760.00
Planning	£12,145.00	£ 9,828.00	£ 10,473.00
Volunteer	£3,888.00	£ 5,519.00	£ 5,491.00
	£294,856.00	£ 279,006.00	£ 270,749.00
Gradings 2019/20 predic	Gross Wage	Full Time	Part Time
Apprentice	£9,620.00		1
SCP 11	£17,516.00		1
SCP 12	£17,688.00		1
SCP 13	£17,913.00	1	2
SCP 14	£18,211.00		2
LC1 17	£19,139.00	1	
LC1 20	£20,314.00	1	
LC1 21	£21,054.00		1
LC1 22	£21,600.00		1
LC2 28	£26,100.00	1	1
LC3 45	£41,879.00	1	
Total on costs	£58,019.00	56642 (18/19)	