



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk



Chairman: Cllr Valerie Morgan
Vice Chairman: Cllr Jill Healey
Town Clerk: Helen Symmons

You are hereby summoned to a meeting of the Leigh-on-Sea Town Council, which will take place on **Tuesday 29th May 2018** in Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at 7.00pm when it is hoped to transact the following business.

AGENDA

1. THE CHAIRMAN'S OPENING REMARKS INCLUDING HOUSEKEEPING ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS

DECISION ITEM

4. CO-OPTION OF COUNCILLOR FOR ELMS WARD
5. CO-OPTION OF COUNCILLOR FOR HERSCHELL WARD

Applications have been received for both wards and the co-option procedure will be followed as per the policy resolved June 2016. The successful candidates will then sign a Declaration of Acceptance of Office.

CONFIDENTIAL

6. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw – SO 3d

7. GOOD CITIZENSHIP AWARD NOMINATIONS – BELFAIRS ACADEMY

Helen Symmons
Town Clerk
23rd May 2018

Any member who is unable to attend the meeting should send their apologies before the meeting.

DATE OF NEXT MEETING: Tuesday 17th July 2018