



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

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Chairman: Cllr Douglas Cracknell | **Vice Chairman:** Cllr Keith Evans

Town Clerk: Helen Symmons PSLCC



Members are requested to attend a meeting of the
STAFFING COMMITTEE of Leigh-on-Sea Town Council
on **Tuesday 20th July 2021** commencing at **6.30 pm.**
at Leigh-on-Sea Community Centre, 71-73 Elm Road, SS9 1SP

Committee Membership

Cllrs: David Bowry (Chairman), Vinice Cowell, Doug Cracknell, Keith Evans, Jill Healey, Emma Smith and Mike Wells

Helen Symmons PSLCC

Town Clerk
15th July 2021

Please Note: Any member who is unable to attend the meeting should send their apologies to the Chairman of the Committee or Town Clerk.

AGENDA / BUSINESS TO BE TRANSACTED

1. HOUSEKEEPING ANNOUNCEMENT
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. MINUTES OF PREVIOUS MEETING [23RD FEBRUARY 2021](#)
5. KICKSTART EMPLOYMENT PROGRAMME

Interest has been logged with a view to employing a caretaker on this scheme. The Council have successfully used the apprenticeship scheme over the years employing every apprentice thereafter.

6. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs 3(d) and 24 (a) – staffing)

7. REPORT ON THE TOWN CLERK'S APPRAISAL BY THE APPRAISAL PANEL
8. CONFIDENTIAL STAFFING MATTERS