



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

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**Chairman:** Cllr Keith Evans | **Vice Chairman:** Cllr Dr. David Bowry

**Town Clerk:** Helen Symmons PSLCC



Members are requested to attend a meeting of the  
**STAFFING COMMITTEE** of Leigh-on-Sea Town Council  
on **Tuesday 7<sup>th</sup> March 2023** commencing at **4.15 pm.**  
at Leigh-on-Sea Community Centre, 71-73 Elm Road, SS9 1SP

## **Committee Membership**

*Cllrs: David Bowry, Vinice Cowell, Keith Evans, Anita Forde, Jill Healey, Carole Mulrone and Andy Wilkins*

*Helen Symmons PSLCC*

Town Clerk  
2<sup>nd</sup> March 2023

Please Note: Any member who is unable to attend the meeting should send their apologies to the Town Clerk.

## **AGENDA / BUSINESS TO BE TRANSACTED**

1. HOUSEKEEPING ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. MINUTES OF PREVIOUS MEETING 28<sup>th</sup> February 2023
5. PROPOSED AMENDMENT TO STAFF HANDBOOK RE ONLINE HARASSMENT AND BULLYING **DECISION ITEM**

**To consider adoption** of amendments (which will be provided at the meeting) **with recommendation to Council via Finance & Governance Committee**

6. PROPOSAL OF PUBLIC STATEMENT