



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288  
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**Chairman:** Cllr Bernard Arcscott | **Vice Chairman:** Cllr Sandra McCurdy

**Town Clerk:** Helen Symmons PSLCC



Members are hereby summoned to attend a meeting of the  
**PLANNING, HIGHWAYS AND LICENSING COMMITTEE** at **Leigh Community Centre**  
on **Tuesday 24<sup>th</sup> October 2023** commencing at **7.30pm**.

## Committee Membership

Cllr Murat Agdeve, Bernard Arcscott, Rosemary Arcscott, Jonathan Garston (Chairman), Paul Gilson, Carol Lambert (Vice Chairman), Sandra McCurdy, Craig Watt

*Michael Letch*  
*Locum Town Clerk*  
19<sup>th</sup> October 2023

**Any member who is unable to attend the meeting should send their apologies  
to the Town Clerk before the meeting**

## AGENDA / BUSINESS TO BE TRANSACTED

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF MEMBERS' INTEREST
3. APPROVAL OF THE MINUTES OF THE MEETING – [3<sup>rd</sup> October 2023](#)
4. LICENSING

**PROLOGUE BOOKS LIMITED, 28 BROADWAY, LEIGH-ON-SEA, ESSEX, SS9 1AW**  
Application for a new premises licence:

Licensable Activities:

Sale and supply of alcohol both on and off the premises:

Daily between 09:00 - 21:00

Regulated Entertainment comprising Recorded Music, Live Music and Films

Daily between 09:00 - 21:00

**RED CAT, 11-13 ELM ROAD, LEIGH-ON-SEA, ESSEX SS9 1SW**

Application for a new premises licence: Licensable Activities:

Sale and supply of alcohol both on and off the premises: Sunday- Thursday 12:00 - 23:00, Friday  
and Saturday 12:00 - 00:00, Seasonal - Until 1am on NYE

Recorded Music: Friday - Saturday 23:00 - 00:00, Seasonal - Until 1am on NYE

Provision of late night refreshment: Friday - Saturday 23:00 - 00:00, Seasonal - Until 1am on NYE

5. PUBLIC REPRESENTATION

6. PLANNING APPLICATIONS – Application plans can be viewed at the Southend Borough Council planning portal, by clicking on the application address.

- a) LOS/23/0206                                 SOS/23/01452/FULH                         **(HERSCHELL WARD)**  
[39 BURNHAM ROAD LEIGH-ON-SEA ESSEX SS9 2JT](#)  
Replace existing garage with new garage (part-retrospective)
- b) LOS/23/0207                                 SOS/23/01508/FUL                         **(ST CLEMENTS WARD)**  
[141 BROADWAY LEIGH-ON-SEA ESSEX SS9 1PJ](#)  
Erect first floor rear extension and second floor extension to form additional restaurant and ancillary storage space, and roof terrace to front, relocate associated roof-mounted equipment including installation of extract flue to roof, and erect replacement external staircase and associated elevation alterations
- c) LOS/23/0208                                 SOS/23/01570/AMDT                         **(ST JAMES WARD)**  
[47 BLENHEIM CRESCENT LEIGH-ON-SEA ESSEX SS9 3DT](#)  
Removal of grey painted external weatherboarding and replace with brick finish. Doors changed to window to the side infill extension. Window in kitchen changed from landscape proportion to vertical.
- d) LOS/23/0209                                 SOS/23/01529/FULH                         **(LEIGH ROAD WARD)**  
[54 UNDERCLIFF GARDENS LEIGH-ON-SEA ESSEX SS9 1EA](#)  
Replace existing front balcony with front and side balcony and link to entrance
- e) LOS/23/0210                                 SOS/23/01539/FULH                         **(HERSCHELL WARD)**  
[71 HERSCHELL ROAD LEIGH-ON-SEA ESSEX SS9 2PU](#)  
Replace existing roof with slate roof tiles, install dormers to front and rear to form habitable accommodation in the loftspace, erect single storey rear extension, erect open timber framed porch to front, enlarge existing first floor window to side.
- f) LOS/23/0211                                 SOS/23/01549/FULH                         **(THAMES WARD)**  
[129 MARINE PARADE LEIGH-ON-SEA ESSEX SS9 2RF](#)  
Erect part single/part two storey side extension, single storey rear extension and alter elevations (amended proposal)
- g) LOS/23/0212                                 SOS/23/01551/BC4                         **(ST CLEMENTS WARD)**  
[THE SHIP HOTEL NEW ROAD LEIGH-ON-SEA ESSEX SS9 2EA](#)  
Change of use of former public house (class a4) to 15 bedroom hotel (c1), erect 2 storey side extension to west side of building, raise roof ridge height and erect second floor rear extension, refurbish and alter elevations, install railings to terrace areas and balconies, erect external fire escape staircase to rear, repair existing boundary wall to front, layout 7 parking spaces and form hotel drop off point to front (amended proposal)
- h) LOS/23/0213                                 SOS/23/01500/FUL                         **(ST CLEMENTS WARD)**  
[94 BROADWAY LEIGH-ON-SEA ESSEX SS9 1AB](#)  
Alter existing shopfront (amended proposal)
- i) LOS/23/0214                                 SOS/23/01569/FULH                         **(LEIGH ROAD WARD)**  
[86 HIGH CLIFF DRIVE LEIGH-ON-SEA ESSEX SS9 1DG](#)  
Erect two storey side extension and alter elevations
- j) LOS/23/0215                                 SOS/23/01511/FUL                         **(ST CLEMENTS WARD)**  
[4 REDCLIFF DRIVE LEIGH-ON-SEA ESSEX SS9 1AY](#)  
Demolish existing building, erect three storey building with roof accommodation and basement level and form 4no. Self-contained flats with associated car parking, relocate vehicle crossing onto redcliff drive
- k) LOS/23/0216                                 SOS/23/01515/FUL                         **(ST CLEMENTS WARD)**

