



# Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulrone  
Vice Chairman: Cllr Helen Robertson  
Town Clerk: Paul Beckerson

## MINUTES OF A MEETING OF THE PERSONNEL SUB-COMMITTEE HELD ON THURSDAY 8<sup>TH</sup> DECEMBER 2016 AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs Ron Owen (Chairman), Karen Bowden, Richard Herbert, Carole Mulrone, Caroline Parker and Jane Ward.

Also Present: Jim Gray and Nikki Anderson, HR, Southend Borough Council

### ***The meeting commenced at 6pm.***

#### 21. APOLOGIES FOR ABSENCE

Cllr Fr Clive Hillman and Helen Robertson

#### 22. DECLARATION OF MEMBERS' INTERESTS

A member declared a non-pecuniary interest in relation to the staff member.

#### 23. MINUTES OF PREVIOUS MEETING 22<sup>ND</sup> NOVEMBER 2016

The minutes of the meeting of 22<sup>nd</sup> November 2016 were signed by the Chairman

#### 24. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

**RESOLVED:** That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs. 3(d) and 24(a) - (staffing)

#### 25. STAFFING ISSUE

Jim Gray provided an update since the last meeting.

**RESOLVED:** To follow the recommendation of the HR advisors and to recommend the actions as per the confidential file note to P&R Committee.

### ***The meeting ended at 6.45pm***