



Leigh-on-Sea Town Council



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Chairman: Cllr Jane Ward
Vice Chairman: Cllr Valerie Morgan
Town Clerk: Helen Symmons

MINUTES OF THE MEETING OF THE LCC SUB-COMMITTEE
HELD AT 7.00 PM ON TUESDAY 18TH JULY 2017
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs Carole Mulroney (Chairman), Richard Herbert, Valerie Morgan, Declan Mulroney, Ron Owen and Vivien Rosier (from minute 7)

Also in attendance: Cllrs Karen Bowden, Anita Forde, Donald Fraser and Jill Healey plus Helen Symmons (Town Clerk)

Cllrs Jill Adair, Mark Bromfield and Fr. Clive Hillman joined the meeting during minute 7

The meeting opened at 7.00 pm

1. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all to the meeting and made the appropriate housekeeping announcement.

2. APOLOGIES FOR ABSENCE

Cllr Jane Ward

3. DECLARATION OF MEMBERS' INTERESTS

Cllr C Mulroney declared a non-pecuniary interest as a Cllr for Southend Borough Council who are the landlords of Leigh Community Centre.

4. MINUTES OF THE MEETING 29TH MARCH 2017

The minutes were agreed and signed by the Chairman

5. OBJECTIVE OF THE MEETING

The objective of the meeting was **NOTED**.

6. MOTION TO EXCLUDE PUBLIC – THE PUBLIC BODIES (Admission to Meetings) ACT 1960

The Sub-Committee **RESOLVED** that in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw – SO 3(d) - contractual.

7. RECOMMENDATION TO CFC

The Chairman presented the confidential report and other members of LCC Sub-Committee who had attended the meetings with chartered surveyors added to this.

A full and frank discussion took place regarding the recommendation. This is the pre-project initial phase and therefore the Sub-Committee in accordance with its Terms of Reference will be holding further meetings to evolve the project simultaneously with the feasibility report. All recommendations will be made to the parent committee prior to their financial recommendations to P&R and subsequently in full (budget & proposals for this major project) to Council.

The Sub-Committee **RESOLVED the recommended appointment to CFC** to undertake a LCC feasibility report at a cost of £5,700 + VAT from the earmarked reserve for this purpose and the budget amount set aside for 2017/18 Community Centre Professional fees.

The meeting closed at 7.25 pm