



Leigh-on-Sea Town Council

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Chairman: Cllr Jane Ward
Vice Chairman: Valerie Morgan
Town Clerk: Helen Symmons

MINUTES OF A MEETING OF PERSONNEL SUB-COMMITTEE
HELD ON MONDAY 24TH OCTOBER 2017
AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

PERSONNEL SUB COMMITTEE MINUTES

24th October 2017 at 7.30

7. Apologies: Ron Owen ATTENDING: Patrick Fox, Chaired, Carole Mulroney, Valerie Morgan, Richard Herbert, Jane Ward
8. Declaration of members interests: none
9. Minutes of previous meeting: none
10. Motion to exclude the public- none attending
11. Review and Appraisal of the Town Clerk

Motion to suspend SO 24c to allow substitution of vice chairman of PSC for vice chairman of council.

Proposed Richard Herbert, seconded Jane Ward. Carried.

The sub committee considered the recommendation and RESOLVED that a further interim review takes place before April 2018. The results of the review and appraisal to be reported to PSC for approval.

Proposed Patrick Fox, seconded Jane Ward, carried.

The meeting ended at 8.10 pm