



# Leigh-on-Sea Town Council



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Chairman: Cllr Valerie Morgan  
Vice Chairman: Cllr Jill Healey  
Town Clerk: Helen Symmons

MINUTES OF A MEETING COMMUNITY FACILITIES COMMITTEE  
2<sup>ND</sup> OCTOBER 2018  
LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Keith Evans, Gerry Glover, Valerie Morgan, Carole Mulroney (Chairman), Declan Mulroney, Ron Owen and Vivien Rosier.

In attendance: Helen Symmons (Town Clerk)

***The meeting opened 7.30pm***

30. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all to the meeting and made the appropriate housekeeping announcements, highlighting that the repair works were underway.

31. APOLOGIES FOR ABSENCE

Cllrs: Anita Forde and Jill Healey

32. DECLARATION OF MEMBERS' INTERESTS

***Cllr Carole Mulroney declared a non-pecuniary interest in Agenda items that related to Leigh Town Council facilities where SBC are landlords in her capacity as a Southend Borough Councillor.***

33. APPROVAL OF MINUTES OF THE MEETING OF 7<sup>TH</sup> AUGUST 2018

The minutes of the meeting of 7<sup>th</sup> August 2018 were **AGREED** and signed by the Chairman as a true and accurate record of the meeting.

34. PUBLIC REPRESENTATIONS

There were none.

35. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

36. LCC SUB-COMMITTEE AND LEISURE DEVELOPMENT SUB-COMMITTEE

The Committee **RESOLVED** to dissolve both sub-committees.

**COMMUNITY FACILITIES**

37. SKATE PARK

The Committee **NOTED** the report.

**COMMUNITY CENTRE**

38. ARTS GROUP REPORT

The Committee **NOTED** the report.

Cllr Rosier highlighted that the current Artist in Residence had provided the display cabinets in the Centre. The Committee **RESOLVED** to purchase these so they would remain up to £100 from the Friends of the Community Centre money.

39. REPORT FROM BOOKINGS/ ADMINISTRATION/ ASSISTANT

The Committee **NOTED** the report.

40. FACILITIES REPORT

The Committee **NOTED** the report. The Town Clerk advised of the additional section of roofing that needed to be re-slatted. This was not visible until the scaffolding was erected. Additionally a significant amount of pigeon guano has had to be removed. The cost of the lightning conductor is less than originally tendered and therefore the net effect of the additions is £1,895.93. This additional cost is covered by the contingency in place and is well within the Repair Project budget and therefore was approved in accordance with Financial Regulations.

41. LORNA AND LOTTIE'S REPORT

The Committee **NOTED** the report.

<b>FINANCIAL</b>
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42. COMMITTEE BUDGET REPORT

The Committee **NOTED** the reports and were pleased that income had risen whilst expenditure reduced.

43. COMMITTEE DRAFT BUDGET 2019/20

The Committee **RESOLVED** the budget with a reduction from £10,000 to £5,000 for Internal Maintenance following the Town Clerk's recommendation. The budget will now be **RECOMMENDED** to P&R Committee.

44. LEIGH COMMUNITY CENTRE ACCOUNTS FOR 2017/18

The Committee **NOTED** the accounts and highlighted that the rise in income in the 5 year period was a credit to past and present staff. The Town Clerk will now submit these to Southend Borough Council.

***The meeting closed at 7.46 p.m.***