



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk



Chairman: Cllr Valerie Morgan
Vice Chairmain: Jill Healey
Town Clerk: Helen Symmons

MINUTES OF A MEETING ENVIRONMENT AND LEISURE COMMITTEE
TUESDAY 18TH DECEMBER 2018
LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Keith Evans, Anita Forde, Jill Healey, Fr. Clive Hillman, Valerie Morgan (from minute 68) and Caroline Parker (until minute 77)

Also in attendance: Helen Symmons (Town Clerk)

The meeting opened at 7.47 pm

60. CHAIRMAN'S OPENING REMARKS AND HOUSEKEEPING ANNOUNCEMENTS

Cllr Morgan was attending the Borough Mayor's Civic Carol Service and so Cllr Forde as Vice-Chairman chaired the meeting, welcomed members and made the appropriate housekeeping announcements.

61. APOLOGIES FOR ABSENCE

Cllrs: Jill Adair, Carole Mulroney and Declan Mulroney

62. DECLARATIONS OF MEMBERS' INTERESTS

None.

63. TO APPROVE MINUTES OF THE MEETING ON 16TH OCTOBER 2018.

The minutes of 16th October 2018 were **AGREED** as a correct record and signed by the Chairman.

64. PUBLIC REPRESENTATIONS

The Committee **NOTED** the two letters

65. TOWN CLERK'S REPORT

The Committee **NOTED** the report and asked the Town Clerk to write to the BID to thank them for the donation of Christmas Lights along the London Road.

EVENTS

66. LEIGH LIGHTS

The Committee **NOTED** the report. Feedback had all been incredibly positive apart from the specific series of comments on one particular Facebook group. Whilst the Council try and get all participants taking part in the event to interact so we are able to promote everything taking place on the night, more work seems to be needed in engagement. The Town Clerk highlighted the investigation being undertaken to consider column sponsorship of hanging baskets and Christmas decorations which could assist with donations towards the annual cost of both provisions. A further report will be made in due course. The Committee wished thanks to be minuted for the hard work of the staff in creating such a well-attended and popular event.

Signed by:

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Date:

67. CAROLS ON STRAND WHARF

The Committee **NOTED** the report and like the new finger lights distributed on the night. A couple of points were made which the Town Clerk will pass on to the Events & Projects Officer for consideration.

Cllr Morgan joined the meeting

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| ALLOTMENTS |
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68. COMPLAINT REGARDING BONFIRES MANCHESTER DRIVE ALLOTMENTS

The Committee **NOTED** the correspondence and report and discussed the matter. Leigh Town Council has been managing the allotments since 2003 but the site has been in existence since 1914. The Committee therefore recognised that bonfires have been prevalent on the site for over 15 years to their knowledge but apologised for the nuisance it occasionally causes. The setting of bonfire dates for 2019 will be undertaken at the February meeting and the Committee will review the timings at that meeting. Councillors also volunteered to monitor the allotments on bonfire dates to establish if any smoke prevalent and deal with the issue immediately.

69. COUNCIL SERVICES OFFERED TO ALLOTMENT HOLDERS

The Committee were in agreement for the flyer to be circulated at the allotment sites hoping that it may encourage lesser use of incinerators throughout the year and bonfires on the approved dates.

70. ALLOTMENT DISPUTE WORKING PARTY – **Agenda item 11**

The Committee **RESOLVED** to ratify the decision of the Allotments Dispute Working Party

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| COMMUNITY TRANSPORT TRIPS SCHEME |
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71. ADMINISTRATION REPORT BY MARKETING AND PROFILE OFFICER

The Committee **NOTED** the report. Councillors felt sure the social club will grow.

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| FARMERS' MARKET |
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72. ADMINISTRATION REPORT BY ASSISTANT PROPER OFFICER

The Committee **NOTED** the report and were reminded that the Christmas Farmers' Market was this Saturday.

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| OTHER E & L MATTERS |
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73. LITTER LESS LEIGH

The Committee **NOTED** the dates and location.

74. FRIENDS OF LIBRARY GARDENS

The Committee **NOTED** the dates. Cllr Morgan informed the Committee of the recent meeting of the group and the plans to develop a nature garden in the land where a covenant does not permit people on it.

FINANCIAL

75. ENVIRONMENT & LEISURE BUDGET 2018/19

The Committee **NOTED** the report

Cllr Parker left the meeting

CONFIDENTIAL

76. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

RESOLVED that in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw – SO 3(d) other special reason

Cllr Parker left the meeting

77. LOSALGA REPRESENTING THE LEIGH SITE – **Agenda item 18**

The Committee **NOTED** the report. Concerns were expressed with regard to matters that seem to have been undertaken without the Council's permission, the way in which the Clubhouse seems not to have been under the control of the Committee and other irregularities that were questionable. As there is a duty of transparency to LOSALGA members and the fact that annually the Council have allocated precept money to the Association, the Committee **RESOLVED** to seek legal advice and that the Association continue to be suspended.

The meeting closed 8.57 p.m.