



Leigh-on-Sea Town Council

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Chairman: Cllr Paul Gilson | **Vice Chairman:** Cllr Andrew Wilkins

Town Clerk: Helen Symmons PSLCC



MINUTES OF A MEETING COMMUNITY & CULTURE COMMITTEE
Held **online** TUESDAY 2ND FEBRUARY 2021
LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: David Bowry, Keith Evans, Anita Forde (Chairman), Paul Gilson (from minute 62), Alan Hart, Mike Wells (from minute 59) and Andy Wilkins

In attendance: Helen Symmons (Town Clerk)

The meeting opened at 7.31pm

49. CHAIRMAN'S MEETING PROTOCOL ANNOUNCEMENT

The Chairman welcomed all to the meeting and announced the online meeting protocol.

50. APOLOGIES FOR ABSENCE

Cllrs Gilson had advised that he would be late to the meeting

51. DECLARATION OF MEMBERS' INTERESTS

There were none.

52. APPROVAL OF MINUTES OF THE MEETING OF 8TH DECEMBER 2020

The minutes of the Community & Culture Committee meeting on 8th December 2020 were **AGREED** as an accurate record of the meeting. They will be signed by the Chairman at the next available physical meeting where this is possible.

53. PUBLIC REPRESENTATIONS

There were none

54. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

LEIGH COMMUNITY CENTRE

55. FACILITIES REPORT

The Committee **NOTED** the reports.

56. BOOKINGS REPORT

The Committee **NOTED** the report.

57. LORNA & LOTTIE'S REPORT

The Committee **NOTED** the report.

58. ARTS GROUP REPORT

The Committee **RESOLVED** that Susan Allen-Smith be appointed as Artist in Residence from 1st April 2021.

Cllr Wells joined the meeting

The Committee **NOTED** the membership of the Arts Group and agreed to speak about the representative for the Southend Cultural Network meetings at the forthcoming Arts Group PDG.

ALLOTMENTS

59. COVID ARRANGMENTS

The Committee **NOTED** the report and that any breach of Government guidelines/law would be the responsibility of individual plot holders.

COMMUNITY FACILITIES

60. SKATEPARK

The Committee **NOTED** the report.

61. STRAND WHARF

The Committee **NOTED** the report.

HEALTH & WELLBEING PROGRAMMES
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62. FESTIVE LIGHTING DISPLAY LEIGH LIBRARY GARDENS

Cllr Gilson joined the meeting

The Committee **NOTED** the report and recognised that being the first year of the display there were obvious teething problems considering the circumstances. In normal circumstances it was felt certain that more Councillors would be available to assist. The feedback from the display had been great and it was felt provided an opportunity to look at sponsorship. It was noted that a Festival of Light might be introduced in central Southend. The Town Clerk had been advised by the Friends of Leigh Library Gardens that they would like to be involved further in the Christmas display.

63. EVENTS 2021

The Committee **NOTED** the report and **RESOLVED** to hold an Events PDG in March to discuss potential opportunities including the Christmas Library Garden Display.

64. FARMERS MARKET

The Committee **NOTED** the report.

65. COMMUNITY TRANSPORT

The Committee **NOTED** the report

66. SOUTHEND BOROUGH COUNCIL HEALTH & WELLBEING STRATEGY

The Committee discussed the consultation in detail and agreed all answers to the main questions were YES. Various other points were mentioned with regards to comments on the project and it was agreed that members would send their comments for the Town Clerk to collate and then circulate prior to submission.

ENVIRONMENT FACILITIES & SERVICES

67. CHRISTMAS LIGHTING

The Committee **NOTED** the report.

68. SOUTHEND BOROUGH COUNCIL POLLINATOR STRATEGY

The Committee discussed the consultation in detail and agreed the answers to the main questions. Various other points were mentioned with regards to comments on the document and it was agreed that members would send their comments for the Town Clerk to collate and then circulate prior to submission.

COMMUNITY PARTNERSHIP PROGRAMMES

69. SPECIAL CONSTABLES

The Committee **NOTED** the report. Town Security was discussed further as the Chairman had made contact with the Southend Bid Manager, Community Safety Manager at Southend Borough Council and Sgt. Paul Hogben of Southend Police. Further information needs to be provided but it is essential that everyone in the town must report to the police when witness to an issue.

Following a proposal (Cllr Forde, seconded Cllr Gilson) the Committee **RESOLVED** to hold a further PDG on Town Security with appropriate external invitees.

70. YOUTH CLUB

The Committee **NOTED** the report.

COMMUNITY SERVICES FUNDING

71. FIRST AID POST

The Committee **NOTED** the report.

FINANCE

72. HIRE CHARGE REVIEW

The Committee **RESOLVED** that the hire charges for 2021/22 remain frozen with no increase applied.

73. COMMITTEE BUDGET REPORT 2020/21

The Committee **NOTED** the report.

74. TO CONSIDER ANY UNDERSPENDS IN 2020/21 BUDGET TO EARMARK AS A RESERVE

The Committee **RESOLVED** the recommendation as per agenda item 26 **with recommendation to Council via Finance & Governance.**

The meeting closed at 8.52 pm