



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

council@leighonseatowncouncil.gov.uk | www.leighonseatowncouncil.gov.uk

Chairman: Cllr Doug Cracknell | **Vice Chairman:** Cllr Keith Evans

Town Clerk: Helen Symmons PSLCC



MINUTES OF A MEETING
COMMUNITY & CULTURE COMMITTEE
TUESDAY 12TH OCTOBER 2021
Leigh-on-Sea Community Centre

Present: Cllrs: David Bowry, Doug Cracknell, Anita Forde, Emma Smith and Andy Wilkins

Absent: Cllrs: Keith Evans, Emma Mills, James Preston and Mike Wells

In attendance: Abbie Cotterell (Assistant Town Clerk) and Emily French (Events & Projects Officer)

The meeting opened at 7.30pm

49. CHAIRMAN'S AND HOUSEKEEPING ANNOUNCEMENTS

The Committee Chairman welcomed all and housekeeping announcements were made.

50. APOLOGIES FOR ABSENCE

Cllrs Keith Evans, Emma Mills and James Preston.

51. DECLARATION OF MEMBERS' INTERESTS

None declared.

52. APPROVAL OF MINUTES OF THE MEETING OF 10TH AUGUST 2021

The minutes of the Community & Culture Committee meeting on 10th August 2021 were **AGREED** as an accurate record of the meeting and signed.

53. PUBLIC REPRESENTATIONS

There were none

54. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

LEIGH COMMUNITY CENTRE

55. FACILITIES REPORT

The Committee **NOTED** the report.

56. BOOKINGS REPORT

The Committee **NOTED** the report.

57. LORNA & LOTTIE'S REPORT

The Committee **NOTED** the report.

58. ARTS GROUP REPORT

The Committee **NOTED** the report.

ALLOTMENTS

59. ALLOTMENTS REPORT

The Committee **NOTED** the report.

COMMUNITY FACILITIES

60. SKATEPARK

The Committee **NOTED** the report.

61. STRAND WHARF

The Committee **NOTED** the report.

62. PADDLING POOL

The Committee **NOTED** the report.

HEALTH & WELLBEING PROGRAMMES
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63. EVENTS

The Committee **RESOLVED** to hold a lantern workshop at the Community Centre on the 27th November, which would then form part of the Leigh Library Gardens festive lighting scheme. The budget of £868 to be vired from Events EMR as agreed for this budgeting year.

The Committee **RESOLVED** to host a Jubilee Picnic as part of the Community Day at Bonchurch Park to be held on Sunday 29th May 2022.

64. FARMERS' MARKET

The Committee **NOTED** the report.

65. COMMUNITY TRANSPORT

The Committee **NOTED** the report and Cllr Forde offered her help with the Christmas shopping trip, to be arranged.

66. CHILDRENS' SCHOOL HOLIDAY PROGRAMME

The Committee **NOTED** the report.

ENVIRONMENT FACILITIES & SERVICES
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67. CHRISTMAS LIGHTING AND HANGING BASKETS

The Committee **NOTED** the report.

68. COUNCILLOR LITTER PICKS

The Committee **NOTED** the report. Cllr Emma Smith provided a verbal update including the possibility of litter picks during the week and how to communicate the information to residents who are not using social media. The Assistant Town Clerk pointed out the locations of the notice boards, which currently hold information about the litter picks.

COMMUNITY PARTNERSHIP PROGRAMMES

69. SPECIAL CONSTABLES

The Committee **NOTED** the report.

70. YOUTH CLUB

The Committee **NOTED** the report. A verbal update was provided by Cllr Anita Forde and praise given to Southend YMCA for their support and engaging programme.

COMMUNITY SERVICES FUNDING

71. FIRST AID POST

The Committee **NOTED** the report.

FINANCE

72. COMMITTEE BUDGET REPORT 2021/22

The Committee **NOTED** the report.

73. LEIGH COMMUNITY CENTRE ACCOUNTS 2020/21

The Committee **NOTED** the report.

74. TO CONSIDER THE COMMITTEE BUDGET 2022/2023

The Committee **RESOLVED to recommend to Council via F&G Committee** the 2022/2023 committee budget.

The meeting closed at 8.14 pm