



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

council@leighonseatowncouncil.gov.uk | www.leighonseatowncouncil.gov.uk

**Chairman:** Cllr Doug Cracknell | **Vice Chairman:** Cllr Keith Evans

**Town Clerk:** Helen Symmons PSLCC



MINUTES OF A MEETING  
COMMUNITY & CULTURE COMMITTEE  
TUESDAY 8<sup>TH</sup> FEBRUARY 2022  
Leigh-on-Sea Community Centre

**Present:** Cllrs: David Bowry, Doug Cracknell, Anita Forde, Emma Mills (from minute 101), James Preston, Emma Smith and Andy Wilkins (from minute 101).

**Absent:** Cllrs: Keith Evans and Mike Wells

**In attendance:** Helen Symmons (Town Clerk) and one member of the public

***The meeting opened at 7.30pm***

## 99. CHAIRMAN'S AND HOUSEKEEPING ANNOUNCEMENTS

The Chairman welcomed all to the meeting and gave housekeeping announcements.

## 100. APOLOGIES FOR ABSENCE

Cllrs Evans and Wells

## 101. DECLARATION OF MEMBERS' INTERESTS

Cllr Wilkins declared a non-pecuniary interest in an agenda item 21 as a participant of Southend YMCA.

## 102. APPROVAL OF MINUTES OF THE MEETING OF 14<sup>TH</sup> DECEMBER 2021

The minutes of the Community & Culture Committee meeting on 14<sup>th</sup> December 2021 were **AGREED** as an accurate record of the meeting and signed.

## 103. PUBLIC REPRESENTATIONS

The Chairman welcomed the member of public to the meeting as a representative from Manchester Drive Allotment Society (MDAS). There was nothing the representative wished to say.

## 104. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

## LEIGH COMMUNITY CENTRE

## 105. FACILITIES REPORT

The Committee **NOTED** the report.

106. BOOKINGS REPORT

The Committee **NOTED** the report.

107. LORNA & LOTTIE'S REPORT

The Committee **NOTED** the report.

108. ARTS GROUP REPORT **Agenda item 10**

The Committee **NOTED** the report and Cllr Smith provided some further background for the recommendation having attended the meeting. This was concurred by Cllrs Mills and Wilkins also in attendance at the Arts Group meeting.

The Committee **RESOLVED:**

- That Susan Allen-Smith and Kerry Doyland be joint AIR for 2022/23
- That Kerry Doyland assist with administration of the Art Wall exhibitions
- That the Attic Room charge be waived for the year
- That room hire charges in respect of free lessons offered to school students and beginner adult groups under the AIR programme be waived for the year.
- To **recommend** to F&G that a grant application be approved to cover materials for the scholarship scheme.

<b>ALLOTMENTS</b>
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109. ALLOTMENTS UPDATE

The Committee **NOTED** the reports. The membership of MDAS includes use of the shop, café and toilets and provides plot holder insurance. The cost is £3 per annum.

*The member of public left the meeting*

<b>COMMUNITY FACILITIES</b>
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110. SKATEPARK

The Committee **NOTED** the report.

111. STRAND WHARF

The Committee **NOTED** the report.

112. PADDLING POOL

The Committee **NOTED** the report and were delighted that the grant application had been successful. The Town Clerk confirmed that work can only take place between April and September due to the wintering season and Enover Community Trust had kindly extended the time frame to accommodate this.

<b>HEALTH &amp; WELLBEING PROGRAMMES</b>
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113. EVENTS

The Committee **NOTED** the report. The Town Clerk confirmed that there would be no alternative plan in the case of bad weather (the event would just be cancelled). The Committee were reminded that there will be no Events Officer after 15<sup>th</sup> February and so the Town Clerk will be absorbing this event in to her existing work.

114. FARMERS' MARKET

The Committee **NOTED** the report.

115. COMMUNITY TRANSPORT

The Committee **NOTED** the reports.

116. CHILDRENS' SCHOOL HOLIDAY PROGRAMME

The Committee **NOTED** the report.

<b>ENVIRONMENT FACILITIES &amp; SERVICES</b>
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117. CHRISTMAS LIGHTING

The Committee **NOTED** the report.

<b>COMMUNITY PARTNERSHIP PROGRAMMES</b>
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118. SPECIAL CONSTABLES

The Committee **NOTED** the report.

119. YOUTH CLUB

The Committee **NOTED** the report.

Cllr Forde reported on the Youth Forum and recent meetings held. She also advised of the plans for a 'Question Time' style event for Wednesday 30<sup>th</sup> March. There would be an adult panel and the youth attending would submit questions in advance to be answered. The event will concentrate on climate change

<b>COMMUNITY SERVICES FUNDING</b>
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120. FIRST AID POST

The Committee **NOTED** the report.

<b>FINANCE</b>
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121. COMMITTEE BUDGET REPORT 2021/22

The Committee **NOTED** the report.

122. TO CONSIDER ANY UNDERSPENDS IN 2021/22 BUDGET TO EARMARK AS A RESERVE  
**Agenda item 24**

The Committee **RESOLVED** the Earmarked Reserve movements **with recommendation to Council via F&G Committee.**

***The meeting closed at 7.58 pm***