



# Leigh-on-Sea Town Council

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**Chairman:** Cllr Keith Evans | **Vice Chairman:** Cllr Dr. David Bowry

**Town Clerk:** Helen Symmons PSLCC



MINUTES OF A MEETING - STAFFING COMMITTEE  
TUESDAY 31<sup>ST</sup> JANUARY 2023  
HELD AT LEIGH COMMUNITY CENTRE

Present: Cllrs: David Bowry, Vinice Cowell, Keith Evans, Carole Mulroney and Andy Wilkins

Absent: Cllrs Anita Forde and Jill Healey

In Attendance: Ingmar Lindberg-Jones (Admin Assistant) Helen Symmons (Town Clerk) by telephone

***The meeting opened at 4:17 pm***

17. HOUSEKEEPING ANNOUNCEMENTS

The Chairman made the appropriate announcements.

18. APOLOGIES FOR ABSENCE

Cllr Forde and Healey

19. DECLARATION OF MEMBERS' INTERESTS

*None*

20. APPROVE OF THE PREVIOUS MINUTES

The minutes of 27<sup>th</sup> September 2022 were agreed and signed.

21. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs 3(d) and 24 (a) – staffing)

22. CONFIDENTIAL STAFFING MATTERS – Agenda item

- a) The Chairman presented a confidential matter which was discussed by the Committee and is recorded at Exempt Confidential Minute 22(a)

***The Town Clerk left the meeting***

- b) The Chairman presented a further confidential matter which was discussed by the Committee and is recorded at Exempt Confidential Minute 22(b)

***The meeting closed at 4.56 pm***