



# Leigh-on-Sea Town Council

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**Chairman:** Cllr Bernard Arscott | **Vice Chairman:** Cllr Sandra McCurdy

**Town Clerk:** Helen Symmons PSLCC



## Payments List 21<sup>st</sup> Apr 2023- 11<sup>th</sup> July 2023 Report 2807/ Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		<b>Expenditure - Cheques</b>	
BK TRS	£254.58	The Montine Food Co Ltd	Café supplies
BK TRS	£55.77	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£8.99	Amazon	Misc item LCC
BK TRS	£337.50	Choc Pops Leigh on Sea	Coronation sweet cones
BK TRS	£45.52	Viking Direct	Stationery
BK TRS	£149.99	Amazon	Coronation decorations, misc items and stationery
BK TRS	£394.00	Staff member	Reimburse for eye test and spectacles required for VDU use under prescription
BK TRS	£3300.00	Havens Hospices	2nd instalment Herd in the City Sponsorship
BK TRS	£165.00	Blake Contractors Ltd	CCTV works
BK TRS	£750.00	Manchester Drive Allotment Society	ASA agreement
BK TRS	£125.00	Marshall Close Allotments	ASA agreement
BK TRS	£67.20	WALC	Staff training
BK TRS	£180.00	J Milne	Café cakes
BK TRS	£61.27	Couno Office Solutions Ltd	Photocopying
BK TRS	£229.24	Volunteer	Volunteer expenses
BK TRS	£154.08	James Todd & Co Ltd	Payroll processing
BK TRS	£110.00	Verde	Coffee supplies for café
BK TRS	£166.80	Viking	Office furniture
BK TRS	£19.28	Mark One Hire	Acrow prop hire
BK TRS	£370.00	Heelis & Lodge	Internal Audit
BK TRS	£124.24	Amazon	Skate Park maintenance items, misc items LCC (audio jack cable, padlock & tap nut) and office safe
BK TRS	£100.00	Entertainer	Community Social Club Coronation party
BK TRS	£178.58	Essex Supplies (UK) Ltd	Cleaning materials

BK TRS	£150.00	Phoenix Ranger Guide Unit	LTC Grant Award
BK TRS	£325.00	Lions Cub of Leigh-on-Sea	LTC Grant Award
BK TRS	£181.66	The Montine Food Co Ltd	Café supplies
BK TRS	£36.00	Secom plc	Security alarm amendments
BK TRS	£4072.58	HMRC	Vat payable
BK TRS	£30000.00	Payroll	May payroll
BK TRS	£500.00	Leigh Folk Festival Association	LTC Grant Award
BK TRS	£110.28	The Montine Food Co Ltd	Café supplies
BK TRS	£183.50	J Milne	Café cakes
BK TRS	£93.60	GP Mason Electrical Ltd	Replace batten light
BK TRS	£558.91	Veolia	Garden waste sacks
BK TRS	£40.19	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£51.69	Amazon	Step up for Community Transport & maintenance items LCC
BK TRS	£78.99	The Montine Food Co Ltd	Café supplies
BK TRS	£203.68	The Montine Food Co Ltd	Café supplies
BK TRS	£11827.20	LJ Law Professional Painting, Decorating & Refurbishment	Painting of LCC façade
BK TRS	£748.80	Blake Contractors Ltd	CCTV works at LCC – 2 additional cameras
BK TRS	£820.80	Kieran Lucas Contractors Ltd	Works at Strand Wharf and installation of defibrillator
BK TRS	£820.00	Hadleigh Salvage Recycling	Skips for allotments – cost to be recouped from MDAS
BK TRS	£30.99	Amazon	Skate Park maintenance
BK TRS	£3676.89	Southend City Council	Commercial insurance 23/24
BK TRS	£2010.97	EALC	Affiliations costs EALC & NALC 23/24
BK TRS	£160.00	Party Pets	Children's Half Term event
BK TRS	£1039.27	PFS Group Ltd	Emergency lighting remedial works, fire extinguisher annual service and replacement extinguishers
BK TRS	£4007.00	Gold Geese	Chairman's Charity Donation 22/23
BK TRS	£414.00	PFS Group Ltd	Emergency lighting, disabled loo alarm and fire alarm service visits.
BK TRS	£297.50	Lemondrop Design	Staff training 50% deposit
BK TRS	£171.39	The Montine Food Co Ltd	Café supplies
BK TRS	£82.69	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£218.60	Office Watercoolers Ltd	Watercooler contract
BK TRS	£2413.20	Secom plc	Security alarm necessary upgrade of panel
BK TRS	£182.16	James Todd & Co Ltd	Payroll processing

BK TRS	£110.00	Verde	Coffee supplies for café
BK TRS	£63.48	Couno Office Solutions Ltd	Photocopying
BK TRS	£7.00	Gold Geese	Final donation Chairman's Charity 22/23
BK TRS	£540.00	Evac + Chair International Ltd	Staff training
BK TRS	£151.05	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£168.00	Trade & DIY Products Ltd	Repairs Strand Wharf
BK TRS	£62.09	The Montine Food Co Ltd	Café supplies
BK TRS	£120.00	NA Foley	Handmade toy elephants re Herd in the City events
BK TRS	£18783.12	The Festive Lighting Co Ltd	Festive lighting annual hire contract first instalment 2023
BK TRS	£30000.00	Payroll	June payroll
BK TRS	£160.00	J Milne	Café cakes
BK TRS	£111.00	The Montine Food Co Ltd	Café supplies
BK TRS	£238.80	Southend News Service Ltd	Newsflash Leigh News June 23
BK TRS	£210.00	Essex Maintenance Ltd	Boiler & water heater service. Commercial gas safety inspection
BK TRS	£72.00	SLCC Enterprises Ltd	Staff training
BK TRS	£223.90	The Montine Food Co Ltd	Café supplies
BK TRS	£191.80	Verde	Café supplies coffee
BK TRS	£42.56	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£468.00	Trade & DIY Products Ltd	Repairs to LTC plaques Strand Wharf
BK TRS	£355.00	Hadleigh Salvage Recycling	Skips for allotments – cost to be recouped from Leigh Site maintenance
BK TRS	£151.79	Re-Essex Ltd	Councillor lanyards
BK TRS	£71.81	Couno Office Solutions Ltd	Photocopying
BK TRS	£39.21	Mark One Hire	Acrow prop hire
BK TRS	£125.00	Marshall Close Allotments	ASA agreement
BK TRS	£66.66	MDAS	ASA agreement
BK TRS	£297.50	Lemondrop Design	Staff training balance
BK TRS	£174.24	James Todd & Co Ltd	Payroll processing
BK TRS	£110.00	Verde	Coffee supplies for café
BK TRS	£52.56	Amazon	LCC maintenance
		<b>Expenditure – Imprest Items</b>	
	£8.90	Trophystore	Coronation pins
	£153.74	Makro	Café supplies

	£56.21	The Factory Shop	Coronation decorations
	£72.00	High Speed Training	Staff training
	£15.00	Timpson	Keys
	£41.84	The Factory Shop	Coronation decorations
	£24.14	EE	Mobile broadband dongles
	£10.00	The Factory Shop	Coronation items
	£15.00	Trade Management Services Ltd	Staff training
	£375.21	Makro	Café supplies
	£192.85	STAS Hanging Systems	Art wall hanging supplies
	£18.95	Tesco	Café supplies
	£16.80	Tesco	Coronation party raffle prizes
	£22.05	The Factory Shop	Coronation party raffle prizes
	£12.99	Canva	Subscription
	£113.20	Flagmakers	Union Jack Flag
	£3.99	The Factory Shop	Frame
	£6.00	Tesco	Refreshments
	£2.80	Best Wishes	Card
	£14.60	Tesco	Café supplies
	£267.58	Makro	Café supplies
	£13.55	Tesco	Café supplies
	£5.00	The Factory Shop	Café misc items
	£6.15	Tesco	Café supplies
	£39.05	Tesco	Volunteer gifts
	£155.16	Makro	Café supplies
	£14.85	Tesco	Café supplies
	£2.00	The Factory Shop	Misc office item
	£24.14	EE	Mobile broadband dongles
	£201.27	Makro	Café supplies
	£115.12	Heart Internet	Domain renewal LCC
	£99.94	Screwfix	Floor fans & sash cord
	£7.60	Tesco	Café supplies
	£16.80	Tesco	Café supplies
	£188.12	Makro	Café supplies
	£6.55	Tesco	CT Social refreshments

	£2.70	Greens Health Foods	Washing up liquid
	£202.97	Screwfix	Pressure washer
	£19.50	Amazon	Adhesive – LCC maintenance
	£10.20	Tesco	Café supplies
	£208.41	Makro	Café supplies
	£95.46	Brunel Engraving Company	Memorial plaques Strand Wharf
	£1.40	Co-op	Café supplies
	£15.55	Tesco	Café supplies
	£277.18	Makro	Café supplies
	£7.97	Key2code	Key for toilet roll holders LCC
	£11.05	Tesco	Café supplies
	£1.99	The Factory Shop	Kettle descaler
	£23.95	Amazon	Floor fan
	£4.49	Amazon	Microphone clip
	£12.45	Tesco	Refreshments CT Social Club
	£2.29	Factory Shop	Coloured pens for Bingo
	£44.10	Tesco	Café supplies
	£29.73	DIY Framing Ltd	Picture hanging
	£313.86	Makro	Café supplies
	£60.00	Visunext	Replacement projector screen
	£18.54	St John's Ambulance	First aid supplies
	£15.99	Tesco	Café supplies
	£40.74	Ironmongery Direct	Safety Lever door handle LCC
	£7.75	Co-op	Café supplies
	£24.20	Tesco	Café supplies
	£110.65	Blinds Direct	Blinds for LCC
	£12.99	Canva	Subscription
	£13.30	Tesco	Café supplies
	£149.84	Makro	Café supplies