



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk



Chairman: Cllr Jane Ward
Vice Chairman: Cllr Valerie Morgan
Town Clerk: Helen Symmons

Notice is hereby given that a meeting of the **Environment and Leisure Committee** of the Leigh-on-Sea Town Council will take place on **Tuesday 17th October 2017**, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm**.

AGENDA

1. CHAIRMAN'S OPENING REMARKS AND HOUSEKEEPING ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF MEMBERS' INTERESTS
4. TO APPROVE MINUTES OF THE MEETING ON 15TH AUGUST 2017
5. PUBLIC REPRESENTATIONS ([Appendix 1](#)) page 4 - **DECISION ITEM**

Earth Angel Allotment School have provided written details as requested by this Committee earlier in the year.

It is **RECOMMENDED** that a member of this Committee make contact with the Charity to look further into any proposition.

6. TOWN CLERK'S REPORT ([Appendix 2](#)) page 6

EVENTS

7. EVENT REPORT – **DECISION ITEM**

Strand Wharf Debrief

Following a full event debrief and based on an extensive report compiled by the Events Officer (including survey results), it was concluded that overall the Summer Season of events on Strand Wharf helped the Council engage with the community and the community enjoyed the events and felt them to be beneficial. A proposal for future summer events will take place at an Event PDG following the final event of the calendar year.

Leigh Lights

Planning of the event continues. There has been another internal Safety Advisory Group meeting (SAG) which included a mock table top emergency scenario with Insp. Bill Potter and the Emergency Planning Officer at SBC. The response to parade, stalls and entertainment entries is progressing as is the event programme. The next stage is securing volunteer support and the Events Officer is investigating an automated voting system with regard to the parade judging. A pre-event survey was undertaken and will be followed by a post event one with a view to holding an event debrief first thing in the New Year.

Carols on Strand Wharf - A new event time 5 pm to 6 pm has been agreed. Planning continues.

LTC Celebratory 21st Birthday Tea

In recognition of their contribution to Town Council life over the past 21 years over 80 people accepted the Council's invitation and enjoyed the afternoon tea with some musical entertainment. All who attended were very complementary and the Town Clerk has received some formal thank you correspondence.

As part of the event budget a banner will imminently be displayed outside the Community Centre highlighting to all our residents that Leigh Town Council has been in existence for 21 years.

ALLOTMENTS

8. REPORT ON AALG ([Appendix 3](#)) page 8
9. ALLOTMENT REPORT ([Appendix 4](#)) page 9 - **DECISION ITEM**

FARMERS' MARKET

10. ADMINISTRATION REPORT

The August market proved a great success with a few traders at the front of the Community Centre which helped highlight the activity within. The longer opening time didn't quite work and so an adjustment to the October market has been made with a finish time of 1pm. At the October market there will be 2 new food stalls. With regard to the limited craft stalls available, we are full for the next few months. The new advertising is proving successful.

COMMUNITY TRANSPORT TRIPS SCHEME

11. ADMINISTRATION REPORT

Two popular outings are planned for the remainder of this year. In November, a trip to the Alton Garden Centre which offers members the opportunity to do some Christmas shopping, see the festive decorations and have a sociable lunch. In December our members can look forward to a Christmas lunch at the Sarah Moore pub again.

The search continues for more volunteer drivers. We currently have just 2 and until we increase our supply the Community Transport outings will be limited.

OTHER E & L MATTERS

12. REPORT ON LITTER PDG ([Appendix 5](#)) page 11

The Chairman will provide a verbal update at the meeting.

13. IMPROVEMENTS TO PUBLIC ACCESS ALONG THE ESSEX COAST – TILBURY TO SOUTHEND

Natural England is working closely with officers from Essex County Council, Thurrock and Southend Borough Councils to extend the path along the Essex Coast from Tilbury to Southend-on-Sea. This will form part of The England Coast Path, a new long-distance trail that, once completed, will enable people to walk around the whole English Coast. The Chairman and Vice-Chairman attended a pre-consultation exhibition. In the main this related to improvements elsewhere along the proposed public access. The full consultation will be sent to us in due course for a response.

FINANCIAL

14. ENVIRONMENT & LEISURE BUDGET 2017/18 – As at 6th October 2017 ([Appendix 6](#)) page 12

Of note, the Farmers' Market stall income is 98% higher this year compared to the corresponding report last year. Annual allotment rents are starting to be received.

15. ENVIRONMENT & LEISURE BUDGET 2018/19 ([Appendix 7](#)) page 15 – **DECISION ITEM**

The Committee is requested to consider the draft budget for 2018/19 set out in Appendix 7 and then **RECOMMEND the outcome to P&R for adoption and recommendation to Council.**



Helen Symmons
Town Clerk
11th October 2017

Any member who is unable to attend the meeting should send their apologies before the meeting.

Earth Angel Allotment School

The main reason for setting up the EarthAngel Allotment School is to encourage people of all ages and back grounds to adopt a healthier lifestyle and reap the benefits of ready to eat fresh fruit and vegetables as opposed to produce from outlets that are over or under ripe and sometimes tasteless.

More and more we hear of people trying to grow their own at home and are unsure of how to get started. They would benefit from being part of a group like minded-people, sharing tips and advice on soil conditions pests and diseases etc... enabling greater understanding and in turn, yielding greater rewards.

We can achieve this by starting with the younger generation, working with schools in the local area supplying our time and free seedlings to get their vegetable patch going with good gusto!

Through our social media networks that have over two thousand followers, plus our new "blue sky" television show soon to be aired on many regional channels which brings information to those who may need it.

We envisage an award winning child friendly beautiful Allotment garden, totally organic and with some help from Leigh Town Council, set up a controlled interaction Allotment setting with limited numbers to fit quietly in the corner of the Leigh site.

These small groups would be mainly teachers from local schools with perhaps their occasional after school gardening clubs and local family's that are interested in taking on a plot of their own but unsure of the processes.

We will endeavour to bring local people of all ages' ethnic backgrounds, families, singles and anyone interested in top quality fruit and vegetables knowing that it was grown

totally organic and also to discover the difference in taste which is so important as it may make people enjoy their five a day even more!

Last but with great importance our charity will have all insurances, safeguarding First aider and professional advice from organisations like SAVS, Transition groups across the UK and a Committee looking towards grants to improve the quality we will give to make this a great project.

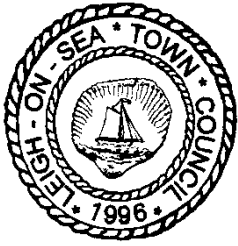
[Agenda](#)

TOWN CLERK'S REPORT - COUNCIL AND COMMITTEE DECISIONS FOLLOW UP RECORDS 2017/18

Committee	Minute No. and Subject	Action Required	RO	Completion status	Completion Date	Outcome	Forward Action Required
E&L 21-02	67. Event Report	2. Summer Season Strand Wharf 3. Leigh Lights 4. Carols on Strand Wharf 5. Tea Party	EO EO/TC EO MO/CT	All events taken place Planning has fully commenced Planning has commenced Event held	16-08-17 08-10-17	Debrief report on Agenda To note – new time 5pm – 6pm Report on Agenda	
E&L 18-04	82. Tree Inspection	1. Arboriculturist to find	TC	Survey complete		No immediate action	Awaiting quote for works
E&L 20-06	14. Tree Charter	Implement art project & signing book	APO/EO	Children's tree complete and first batch of adult signatures being sent off		Have informed all schools. Will incorporate a new children's xmas tree into festive activities	Ongoing project
E&L 15-08-17	22. Action Plan	Revised plan RESOLVED		Council approved	19-09-17		NFA at this time
E&L	25. Allotment Report	Fencing Project		Agreed with		Only small	FM to obtain

Committee	Minute No. and Subject	Action Required	RO	Completion status	Completion Date	Outcome	Forward Action Required
15-08-17		RESOLVED if cost within £6257		Allotment Assoc. that project needs amendment		section needs attention as existing shrubbery provides security	new quote and check on clearance etc.
E&L 15-08-17	29. Environmental	1. Library Gardens 2. Litter awareness campaign 3. Tree Charter	TC Cllrs EPO	Parks Dept. & SB Cllr contacted to move ahead Ongoing Schools contacted	 11-09-17	Awaiting permissions still having chased on the matter Cllr Morgan to report at Committee No response	 NFA but continue with our ongoing project and promotion

[Agenda](#)



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ALLOTMENT ASSOCIATIONS LIASON GROUP 3rd October 2017

Present: Cllrs Valerie Morgan (Chairman), Jill Adair, Vivien Rosier, Jane Ward. Allotment Representatives, Alan Ashdown (LOSALGA), Ashley Hitchcock and Sheila Brazier (MDAS), Phill Major (MCAA), David Hammond (Leigh Allotments Orchard Group).

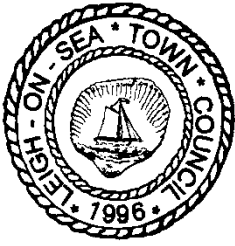
Also Present: Helen Symmons (Town Clerk), Abbie Cotterell (Assistant Proper Officer) and Graham Davison (Facilities Manager).

1. The Chairman welcomed all to the meeting.
2. Fencing on Southern Boundary was discussed and it was decided it would be better to leave the established hedge row in place and just install some fencing to the entrance of MDAS.
3. A digger has been hired for the week commencing 16th October to undertake various works.
4. A tree survey was completed across all sites. There is a large variety of trees. Nothing that requires urgent works, but some work will need to be completed over the next year. Quotes are awaited.
5. MDAS commission increase request was declined and will remain at 12.5%.
6. The law will be changing May 2018 with regards to data protection. The societies can keep all names & addresses of their members, but can only be used for the intended purpose. Once the plot holders leave the society their details need to be shredded/removed.
7. There are still problems with allotment holders not numbering their plots. MDAS have suggested plot holders be given a cut-off date to have their number visible. If not they would incur a charge of £5 and MDAS would provide the number for them. If the £5 was not paid it would be referred to the Town Council office.

At the beginning of 2018 LTC will do a check over the allotment sites and the plots not displaying a number will receive a letter asking them to have a number visible (perhaps in line with MDAS system). This is part of the tenancy agreement and therefore puts plot holders in contravention of the agreement.

8. A document regularising allotment societies buildings on LTC land will be formed and be put forward to Council.
9. The water tank on Marshall Close is leaking and needs attention. Facilities Manager to liaise.
10. Cllr Jane Ward asked all societies to get their newsletters and photos across to her for the next edition of the magazine.
11. MDAS raised their concern for safety regarding no double yellow lines by the entrance to the site. LTC had written requesting, but no action had been taken by Southend Borough Council, although they had increased the T bar by LOSALGA entrance. A letter will be sent to Southend Borough Council and the Councillors that cover the Blenheim Ward.

DATE OF NEXT MEETING: 2nd January 2018



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REPORT 2663/HS

ALLOTMENT MATTERS

MDAS Commission

Earlier in the year MDAS submitted a request that the commission they receive for collecting rents and deposits be increased from 12.5% to 15%. The Town Clerk has now undertaken a review in line with preparation of financial budgets.

Under the terms of the Annual Service Agreement (ASA), MDAS receive £3000 annually and for the last two years the commission paid to them with regard to rent and deposit collection has been over £800 per year. The Town Clerk believes this to be a more than reasonable sum for the work undertaken especially when considered alongside the ASA sum and in line with the stated aim in the agreement:

'By entering into this Agreement the Council and the Representative seek to improve the quality of allotment maintenance through the direct involvement of the Representative and the ploholders themselves, to encourage self-help through ploholders' engagement with the running of the Site, to provide cost savings to Leigh taxpayers and to promote the interest and benefits of allotment gardening in the local community.'

With the Council's resolution in August to increase rents per annum, this commission figure will increase naturally over the forthcoming years. Leigh Town Council continue to provide additional funds above the ASA sums annually to maintain the allotment sites above and beyond the 4 key requirements expected of a local authority :-

1. Advertise allotment provision
2. Supply enough plots to satisfy demand
3. Provide a tenancy agreement with a compensation clause
4. Keep allotments sites in 'fit for use' condition

A council may improve allotment land but is under no statutory obligation to provide a particular level of service.

It is **RECOMMENDED** that the request for an increase commission payment to MDAS be declined by the Committee.

Allotment Maintenance

The Facilities Manager will be spending a week at the allotments commencing 16th October to undertake work previously agreed and to assist with clearance of communal areas and very overgrown plots in order for them to be re-let.

The hedge at Manchester drive now requires its annual prune. It is **RECOMMENDED** that the quote received of £900 + VAT be accepted as there is no increase in price from the previous 2 years. That said, because of the tree survey, the Allotment Maintenance budget is now spent for 2017/18.

It is therefore **RECOMMENDED** that the Committee approve that the Ear Marked reserve for Allotments (General) be used. It is presently £2,120.19.

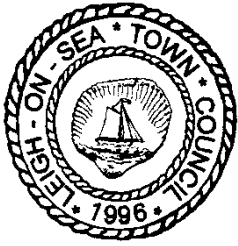
Tree Survey

This has now been undertaken and we have been provided with a tree schedule where all trees are named and numbered with observations and works required. There is a varied mix of species and age classes within the sites. The trees are of varying quality and the majority are of reasonable health and generally free from significant structural defects. No priority works have been identified but 39 trees have been identified as requiring works – either removal, dead wooding or crown reductions owing to their poor structural condition, declining health or are causing an obstruction owing to low crowns. Some ivy has been recommended for removal and once done, the tree will be re-inspected. The ivy removal works would be expected to be undertaken by us.

The Town Clerk is obtaining quotes but as the maintenance budget for 2017/18 has already been spent and the Committee does not convene until December, it is **RECOMMENDED** that the Committee approve that the residual Ear Marked Reserve for Allotments General (£1,220 after the Hedge cutting), be used for this purpose subject to the Town Clerk approving any quotes in consultation with the Committee Chairman. An additional sum has been provided for in the 2018/19 proposed budget should the work needed to be split over two financial years.

It is advised that all the trees on the site are inspected again two years from now. The cost of this will be incorporated into forthcoming budgets.

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REPORT 2659/HS

E & L PDG - LITTER

5th September 2017

Present: Cllrs: Patrick Fox, Anita Forde, Donald Fraser & Valerie Morgan

In Attendance: Helen Symmons (Town Clerk)

Cllr Morgan gave background since the E&L discussion re the poster competition and the informal meeting she had with another member of the Veolia community group, a Managing Director of a local company who is very passionate about the problem.

As a result they are meeting with Veolia with a view to looking as a whole to how we can run a joint campaign.

The consensus of the PDG group was that the ideas discussed were good and worth pursuing. However there is still the problem of how do we stop the bad behaviour though. It was thought CCTV may help when it is finally installed by the Borough Council.

Staff will work on a pre poster 'Love Leigh, Hate Litter, Bin It' to raise pre-awareness.

It was thought that a dog poo bin may be needed at the southern end of Southsea Avenue. Cllr Morgan will raise the issue with Veolia.

[Agenda](#)

ALLOTMENTS DETAILED BUDGET					2017/18					
INCOME	Budget 2017/18	Income Received	Balance	% Received	EXPENDITURE	Earmarked Reserves	Budget 2017/18	Expenditure	Balance	% Spent
Manchester Drive Rent	£ 6,000.00	£ 836.50	£ 5,163.50	13.94%	Maintenance Costs	£ 2,120.00	£ 1,500.00	£ 1,575.09	£ 2,044.91	43.51%
Leigh Site Rent	£ 3,000.00	£ 760.50	£ 2,239.50	25.35%	Protective Clothing			£ -	£ -	
Marshall Close Rent	£ 500.00	£ 213.50	£ 286.50	42.70%	Waste Clearance/Tree Work		£ 500.00	£ -	£ 500.00	0.00%
					ASA Leigh Site		£ 1,600.00	£ 800.00	£ 800.00	50.00%
Manchester Drive Water	£ 1,070.00	£ 119.00	£ 951.00	11.12%	ASA Manchester Drive		£ 3,000.00	£ 1,500.00	£ 1,500.00	50.00%
Leigh Water	£ 472.00	£ 110.50	£ 361.50	23.41%	ASA Marshall Close		£ 500.00	£ 250.00	£ 250.00	50.00%
Marshall Close Water	£ 69.00	£ 25.00	£ 44.00	36.23%	Capital Expenditure	£ 5,007.00	£ 1,250.00	£ -	£ 6,257.00	0.00%
					Affiliations		£ 60.00	£ -	£ 60.00	0.00%
Keys		£ 110.00	-£ 110.00		Water Rates		£ 2,700.00	£ 1,046.18	£ 1,653.82	38.75%
Tenancy Deposits		£ 930.00	-£ 930.00		Keys & Refunds			£ 85.00	-£ 85.00	
Other Income		£ -	£ -		Tenancy Deposits			£ 305.00	-£ 305.00	
					MDAS Commission		£ 1,000.00	£ 104.56	£ 895.44	10.46%
					Staff Costs		£ 8,600.00	£ 4,026.26	£ 4,573.74	46.82%
TOTAL INCOME	£ 11,111.00	£ 3,105.00	£ 8,006.00	27.95%	TOTAL EXPENDITURE	£ 7,127.00	£ 20,710.00	£ 9,692.09	£ 18,144.91	34.82%

FARMERS' MARKET DETAILED BUDGET					2017/18				
INCOME	Budget 2017/18	Income Received	Balance	% Received	EXPENDITURE	Budget 2017/18	Expenditure	Balance	% Spent
Stall Hire	£ 2,000.00	£ 1,548.00	£ 452.00	77.40%	Hall Hire	£ 900.00	£ 464.00	£ 436.00	51.56%
					Leaflets/Publicity	£ 200.00	£ 319.00	-£ 119.00	159.50%
					Banners	£ 200.00	£ -	£ 200.00	0.00%
					Miscellaneous	£ 50.00	£ 17.59	£ 32.41	35.18%
					Staff Costs	£ -	£ 264.68	-£ 264.68	
TOTAL INCOME	£ 2,000.00	£ 1,548.00	£ 452.00	77.40%	TOTAL EXPENDITURE	£ 1,350.00	£ 1,065.27	£ 284.73	78.91%

COMMUNITY TRANSPORT DETAILED BUDGET					2017/18					
INCOME	Budget 2017/18	Income Received	Balance	% Received	EXPENDITURE	Earmarked Reserves	Budget 2017/18	Expenditure	Balance	% Spent
Ticket Sales	£ 3,200.00	£ 512.00	£ 2,688.00	16.00%	Ticket Purchases		£ 2,200.00	£ 307.50	£ 1,892.50	13.98%
					Travel Costs		£ 750.00	£ 306.34	£ 443.66	40.85%
					Driver Costs		£ 260.00	£ 25.00	£ 235.00	9.62%
					Refreshments		£ 800.00	£ -	£ 800.00	0.00%
					CTA Membership		£ 270.00	£ -	£ 270.00	0.00%
					Miscellaneous		£ 50.00	£ -	£ 50.00	0.00%
					Staffing Costs		£ 4,400.00	£ 1,774.88	£ 2,625.12	40.34%
TOTAL INCOME	£ 3,200.00	£ 512.00	£ 2,688.00	16.00%	TOTAL EXPENDITURE	£ -	£ 8,730.00	£ 2,413.72	£ 6,316.28	27.65%

Leigh Town Council 2018/19 Proposed Budget Document											
Committee - Environment & Leisure											
INCOME	Actuals 2015/16	Actuals 2016/17	Budget 2017/18	Yr End Projected Actuals	Budget 2018/19	EXPENDITURE	Actuals 2015/16	Actuals 2016/17	Budget 2017/18	Yr End Projected Actuals	Budget 2018/19
Allotments						Leigh Lights					
Manchester Drive Rent	£ 6,540.94	£ 6,444.31	£ 6,000.00	£ 6,700.00	£ 7,000.00	Column Testing 1/3	£ -	£ 3,500.00	£ 1,300.00	£ -	£ 1,300.00
Leigh Site Rent	£ 3,050.50	£ 2,990.50	£ 3,000.00	£ 3,100.00	£ 3,200.00	Installation Removal & Storage	£ 9,232.50	£ 9,150.00	£ 9,150.00	£ 9,150.00	£ 9,150.00
Marshall Close Rent	£ 429.50	£ 430.00	£ 500.00	£ 450.00	£ 470.00	Electricity	£ 312.98	£ 381.63	£ 350.00	£ 400.00	£ 420.00
						Repairs & Renewals	£ 960.00	£ -	£ 1,100.00	£ 500.00	£ 1,000.00
Manchester Drive Water	£ 1,070.00	£ 1,061.00	£ 1,070.00	£ 1,070.00	£ 1,070.00	Security	£ 3,646.25	£ 5,436.30	£ 6,000.00	£ 6,000.00	£ 6,500.00
Leigh Water	£ 472.00	£ 438.00	£ 472.00	£ 450.00	£ 450.00	Entertainment/Outside Assistance	£ 685.00	£ 305.00	£ 1,000.00	£ 700.00	£ 700.00
Marshall Close Water	£ 69.00	£ 64.50	£ 69.00	£ 65.00	£ 65.00	Road Closures & Licences	£ 5,087.00	£ 4,897.07	£ 6,000.00	£ 5,000.00	£ 5,200.00
	£ 11,631.94	£ 11,428.31	£ 11,111.00	£ 11,835.00	£ 12,255.00	First Aid, Cleansing & Banners	£ 624.00	£ 560.53	£ 850.00	£ 850.00	£ 700.00
Leigh Lights						Capital Renewals	£ 3,601.00	£ 4,680.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
Traders donations	£ 1,670.00	£ 1,500.00	£ 1,600.00	£ 1,400.00	£ 1,400.00		£ 24,148.73	£ 28,910.53	£ 35,750.00	£ 32,600.00	£ 34,970.00
Other income	£ 960.00	£ 820.00	£ 400.00	£ 400.00	£ 600.00	Community Transport					
	£ 2,630.00	£ 2,320.00	£ 2,000.00	£ 1,800.00	£ 2,000.00	Ticket Purchases	£ 2,072.84	£ 1,888.30	£ 2,200.00	£ 1,200.00	£ 2,000.00
Community Transport						Travel Costs	£ 805.90	£ 627.60	£ 750.00	£ 750.00	£ 750.00
Trip Sales	£ 3,266.84	£ 3,182.70	£ 3,200.00	£ 2,000.00	£ 2,500.00	Driver Costs	£ 72.00	£ 389.06	£ 260.00	£ 300.00	£ 300.00
	£ 3,266.84	£ 3,182.70	£ 3,200.00	£ 2,000.00	£ 2,500.00	Refreshments	£ 683.09	£ 702.47	£ 800.00	£ 200.00	£ 700.00
Farmers' Market Fees						CTA Membership	£ 254.17	£ 254.17	£ 270.00	£ 254.00	£ 270.00
Pitch income	£ 1,637.00	£ 2,000.00	£ 2,000.00	£ 2,500.00	£ 2,500.00	Miscellaneous	£ 41.98	£ 774.77	£ 50.00	£ 50.00	£ 50.00
	£ 1,637.00	£ 2,000.00	£ 2,000.00	£ 2,500.00	£ 2,500.00	Staff Costs	£ 3,803.45	£ 4,404.39	£ 4,400.00	£ 4,411.00	£ 4,721.00
General Events							£ 7,733.43	£ 7,152.46	£ 8,730.00	£ 5,965.00	£ 6,791.00
Summer Series Strand Wharf	£ 660.00	£ 345.00	£ 300.00	£ 450.00	£ 400.00	Farmers Market					
Other Events			£ 250.00	£ -	£ -	Hall Hire	£ 792.00	£ 792.00	£ 900.00	£ 792.00	£ 900.00
Loaned Equipment	£ 62.00	£ 225.00	£ 50.00	£ 40.00	£ 50.00	Leaflets/Publicity	£ 428.00	£ 521.30	£ 200.00	£ 200.00	£ 200.00
	£ 722.00	£ 570.00	£ 600.00	£ 490.00	£ 450.00	Banners	£ 50.00	£ 185.00	£ 200.00	£ 119.00	£ 200.00
						Miscellaneous	£ 28.02	£ 19.98	£ 50.00	£ 50.00	£ 50.00
	£ 19,887.78	£ 19,501.01	£ 18,911.00	£ 18,625.00	£ 19,705.00	Staff Costs	£ -	£ -	£ -	£ 1,575.00	£ 3,658.00
							£ 1,298.02	£ 1,518.28	£ 1,350.00	£ 2,736.00	£ 5,008.00
EXPENDITURE						General Events					
Allotments						Summer Series Strand Wharf	£ 3,040.67	£ 3,508.88	£ 3,750.00	£ 2,800.00	£ 3,750.00
Maintenance Costs	£ 939.81	£ 1,003.70	£ 1,500.00	£ 2,500.00	£ 2,500.00	Carols on Strand Wharf	£ 745.40	£ 584.21	£ 1,000.00	£ 1,000.00	£ 1,000.00
Protective Clothing						Easter Programme	£ 644.95	£ 767.00	£ 1,250.00	£ 1,000.00	£ 1,000.00
Waste Clearance/Tree Work	£ 983.33	£ 880.00	£ 500.00	£ 1,000.00	£ 1,000.00	Other Events		£ 366.03	£ 1,500.00	£ 1,000.00	£ 1,500.00
ASA Leigh Site	£ 1,600.00	£ 1,600.00	£ 1,600.00	£ 1,600.00	£ 1,600.00	Events Equipment	£ 645.68	£ 411.50	£ 500.00	£ 500.00	£ 500.00
ASA Manchester Drive	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	LCC Room Hire	£ 295.00	£ 299.25	£ 300.00		£ -
ASA Marshall Close	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00		£ 5,371.70	£ 5,936.87	£ 8,300.00	£ 6,300.00	£ 7,750.00
Capital Expenditure	£ 281.29	£ 116.58	£ 1,250.00	£ 2,000.00	£ 1,000.00	General Services					
Affiliations	£ -	£ 55.00	£ 60.00	£ 60.00	£ 65.00	Flower Baskets	£ 5,650.00	£ 5,057.00	£ 6,600.00	£ 5,650.00	£ 5,650.00
Water Rates	£ 1,879.27	£ 3,233.74	£ 2,700.00	£ 2,200.00	£ 2,300.00	First Aid Post	£ 1,039.40	£ 883.13	£ 1,100.00	£ 900.00	£ 1,000.00
MDAS commission	£ 820.00	£ 810.00	£ 1,000.00	£ 852.00	£ 875.00	Good for Leigh		£ -	£ 500.00	£ 500.00	£ 500.00
Staff Costs	£ 5,647.50	£ 8,900.76	£ 8,600.00	£ 8,368.00	£ 8,387.00	Community Initiatives	£ 1,850.00	£ -	£ 500.00	£ 500.00	£ 500.00
	£ 15,651.20	£ 20,099.78	£ 20,710.00	£ 22,080.00	£ 21,227.00		£ 8,539.40	£ 5,940.13	£ 8,700.00	£ 7,550.00	£ 7,650.00
EMR as at 31-03-17						E&L Staffing Costs					
Allotments General	£ 2,120.19	maybe 0 going forward.					£ 15,049.75	£ 22,088.71	£ 15,319.00	£ 15,646.00	£ 12,069.00
Allotments Infrastructure	£ 5,006.73						£ 15,049.75	£ 22,088.71	£ 15,319.00	£ 15,646.00	£ 12,069.00
E&L General Services	£ 4,000.00						£ 77,792.23	£ 91,646.76	£ 98,859.00	£ 92,877.00	£ 95,465.00
E&L General Events	£ 4,728.30										
Leigh Lights	£ 4,659.00										