



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288  
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**Chairman:** Cllr Bernard Arcscott | **Vice Chairman:** Cllr Sandra McCurdy

**Town Clerk:** Helen Symmons *PSLCC*



## PRIVATE & CONFIDENTIAL

**Members are requested to attend an Extraordinary Meeting of the Leigh-on-Sea Town Council on Thursday 10th August, 2023 commencing at 7:00 pm**

at Leigh-on-Sea Community Centre, 71-73 Elm Road, SS9 1SP

Bernard Arcscott

Chairman

4th August, 2023

Please Note: Any member who is unable to attend the meeting should send their apologies to the Town Clerk.

## AGENDA / BUSINESS TO BE TRANSACTED

1. HOUSEKEEPING ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. MOTION TO EXCLUDE PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs 3(d), and 24(a) – Staffing)

5. CONFIDENTIAL ITEM No. 1 – HR Matter
6. CONFIDENTIAL ITEM No. 2 – Staffing