



# Leigh-on-Sea Town Council

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Chairman: Cllr Jill Healey  
 Vice Chairman: Cllr Vivien Rosier  
 Town Clerk: Helen Symmons PSLCC

## Payments List 24<sup>th</sup> Apr 2019 – 5<sup>th</sup> July 2019 Report 2721/ Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		<b>Expenditure - Cheques</b>	
102804	£26.90	Staff member	Reimburse travel expenses
102805	£17.00	NALC	LCR subscription
102806	£120.00	Essex Pygmy Hedgehogs	Easter Fun Day
102807	£48.00	Volunteer	Expenses re Maintenance Strand Wharf
102808	£118.80	Royal Mail	Response services licence
102809	£50.00	Plot holder	Refund tenancy deposit
102810	£50.00	Plot holder	Refund tenancy deposit
102811	£1060.95	Southend YMCA	Chairman's Charity collections
102812	£288.00	Phuse Media Ltd	Website hosting LCC & LTC
102813	£55.12	Viking	Stationery
102814	£41.70	Volunteer	Reimburse expenses re training
102815	£525.00	Veolia ES (UK) Ltd	Garden waste sacks
102816	£500.00	Leigh Folk Festival Association	Grant award
102817	£500.00	Leigh Art Trail	Grant award
102818	£500.00	Lions Club of Leigh-on-Sea	Grant award
102819	£140.00	Cash	Top up petty cash
102820	£47.88	Meyer Fire Protection Company Ltd	Fire alarm batteries
102821	£226.81	Essex Supplies (UK) Ltd	Cleaning materials & signage
102822	£100.00	Brentwood Community Transport	Midas training for volunteer driver
102823	£283.42	Allen Bros Electrical (Factors) Ltd	Light bulbs and fittings
102824	£38.88	Recognition Express Essex	Name badges
102825	£58.80	Fulton Paper	Paper
102826	£50.78	Viking	Stationery
102827	£31.20	Staff member	Travel expenses

102828	£516.00	Auditing Solutions Ltd	Internal audit fee
102829	£25.00	Plot-holder	Refund plot deposit
102830	£170.00	Bees Knees Marquees	Portable toilet and chairs Community Day
102831	£117.00	Vine HR Ltd	Professional advice re HR matter 2018/19
102832	£66.65	Southend BC	Location hire Community Day
102833	£11.28	Recognition Express Essex	Name badge
102834	£160.00	Petty cash	Petty cash top-up
102835	£2647.28	Southend BC	Insurance Leigh Community Centre
102836	£95.00	Entertainer	Puppet show
102837	£38.30	Viking	Stationery
102838	£199.58	Essex Supplies (UK) Ltd	Cleaning supplies
102839	£355.83	Allen Bros Electrical (Factors) Ltd	Light bulbs and tubes Community Centre
102840	£175.00	Entertainer	Pony Cycle hire
102841	£200.00	Caterer	Volunteer Tea catering
102842	£81.60	Quantum Services	Lift call out
102843	£144.05	Steve's Self Drive Hire	Van hire Community Day
102844	£126.90	Staff member	Travel expenses
102845	£29.96	Viking Direct	Stationery
102846	£520.00	SLCC Enterprises Ltd	Leadership in Action conference
102847	£50.00	Entertainer	Volunteer tea entertainment
102848	£6859.08	Southend BC	Hanging baskets
102849	£45.60	Hirer	Refund room hire
102850	£47.94	Allen Bros Electrical (Factors)Ltd	Lighting Strand Wharf
102851	£32.30	Councillor	Expenses re training
102852	£32.67	Staff member	Expenses re training
102853	£28.80	Staff member	Expenses re training
102854	£28.80	Staff member	Expenses re training
102855	£500.00	Wyvern Community Transport	Minibus usage
102856	£310.02	James Todd & Co Ltd	Payroll processing
102857	£300.00	Tindle Newspapers Essex & Kent Ltd	Newsletter
102858	£27.06	Recognition Express Essex	Name badges
102859	£1200.00	Crucis Designs Ltd	Structural designs for remodel of Community Centre
102860	£10110.58	Johnson Gillies Ltd	Remodel of Community Centre professional fees
102861	£60.00	Dickies	Staff uniform

102862	£188.50	Office Watercoolers Ltd	Water cooler maintenance
Bk Trs	£125.00	Marshall Close Allotments	ASA payment
Bk Trs	£750.00	Manchester Drive Allotments	ASA payment
Bk Trs	£23000.00	Payroll	June payroll
Bk Trs	£3620.00	Giles Wilson	Community Centre legal fees both solicitors re documentation required at SBC request
Bk Trs	£145.00	NSALG	Staff training
Bk Trs	£23000.00	Payroll	May payroll
		<b>Expenditure – Imprest Items</b>	
	£80.93	Poundstretcher	Fans for Community Centre
	£114.00	B & Q	Fans for Community Centre2904
	£84.20	Solopress	Banners & flyers Community Day
	£241.99	Cleanstore	Vacuum cleaner
	£55.78	St John Ambulance	First Aid supplies
	£26.45	Amazon	Cable ties
	£51.68	Amazon	Radios for caretakers
	£20.93	Pest Control Supermarket	Pest control
	£35.10	Safetysigns4less	Safety signage
	£27.70	Solopress	Youth market flyers
	£248.76	Vinyl Banners Printing	Youth market banners
	£25.83	Ebay	Thank you chocolates
	£51.85	Party Puffins	Decorations
	£12.99	Amazon	Microphone stand
	£28.62	Green Magic	Poster frames
	£27.60	Solopress	Roller Banner
	£93.00	Vinyl Banners Printing	Youth market banners
	£27.54	Solopress	Youth Market flyers
	£13.08	Ironmongery Direct	Minor maintenance
	£219.00	Home AV Direct	PA System
	£21.00	Southend BC	Event notice
	£27.00	Southend BC	Event notice
	£131.00	Filmbank Media	Film Licence
	£57.56	Heart Internet	Domain renewals

	£105.57	Solopress	Pull up banners Youth Market
		<b>Expenditure – Direct Debits</b>	
	£841.44	SSE	Electricity
	£3388.94	British Telecom	Phone and broadband charges Council and Community Centre
	£490.80	CF Corporate Finance Ltd	Photocopier lease
	£316.80	CF Corporate Finance Ltd	Dokoni software lease
	£200.00	Francotype Postalia	Postage
	£201.30	Biffa Environmental	Community Centre bins
	£92.15	Biffa Environmental	Skate Park bins
	£12.00	British Telecom	Mobile broadband
	£12.00	Retail Funding Ltd	Card machine charge
	£810.00	Southend BC	Business rates
	£306.84	DOTS	Photocopying and IT Support
	£6.00	Paynetworx	Virtual terminal fee
	£362.82	Essex & Suffolk Water	Water rates allotments
	£726.46	SSE	Electricity Community Centre
	£26.88	SSE	Electricity Strand Wharf
	£466.68	Wave	Water rates Community Centre
	£229.24	Biffa Environmental	Community Centre bins
	£100.07	Biffa Environmental	Skate Park bins
	£12.00	British Telecom	Mobile broadband
	£1350.95	Wave	Allotments water rates
	£810.00	Southend BC	Business rates
	£12.00	Retail Funding Ltd	Card machine charge
	£199.92	British Telecom	Broadband charge
	£541.82	Wave	CC water rates
	£396.99	DOTS	Photocopying & IT support
	£6.00	Paynetworx	Virtual terminal fee

	£33.91	Global Payments	Card payments processing fees
	£ 17.71	Global Payments	Card payments processing fees
	£760.89	SSE	Electricity Community Centre
	£21.56	SSE	Electricity Strand Wharf
	£221.11	Biffa Environmental	Community Centre bins
	£121.33	Biffa Environmental	Skate Park bins
	£96.00	FP Mailing	Franking machine lease