



Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert
Vice Chairman: Cllr Syrie Cox
Town Clerk: Paul Beckerson



Notice is hereby given that the next meeting of the **Allotments Committee** of the Leigh-on-Sea Town Council will take place on **Wednesday 21st January 2015, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea, at 7.30pm**, when it is hoped to transact the following business:

Agenda

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. TO APPROVE MINUTES OF THE MEETING ON 19th NOVEMBER 2014
5. MEETING START TIMES – Officer's Report

It is proposed that the start time for future meetings be changed from 7.30pm to 7.00pm

6. RESIGNATION OF CLLR JANE WARD

To note the resignation of Cllr Jane Ward from the committee with immediate effect.

7. INSTALLATION OF NEW 2m PALISADE GATE ON MARSHALL CLOSE – Officer's Report

At the last meeting the Committee agreed to source alternative quotations with a maximum spend of £985 from the Maintenance Budget. A second quotation has been obtained in the sum of £796 for a gate that is wide enough for the entire width of the path.

The Committee is **requested** to accept the alternative quotation in the sum of £796 to be taken from the Maintenance Budget.

8. WRITTEN REPORTS FROM SITE REPRESENTATIVES ON ITEMS NOT COVERED ABOVE – (Appendix 1)
 - a) Marshall Close
 - b) Leigh Allotments
 - c) Manchester Drive
 - d) Orchard

9. BUDGET – Report 2466/Allot 15th January 2015 (Appendix 2)

10. CORRESPONDENCE

11. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted in item 10 the public and press be temporarily excluded and they are instructed to withdraw (SO.3(d)) - (Legal Action)

12. Report 2467/PB - Confidential Appendix 1

To consider the recommendations set out in the report.



Paul Beckerson
Town Clerk
14th January 2015

Any member who is unable to attend the meeting should send their apologies before the meeting.

MARSHALL CLOSE ALLOTMENTS

REPORT JANUARY 2015

Site is generally quiet, with not much to report, with all paths very wet and boggy, but plots looking quite well drained.

The site is looking quite well worked, with only a few looking untidy.

There doesn't appear to be any more landslips by the brook, although there is a number of places where the rubbish is piling up, causing restrictions to the water flow.

Anne Scobie

14th January 2015

LOSALGA

LOSALGA REPORT 14/01/15

Not much to report, no maintenance issues have come to light thus far.

All tracks remain closed to traffic due to boggy conditions.

Some plots have standing water and most are boggy but other than that everything appears in good order.

Alan Ashdown

Chair of Losalga.

MDAS

MDAS REPORT

We are in our quiet period at the moment, water is switched off, the shop closed till February. We did have a very successful Christmas get together which was well attended. We raised £120 for the McMillan nurses and what we have collected through the year the final total was £300 We are still concerned about water levels, the car park is flooded and so are the 2 adjacent plots.

ASA

The water tanks have been purchased and stored in the top shed with all the fittings ready to go, plus the sand and slabs for the tanks to rest on.

We have a plan of action for the coming year planned, which will go into operation when the weather improves.

Ashley Hitchcock (Chairman)

LEIGH ALLOTMENTS ORCHARD GROUP **Orchard Report, January 2015**

Little to report this time, apart from the last work party of 2014 in mid November which was the annual grass cutting exercise. The weather was kind and there was a good attendance of group members and 90 percent of the work was completed in a morning session, the final remnants being cleared a few days later. One or two frogs had narrow escapes from the scythe blades but luckily they kept their heads down!

Just recently a new tree, a Seabrook's Red, was planted to replace the original that died suddenly last year. Needless to say the ground was a bit wet with the water table only a few inches down in some areas although a drier spot was found for the new tree. Unlike last year at this time when many of the trees had their roots in water, only one is so affected at present.

The next activity will be the annual application of fertiliser to all the trees, plus any pruning that is needed, and this will take place when the ground has dried out further.

David Hammond
12 January 2015

Heading	2013/14 B/F	Income Budget	Income to Date	Expenditure Budget	Spend to Date	Commitments	Balance	% Spent
Rents								
Manchester Drive		5,294	5837.23				-543.2297	110.26
Leigh		2,301	1954.50				346.5	84.94
Marshall Close		308	363.00				-55	117.86
Grants			0.00					
Other Income	1,500							
MDAS Agency Fee 12.5%				662	729.65			
Affiliations				0	55.00		-55.00	
Water Rates		2,564	1771.50	2,700	2,384.76		315.24	88.32
Water Rates Rebate				950				
Staff Costs				5,250	3,220.55		2,029.28	61.35
Waste Clearance	2,399			0	£633.34		1,765.99	26.40
Maintenance				1,000	2.50		997.50	0.25
Miscellaneous				60	0.00		60.00	0.00
Training					0.00		0.00	
Hedge Cutting				1,000	925.00		75.00	92.50
ASA - LA				1,600	1,200.00		400.00	75.00
ASA - MDAS				3,000	2,250.00		750.00	75.00
ASA - MC				500	375.00		125.00	75.00
Capital improvements*			1685.00	2,500	3,926.63		258.37	93.83
Keys			125.00	0	269.62		-144.62	
Totals	3,899	10,467	11736.23	19,222	15972.05		6,576.76	69.08
Nett cost (exp - inc)		8,755			4235.82		8,418	
Revenue					-2,911.36			
Capital*								
Tenancy Deposits	1,622.50		1175.00		505.00		2292.50	