



# Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert  
Vice Chairman: Cllr Syrie Cox  
Town Clerk: Paul Beckerson



18<sup>th</sup> September 2014

Notice is hereby given that an extraordinary meeting of the **LEIGH COMMUNITY CENTRE COMMITTEE** of the Leigh-on-Sea Town Council will take place on **Wednesday 24<sup>th</sup> September 2014** in Room 6, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at 7.30pm.

## AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. TO APPROVE THE MINUTES OF THE MEETING OF 3<sup>rd</sup> SEPTEMBER 2014
4. DECLARATION OF MEMBERS' INTERESTS
5. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted in item 10 the public and press be temporarily excluded and they are instructed to withdraw (SO.1(c)) - (contractual)

6. REPORT BACK ON CAFÉ PROPOSALS (Confidential Appendix 1) Officer's and Café Report to follow.

The Committee is requested to consider and approve the **RECOMMENDATIONS** outlined in the report.

Paul Beckerson  
Town Clerk  
18<sup>th</sup> September 2014

Please Note: Any member who is unable to attend the meeting should send their apologies before the meeting