

# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk



Chairman: Cllr Valerie Morgan  
Vice Chairman: Cllr Jill Healey  
Town Clerk: Helen Symmons

Members are requested to attend a meeting of the  
**ENVIRONMENT & LEISURE COMMITTEE** of Leigh-on-Sea Town Council  
on **Tuesday 21<sup>st</sup> August 2018** at Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea  
commencing at **7.30 pm**.

## **Committee Membership**

Cllrs: *Jill Adair, Keith Evans Anita Forde, Jill Healey, Fr.Clive Hillman, Valerie Morgan (Chairman),  
Carole Mulrone, Declan Mulrone and Caroline Parker.*

## **AGENDA**

1. CHAIRMAN'S OPENING REMARKS AND HOUSEKEEPING ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF MEMBERS' INTERESTS
4. TO APPROVE MINUTES OF THE [MEETING ON 19<sup>TH</sup> JUNE 2018](#).
5. PUBLIC REPRESENTATIONS
6. TOWN CLERK'S REPORT ([Appendix 1](#)) Page 4

## **EVENTS**

7. YOUTH MARKET REPORT BY ASSISTANT PROPER OFFICER ([Appendix 2](#)) Page 6  
A debrief will be held at the meeting.
8. SUMMER SEASON ON STRAND WHARF REPORT BY EVENTS & PROJECTS OFFICER  
([Appendix 3](#)) Page 7  
A debrief will be held at the meeting.
9. BRENT GEESE BIRD WATCH

Planning is underway for the bird watch event on Sunday 14<sup>th</sup> October, 11am-4pm to celebrate the arrival of the Brent Geese.

The RSPB have confirmed their attendance and will provide telescopes for visitors to view the birds and their volunteers will be on hand to provide specialist knowledge.

In addition, artists have been asked to provide live sketching demonstrations on the area. Two local photographers have also been invited to exhibit their work of Leigh-on-Sea and local wildlife, with one providing an image for our printed leaflets.

Wild Story Theatre Company have also expressed an interest in performing or providing a puppetry workshop for their Lost Leigh Goose play.

Various other environmental and community organisations are also interested in having a stall including, Anglian Water, Make Southend Sparkle, Essex Wildlife Trust and Essex County Fire & Rescue Service.

## 10. LEIGH LIGHTS

Initial planning is underway for Leigh Lights on Friday 30<sup>th</sup> November.

Lighting column testing is complete and in good working order for the new columns.

Stibbards and Sons have kindly agreed to support the yuletide parade again this year and we have already received enquiries to participate in the event.

Letters to traders will be circulated later this month and we ask that Councillors help distribute these, as previous years.

At present, we are waiting to hear when work is officially due to begin at the car park behind the Grand Hotel and whether we will be able to have a fairground there again this year. We are currently looking at new features to add to the event.

It is **RECOMMENDED** that the Committee agree to move the under spent event budgets of £1,500 from Summer Season and £500 from Community Day to the Leigh Lights Entertainment Budget to support the cost of new features.

### ALLOTMENTS

#### 11. ALLOTMENTS ASSOCIATIONS LIAISON GROUP REPORT ([Appendix 4](#)) Page 9

### COMMUNITY TRANSPORT TRIPS SCHEME

#### 12. ADMINISTRATION REPORT BY MARKETING AND PROFILE OFFICER – **DECISION ITEM**

A proposal has been developed by the Marketing and Profile Officer to create a monthly social club for community transport members.

Members will be asked to make their own way to the Donald Fraser Hall at Leigh Community Centre where they can enjoy board games, crafts and unlimited tea, coffee and biscuits for just £2 per session.

We will ask for donations of board games via social media and there is a view to expand activities once the club is more established.

Sessions will take place on the second Wednesday of the month from 10am - 12pm. Volunteers will run the sessions.

It is **RECOMMENDED** that the Committee authorise the monthly social club for community transport members at the Community Centre.

### FARMERS' MARKET

#### 13. ADMINISTRATION REPORT BY ASSISTANT PROPER OFFICER

We have three new regular food produce stall holders at the Farmers' Market which include fudge, chutneys & iced coffee.

We also have a zero waste stall joining us this month with a range of washing and cleaning consumables to fill reusable containers, including popular products by Ecover and Faith in Nature for laundry, dishes and personal hygiene. All of which are available packaging free if you bring your own bottle.

The set-up of the bread stall and the Pop Stop (handmade ice-lollies) outside the front of the building, have been a great success in attracting new visitors.

**REFERENCES FROM OTHER COMMITTEES**

14. POLICY & RESOURCES – TO RECEIVE MINUTE 14. YOUTH GROUP

In order to move forward on ideas to engage better with the youth of Leigh, including a provision for activities and events a sum of £500 is requested from the E&L Community Initiative budget to establish a basis for this and initial research requirements.

The P&R Committee **RESOLVED with recommendation** to E&L Committee that £500 be allocated from E&L Community Initiative budget for this project.

**OTHER E & L MATTERS**

15. LITTER LESS LEIGH

The next litter picks organised by the 'Litter Less Leigh' group will be held on 22<sup>nd</sup> August and 22<sup>nd</sup> September, meeting at 9.45am in Leigh Marshes car park.

16. FRIENDS OF LEIGH LIBRARY GARDENS

The next meeting of the 'Friends of Library Gardens' group will be held on 12<sup>th</sup> and 15<sup>th</sup> September, meeting in the library gardens 10.00 – 11.30am.

17. LEIGH REGATTA

Leigh Town Council will be hosting a stall at the Leigh Regatta on Sunday 9<sup>th</sup> September 2018 and the Marketing and Profile Officer has arranged promotional merchandise.

18. MERCHANT NAVY DAY

The Town Council have agreed to fly the Red Ensign at Strand Wharf on Merchant Navy Day 3<sup>rd</sup> September at 11am with a small flag-hoisting ceremony inviting key local contacts.

In the event of inclement weather, the event will be moved to the Community Centre.

**FINANCIAL**

19. ENVIRONMENT & LEISURE BUDGET 2017/18 ([Appendix 5](#)) Page 11

*Helen Symmons*

Helen Symmons  
Town Clerk  
16<sup>th</sup> August 2018

**Any member who is unable to attend the meeting should send their apologies before the meeting.**

**TOWN CLERK'S REPORT - COUNCIL AND COMMITTEE DECISIONS FOLLOW UP RECORDS 2018/19**

<b>Committee</b>	<b>Minute No. and Subject</b>	<b>Action Required</b>	<b>RO</b>	<b>Completion status</b>	<b>Completion Date</b>	<b>Outcome</b>	<b>Forward Action Required</b>
E&L 20-02-18	68. E&L PDG	RESOLVED Community Day	EPO	Event held	10-06-18	Report on June agenda	NFA
		RESOLVED Youth Market	APO	Event held	14-07-18	Report on agenda	NFA
		RESOLVED Summer Season Strand	EPO	Events held apart from one which due to weather was cancelled	29-07-18	Report on agenda	NFA
		RESOLVED Joint RSPB event	EPO	Planning commenced	14-10-18		
		RESOLVED Leigh Lights	EPO	Planning commenced	30-11-18		
		RESOLVED Carols on Strand Wharf	EPO	Planning commenced	08-12-18		
		E&L 19-06-18	9. Christmas Lighting Programme	RESOLVED new fixings for London Road columns £400, column testing £1750 and existing contractors awarded 3 year contract £9600	TC/EPO	Works and contracts put in place	25-06-18

<b>Committee</b>	<b>Minute No. and Subject</b>	<b>Action Required</b>	<b>RO</b>	<b>Completion status</b>	<b>Completion Date</b>	<b>Outcome</b>	<b>Forward Action Required</b>
E&L 19-06	11. 2018/19 Rental & Water Charges	RESOLVED water charges increase	ARFO	Schedule revised and will be invoiced September	25-06-18	NFA	
E&L 19-06	15. Leigh Regatta	RESOLVED to host Cllr stall and source Good for Leigh Branding	EPO/MO	Stall booked. Research being undertaken	21-06-18	Branding products considered. Order being placed	NFA
E&L 19-06	17. Merchant Navy Day	RESOLVED to fly red ensign and host flag ceremony	MO			Flag purchased	Invites to send plus promotion
E&L 19-06	20. Earth Angel Allotment School	RESOLVED not to acced to the proposal	TC	School advised	21-06-18	NFA	

[Agenda](#)



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## REPORT 2700/AC

### Youth Market Debrief

The Youth Market was held at Leigh Community Centre on Saturday, 14<sup>th</sup> July from 11am – 3pm. A budget of £250 was set, which was spent:

- £36 on leaflets
- £216 Room Hire

It was agreed there would be no charge to have a stall to encourage the young people. A £10 deposit was taken to ensure they turned up on the day. If we were to do this event again an increase in the budget would be needed to allow for better advertising (banners, posters & newspaper advert). Although the event was picked up by BBC Essex we need a better strategy to raise the profile in Leigh itself.

Unfortunately despite early promises of contacts with possible stall holders from Councillors, none were forthcoming. All stall holders were sourced by staff members reaching out through social media and the stall finder website. The lack of support from local schools & colleges was disappointing, however this may be down to timing and perhaps a different time of year should be considered. 13 stalls booked and paid the £10 deposit in advance. All stall holders turned up on the day and made great effort to ensure their stalls were appealing and products reasonably priced. We were very impressed with the high standard of stall holders. We had capacity for an additional 14 stalls. All deposits were returned on the day.

Feedback was received which was mainly positive, with some comments regarding lack of advertising. All stall holders were very grateful for the opportunity and would like to attend any future events.

Musicians: 6 young local musicians attended. Unfortunately, due to a caretaking staffing crisis that weekend, there were some sound issues on the day. This highlighted that all staff need to be trained on equipment use. Again, all were grateful for the opportunity and keen to participate in any other events.

Taster sessions: These didn't work at all. 8 free sessions were provided and only 6 people actually attended a session. We would not look to do this again.

Room 1 with the group/class stalls was a nice addition but wasn't very well attended.

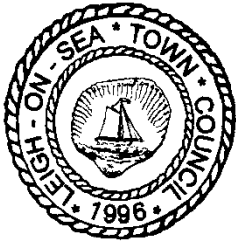
Main issues:

- Lack of banners due to funding constraints & posters displayed locally (despite them being available)
- Lack of support from local advertising platforms
- Awareness was low, coupled with other events and the sunshine the attendance from the buying public was poor.

Overall it was a positive start for this new event and one we could work on next year. If Council decide to repeat the event, an increased budget and more local support would be advantages

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## REPORT 2699/EF

### Summer Season on Strand Wharf

Following the success of last year, a season of events on Sunday's throughout July were held on Strand Wharf for a second year.

The events intended to reduce the event burden on the Old Town, provide a varied and family friendly programme for the community to enjoy and showcase Strand Wharf as a useful community space.

In addition, these events are vital for our community outreach, supported by an increased engagement on our social media channels. In July alone, our posts reached 4,324 people and we gained 24 new page followers as a result of the event promotion.

Budget: £3,750

Total cost: £1,880 (note: costs reduced as the Music-a-leigh event was cancelled)\*

#### 1) Sunday 8th July – Craft and Cuisine

The town council welcomed 18 local crafters and food stalls to Strand Wharf, hosted within a beautiful large marquee.

##### Key Insights:

- Approximately 400 attended
- Stall holders were charged a £25 pitch fee to contribute to infrastructure costs
- Many stall holders commented that it was the nicest venue they had ever attended and would attend the event again
- Following the feedback from our Italian food event last year, we provided additional seating on the area
- There was good interaction with the Council stall. One volunteer contact was made along with two additional contacts for future stalls
- The event would benefit from 'background' music or acoustic performances next time
- Quieter after lunch, review event timings next year if we do this event again

#### 2) Sunday 15th July – Kids Zone

A range of activities were organised including, craft, princess appearances, pampering and games. The town council also provided a free circus workshop.

##### Key Insights:

- Approximately 100 people attended
- Quietest event – may be due to it being World Cup Final Day and it being a particularly hot day
- Some stall holders expressed disappointment with the turnout
- Decision was made to pack up an hour earlier than planned

I suggest that we do not hold this event again and instead incorporate the children's activities into other events. Our summer activities at the Community Centre also provide an extensive and affordable range of events for children to enjoy.



### **3) Sunday 22nd July – Movement Demonstrations**

The Town Council organised a day of mini movement taster workshops and demonstrations for residents and visitors to enjoy in the Old Town, free of charge. These included hatha yoga, tai chi, tea dance and fitness/salsa.

The event was run by Cllrs; Anita Forde, Jill Healey, Valerie Morgan and Vivien Rosier.

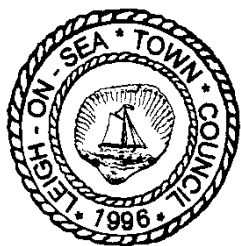
#### Key Insights:

- New event which was well attended and supported by local groups
- Supports our aim to promote health and well-being in the community
- Instructors have since commented on an increased interest in their regular classes
- New photographer contact made who is attending our Brent Geese event

### **4) Sunday 29th July – Music-a-leigh**

Unfortunately, the event was cancelled due to inclement weather.\*

[Agenda](#)



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Report 2679AC

### ALLOTMENT ASSOCIATIONS LIASON GROUP 3<sup>rd</sup> July 2018

Present: Cllrs Valerie Morgan (Chairman), Keith Evans, Carole Mulroney. Allotment Representatives, Alan Ashdown (LOSALGA), Sheila Brazier (MDAS), Malcolm Lupton (MCAA) and Ron Bates.

Also Present: Helen Symmons (Town Clerk) and Abbie Cotterell (Assistant Proper Officer)

1. The Chairman welcomed all to the meeting and apologies were received from Ashley Hitchcock, David Hammond and Phill Major
2. Availability of gate keys to all Manchester Drive allotment holders regardless of which side they're on was discussed. There was some concerns over additional cars and health & safety. It was agreed that the 3 allotment holders who have asked for a key will be provided with one on the written term that they will only be arriving on foot, they will also need to pay a key deposit. Keys can be collected from MDAS or LTC office once the names are known.
3. The Town Clerk provided the requested information on GDPR for Allotment Associations.
4. The Town Clerk provided an update on the LOSALGA request to an increase in the ASA funding. The recommendation is that this is not increased. However if LOSALGA wish to put a proper case forward i.e. by how much they wish it increased and full reasons behind it, the Town Clerk will put it on an agenda for the E&L committee to consider.
5. The Facilities Manager will liaise with MDAS to find all bollards and remove them.
6. The Facilities Manager will undertake the fitting of the sleeves as soon as possible.
7. It was confirmed that the Facilities Manager meets all contractors on site. Going forward all contractors will be asked if they require any utilities whilst on site.
8. MDAS sought clarification with regard to a specific neglected plot. The Town Clerk confirmed that this was being monitored but no action would be taken by the Council at the present time due to personal circumstances of the plot holder.
9. AOB

It was mentioned at an Organic Gardeners meeting in Southend that the Fire Brigade and Environment Health had been called to a fire burning tyres at the allotments. LTC have not been notified of this and are not aware of any issues. Neither were the Associations.

It was confirmed that disabled plot holders are not permitted to use a hose pipe on site, as per Essex Water regulations. They can however request a water butt to be placed on their plot and should contact the Town Clerk.

A small sheet of asbestos has been fly tipped just inside the gates at Manchester Drive. The Facilities manager will remove.

Manchester Drive will have their hedge cut in September/October time.

The water charges will be increasing in September as per the E&L Committee resolution.

The Earth Angel Allotment School will not be operating on the site.

**DATE OF NEXT MEETING:** 2<sup>nd</sup> October

[Agenda](#)

<b>ENVIRONMENT AND LEISURE DETAILED BUDGET</b>					<b>2018/19</b>					
<b>INCOME</b>	Budget 2018/19	Income Received	Balance	% Received	<b>EXPENDITURE</b>	Earmarked Reserves	Budget 2016/17	Expenditure	Balance	% Spent
Community Transport	£ 2,500.00	£ 793.50	£ 1,706.50	31.74%	Community Transport		£ 6,866.00	£ 2,213.00	£ 4,653.00	32.23%
Farmers' Market	£ 2,500.00	£ 1,019.00	£ 1,481.00	40.76%	Farmers' Market		£ 5,067.00	£ 1,873.90	£ 3,193.10	36.98%
Leigh Lights	£ 2,750.00	£ -	£ 2,750.00	0.00%	Leigh Lights	£ 10,159.00	£ 34,970.00	£ 1,776.00	£ 43,353.00	3.94%
Allotments	£ 13,085.00	£ 1,038.00	£ 12,047.00	7.93%	Allotments	£ 8,876.92	£ 21,857.00	£ 9,898.98	£ 20,834.94	32.21%
General Events	£ 400.00	£ 1,139.69	-£ 739.69	284.92%	<b>General Services*</b>	£ 5,900.00	£ 7,650.00	£ 5,666.57	£ 7,883.43	41.82%
Loaned Equipment	£ 50.00	£ 40.00	£ 10.00	80.00%	<b>General Events*</b>	£ 6,086.30	£ 7,750.00	£ 2,808.11	£ 11,028.19	20.30%
					Staffing Costs		£ 12,260.00	£ 3,309.43	£ 8,950.57	26.99%
<b>TOTAL INCOME</b>	<b>£ 21,285.00</b>	<b>£ 4,030.19</b>	<b>£ 17,254.81</b>	<b>18.93%</b>	<b>TOTAL EXPENDITURE</b>	<b>£ 31,022.22</b>	<b>£ 96,420.00</b>	<b>£ 27,545.99</b>	<b>£ 99,896.23</b>	<b>21.61%</b>
<b>General Services</b>					<b>General Events</b>					
Flower Baskets	£ 5,650.00	£ 5,649.90	£ 0.10	100.00%	Summer Season Strand Wharf		£ 3,750.00	£ 2,083.00	£ 1,667.00	55.55%
First Aid Provision	£ 1,000.00	£ 16.67	£ 983.33	1.67%	Community Day		£ 1,000.00	£ 288.25	£ 711.75	28.83%
		£ -	£ -		Carols on Strand Wharf		£ 1,000.00	£ -	£ 1,000.00	0.00%
Good for Leigh	£ 500.00		£ 500.00	0.00%	Easter Programme		£ 1,000.00	£ 431.00	£ 569.00	43.10%
Community Facilities	£ 500.00	£ -	£ 500.00	0.00%	Other Events		£ 250.00	£ -	£ 250.00	0.00%
					Youth Market		£ 250.00			
					Events Equipment		£ 500.00	£ 5.86	£ 494.14	1.17%
	<b>£ 7,650.00</b>	<b>£ 5,666.57</b>	<b>£ 1,983.43</b>	<b>74.07%</b>		<b>£ -</b>	<b>£ 7,750.00</b>	<b>£ 2,808.11</b>	<b>£ 4,691.89</b>	<b>36.23%</b>

ALLOTMENTS DETAILED BUDGET					2018/19					
INCOME	Budget 2018/19	Income Received	Balance	% Received	EXPENDITURE	Earmarked Reserves	Budget 2018/19	Expenditure	Balance	% Spent
					<b>2017/18 Accrual</b>			<b>-£ 1,004.57</b>		
Manchester Drive Rent	£ 7,700.00	£ 531.00	£ 7,169.00	6.90%	Maintenance Costs	£ 2,620.19	£ 2,500.00	£ -	£ 5,120.19	0.00%
Leigh Site Rent	£ 3,200.00	£ -	£ 3,200.00	0.00%						
Marshall Close Rent	£ 470.00	£ 45.00	£ 425.00	9.57%	Waste Clearance/Tree Work	£ 5,600.00	£ 1,000.00	£ 4,883.00	£ 1,717.00	
					ASA Leigh Site		£ 1,600.00	£ 400.00	£ 1,200.00	25.00%
Manchester Drive Water	£ 1,200.00	£ 61.00	£ 1,139.00	5.08%	ASA Manchester Drive		£ 3,000.00	£ 750.00	£ 2,250.00	25.00%
Leigh Water	£ 450.00	£ -	£ 450.00	0.00%	ASA Marshall Close		£ 500.00	£ 125.00	£ 375.00	25.00%
Marshall Close Water	£ 65.00	£ 6.00	£ 59.00	9.23%	Capital Expenditure	£ 656.73	£ 1,000.00	£ 895.00	£ 761.73	54.02%
					Affiliations		£ 65.00	£ -	£ 65.00	0.00%
Keys		£ 35.00	-£ 35.00		Water Rates		£ 2,800.00	£ 518.46	£ 2,281.54	18.52%
Tenancy Deposits		£ 360.00	-£ 360.00		Keys & Refunds			£ 30.00	-£ 30.00	
Other Income		£ -	£ -		Tenancy Deposits			£ 235.00	-£ 235.00	
					MDAS Commission		£ 875.00	£ 66.37	£ 808.63	7.59%
					Staff Costs		£ 8,517.00	£ 3,000.72	£ 5,516.28	35.23%
<b>TOTAL INCOME</b>	<b>£ 13,085.00</b>	<b>£ 1,038.00</b>	<b>£ 12,047.00</b>	<b>7.93%</b>	<b>TOTAL EXPENDITURE</b>	<b>£ 8,876.92</b>	<b>£ 21,857.00</b>	<b>£ 9,898.98</b>	<b>£ 19,830.37</b>	<b>32.21%</b>

COMMUNITY TRANSPORT DETAILED BUDGET					2018/19					
INCOME	Budget 2018/19	Income Received	Balance	% Received	EXPENDITURE	Earmarked Reserves	Budget 2018/19	Expenditure	Balance	% Spent
Ticket Sales	£ 2,500.00	£ 793.50	£ 1,706.50	31.74%	Ticket Purchases		£ 2,000.00	£ 469.76	£ 1,530.24	23.49%
					Travel Costs		£ 750.00	£ 176.60	£ 573.40	23.55%
					Driver Costs		£ 300.00	£ -	£ 300.00	0.00%
					Refreshments		£ 700.00	£ 102.00	£ 598.00	14.57%
					CTA Membership		£ 270.00	£ -	£ 270.00	0.00%
					Miscellaneous		£ 50.00	£ 26.50	£ 23.50	53.00%
					Staffing Costs		£ 2,796.00	£ 1,438.14	£ 1,357.86	51.44%
<b>TOTAL INCOME</b>	<b>£ 2,500.00</b>	<b>£ 793.50</b>	<b>£ 1,706.50</b>	<b>31.74%</b>	<b>TOTAL EXPENDITURE</b>	<b>£ -</b>	<b>£ 6,866.00</b>	<b>£ 2,213.00</b>	<b>£ 4,653.00</b>	<b>32.23%</b>

<b>FARMERS' MARKET DETAILED BUDGET</b>					<b>2018/19</b>				
<b>INCOME</b>	Budget 2018/19	Income Received	Balance	% Received	<b>EXPENDITURE</b>	Budget 2018/19	Expenditure	Balance	% Spent
Stall Hire	£ 2,500.00	£ 1,019.00	£ 1,481.00	40.76%	Hall Hire	£ 900.00	£ 272.00	£ 628.00	30.22%
					Leaflets/Publicity	£ 200.00	£ -	£ 200.00	0.00%
					Banners	£ 200.00	£ -	£ 200.00	0.00%
					Miscellaneous	£ 50.00	£ 9.24	£ 40.76	18.48%
					Staff Costs	£ 3,717.00	£ 1,592.66	£ 2,124.34	42.85%
<b>TOTAL INCOME</b>	<b>£ 2,500.00</b>	<b>£ 1,019.00</b>	<b>£ 1,481.00</b>	<b>40.76%</b>	<b>TOTAL EXPENDITURE</b>	<b>£ 5,067.00</b>	<b>£ 1,873.90</b>	<b>£ 3,193.10</b>	<b>36.98%</b>

<b>LEIGH LIGHTS DETAILED BUDGET</b>					<b>2018/19</b>					
<b>INCOME</b>	Budget 2018/19	Income Received	Balance	% Received	<b>EXPENDITURE</b>	Earmarked Reserves	Budget 2018/19	Expenditure	Balance	% Spent
					Leigh Lights Reserve	£ 10,159.00			£ 10,159.00	
Traders Contribution	£ 2,000.00	£ -	£ 2,000.00	0.00%	Column Testing 1/3		£ 1,300.00	£ 1,750.00	-£ 450.00	134.62%
Other Income	£ 750.00	£ -	£ 750.00	0.00%	Installation Removal & Storage		£ 9,150.00	£ -	£ 9,150.00	0.00%
Sponsorship		£ -	£ -		Electricity		£ 420.00	£ -	£ 420.00	0.00%
					Repairs & Renewals		£ 1,000.00	£ -	£ 1,000.00	0.00%
					Security		£ 6,200.00	£ -	£ 6,200.00	0.00%
					Entertainment/Outside Assistance		£ 700.00	£ -	£ 700.00	0.00%
					Road Closures & Licences		£ 5,200.00	£ 26.00	£ 5,174.00	0.50%
					First Aid, Cleansing & Banners		£ 1,000.00	£ -	£ 1,000.00	0.00%
					Capital Renewals		£ 10,000.00	£ -	£ 10,000.00	0.00%
					Miscellaneous			£ -		
<b>TOTAL INCOME</b>	<b>£ 2,750.00</b>	<b>£ -</b>	<b>£ 2,750.00</b>	<b>0.00%</b>	<b>TOTAL EXPENDITURE</b>	<b>£ 10,159.00</b>	<b>£ 34,970.00</b>	<b>£ 1,776.00</b>	<b>£ 43,353.00</b>	<b>5.08%</b>

[Agenda](#)