



# Leigh-on-Sea Town Council

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[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.leighonseatowncouncil.gov.uk](http://www.leighonseatowncouncil.gov.uk)



Chairman: Cllr Jill Healey  
Vice Chairman: Cllr Vivien Rosier  
Town Clerk: Helen Symmons PSLCC

Members are requested to attend an online meeting of the  
**COMMUNITY & CULTURE COMMITTEE** of Leigh-on-Sea Town Council  
on **Tuesday 7<sup>th</sup> July 2020** commencing at **7.30 pm**.

This meeting is being held in accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

All participants are requested to enter the waiting room between 7.15 and 7.25 pm, ready for the meeting to commence at 7.30 pm. Members of the public are requested to email Council in advance of the meeting to give notice that they would like to attend and whether they would like to speak in the public participation section of the agenda.

To join the meeting:

Either click on this link

<https://us02web.zoom.us/j/2840165282?pwd=MVhpYnVNODBzSXk5U1hqUjFkZkZkZDZzO9>

or use the Zoom App on your device and input:

Meeting ID: 284 016 5282  
Password: 1996

Or you can phone dial into the meeting audio using one of the phone numbers:

One tap mobile  
+442034815237,,2840165282#,,,,0#,,1996# United Kingdom  
+442034815240,,2840165282#,,,,0#,,1996# United Kingdom

Dial by your location  
+44 203 481 5237 United Kingdom  
+44 203 481 5240 United Kingdom  
+44 131 460 1196 United Kingdom  
+44 203 051 2874 United Kingdom

Meeting ID: 284 016 5282  
Password: 1996

Members of Council and members of the public are reminded that the meeting may be recorded by the Town Clerk in both audio and video to assist with the recording of Council minutes.

### **Committee Membership**

Cllrs: *Keith Evans, Anita Forde (Chairman), Alan Hart, Jill Healey, Carole Mulroney, Vivien Rosier, Mike Wells and Andy Wilkins*

*Helen Symmons*

Helen Symmons PSLCC  
Town Clerk  
2<sup>nd</sup> July 2020

**Any member who is unable to attend the meeting should send their apologies before the meeting**

**AGENDA / BUSINESS TO BE TRANSACTED**

1. CHAIRMAN'S MEETING PROTOCOL ANNOUNCEMENT
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF MEMBERS' INTERESTS
4. TO APPROVE MINUTES OF THE [COMMUNITY & CULTURE COMMITTEE 11<sup>TH</sup> APRIL 2020](#)
5. PUBLIC REPRESENTATIONS  
Correspondence from non-resident allotment tenant Keith McClaren ([Appendix 1](#)) page 6
6. TOWN CLERK'S REPORT ([Appendix 2](#)) Page 8

**LEIGH COMMUNITY CENTRE**

7. FACILITIES REPORT

Refurbishment and Remodel Programme:

This has progressed well because the Centre had to be closed to the public. All internal decoration for now have been completed, with Room 1 next on the agenda and the completion of the stairs. Now the steels have arrived the café extension can be continued and the roof has been installed. Thereafter the basement will have the necessary remedial work undertaken. It is hoped this will be followed by the refurbishment of the kitchen.

Other LCC matters

The closure of the community centre due to Government guidance enabled the new fire alarm and emergency lighting systems to be installed. Fire doors are due to be installed imminently to replace some of the doors that did not meet regulations.

8. BOOKINGS REPORT

All refunds to hirers have been made where the hirer did not wish to reschedule their booking. We continue to follow Government Guidance and will re-open to hirers as soon as permissible following the guidelines set at that point.

9. LORNA & LOTTIE'S REPORT

Refurbishment works will commence on the kitchen when basement works are complete. The café is only likely to reopen when hirers are permitted back in the community centre.

10. ARTS GROUP REPORT

Entries are being collated for the writing competition and will be judged in due course after the closing date.

**ALLOTMENTS**

11. WATER RATES AND ALLOTMENT RENTS **DECISION ITEM**

Due to the new administration system in place, we are now able to better establish water usage by each site. Marshall Close now uses significantly more water than in the past due to the doubling in the number of plots. Income from water rates last year on all plots did not cover the water charge and therefore it is **RECOMMENDED** that the charge per plots are as follows:

2020/21 predicted				
		Full	Half	Starter
MDAS	2600	12.5	9	7.5
Leigh	1500	15	11.5	10
Marshall	800		40	20
	4900			

This is based on the figures below, although it should be noted that Marshall Close did have a water leak which accounts for a significant increase in their deficit.

2019/20 water rates				
	2019/20 exp	2018/19	Inc 19/20	Diff
MDAS	£ 2,247.00	£ 1,837.62	£ 2,051.50	-£ 195.50
Leigh	£ 1,291.31	£ 920.61	£ 839.00	-£ 452.31
Marshall	£ 1,746.32	£ 144.88	£ 141.50	-£ 1,604.82
	£ 5,284.63		£ 3,032.00	

Allotment rents continue to rise at 4% in accordance with Council's resolution in July 2018 and therefore allotment rents for 2021/22 will be advised to tenants with this year's invoices as follows:

	Starter Plot (A/B/C)			Half Plot (E/W)			Full Plot		
	Rent	Water	Total	Rent	Water	Total	Rent	Water	Total
<b>over official retirement age</b>	£11.00	tba	<b>tbc</b>	£16.00	tba	<b>tbc</b>	£31.00	tba	<b>tbc</b>
<b>Full</b>	£22.00	tba	<b>tbc</b>	£31.00	tba	<b>tbc</b>	£61.50	tba	<b>tbc</b>
<b>Non-Residents Levy</b>			<b>£20.00</b>			<b>£20.00</b>			<b>£20.00</b>

## 12. AMENDMENTS TO TENANCY AGREEMENT ([Appendix 3](#)) page 10

With the banning of bonfires and use of incinerators, along with the implementation of the non-resident levy from this year, it is **RECOMMENDED** that the Tenancy agreement be amended as per Appendix 2

## COMMUNITY FACILITIES

### 13. SKATE PARK

The project is nearing completion and in due course an 'official' opening will take place. The skate park reopens 4<sup>th</sup> July following Government and Skate England guidance.

### 14. STRAND WHARF **DECISION ITEM**

Installation of the defibrillator for the Old Town has been delayed due to lockdown but this will be installed as soon as possible.

We have a further two people on the waiting list for memorial plaques on the Wharf. On the basis that the existing plaques will be in situ for another 16 years, the question is asked, would the Committee be willing to consider installing further plaques on the planters on the east side of the Wharf?

**HEALTH & WELLBEING PROGRAMMES**

15. COUNCIL EVENTS PROGRAMME 2020 **DECISION ITEM**

**RECOMMENDATION** that the Council's event programme is suspended for 2020 including Leigh Lights as Southend Borough Council are not accepting any event permit requests.

**RECOMMENDATION** that the Events Officer research the possibility of arranging an additional festive lighting display for 2020 to help compensate in some way for Leigh Lights event not taking place.

16. FARMERS MARKET – REPORT BY ASSISTANT TOWN CLERK

Outdoor markets are now permitted under Government Guidelines and therefore research is being undertaken as to whether possible to hold the Farmers' Market on Strand Wharf subject to social distancing guidance being followed and if a permit is able to be obtained.

17. COMMUNITY TRANSPORT – REPORT BY MARKETING AND PROFILE OFFICER

We remain in contact with the Community Transport members and are arranging craft packs for those that might be interested whilst they still remain shielded in the current pandemic.

**ENVIRONMENT FACILITIES & SERVICES**

18. HANGING BASKETS

Southend Borough Council were unable to provide baskets for the Town this year as it was deemed a non-essential service at the beginning of the lockdown period.

**COMMUNITY PARTNERSHIP PROGRAMMES**

19. SPECIAL CONSTABLES

Training for our two candidates has been delayed due to the COVID-19 lockdown but will commence as soon as possible.

**The Chairman of the Committee** would like to hold a PDG to explore options on the security in the town. Whether it be for more special constables, Town Wardens or a security firm and states that this links with the following strategic objectives:

- Working pro-actively with SBC
- To identify community facilities that will enhance quality of life for local residents and to explore ways of security necessary resources with minimum impact on the precept.

20. FRIENDS OF LEIGH LIBRARY GARDENS

The volunteer group are now working again in Library Gardens following strict guidelines laid down by Southend Borough Council for the volunteers.

**COMMUNITY SERVICES FUNDING**

21. FIRST AID POST

A temporary service was suspended in the current crisis.

**FINANCE**

22. COMMITTEE BUDGET REPORT 2019/20 ([Appendix 4](#)) Page 16

The receipt of the Government Grant covered the loss of hirer income for April and May. Placing caretakers under the Job Retention Scheme along with the rates suspension has helped to cover further loss of income for June and part July. The Town Clerk will continue to monitor ways of reducing expenditure whilst the Community Centre remains closed to hirers due to the pandemic.

**Subject: Fw: CESSATION OF BONFIRES.**

At MDAS we have been advised of the above, but I have to comment on this as while a ban is laudable it is ill thought out and can easily be seen as environmentally counterproductive.

Yes, we acknowledge bonfires do emit carbon and yes they should be controlled, not only, when, but the subject matter being burned. So, yes, LTC are not wrong - so far - but the ramifications of the alternatives do not appear to have been considered.

Please take on board if you will,

1. Burning of the correct matter provides potash which is returned to the soil, especially cane fruit. No waste product to be disposed of. This also removes any diseased plant stalks etc. and prevents the spread of infection - potentially both on and off site. Incidentally, Potash if bought, as opposed to the above, means importing from Europe and even South America, much better to create one's own, think of the "transport miles"
2. 2. Potentially, with no burning, there will be some 400 allotment holders all making at least one trip each per year to a council tip, not very environmentally effective when all of those vehicle emissions are considered. Some of course will require more than one trip. A lot of exhaust going into the atmosphere which could have been avoided
3. Alternatively waste matter will go home to a dustbin or wheelie bin - where will this end up - landfill or burned by Veolia?
4. Then they are those people without a vehicle, how are they to dispose of this matter?

I think there are only two possible ways to resolve this: -

1. There is a review of policy - even LTC monitor authorised burning on two selected days a year .

OR

2. LTC provide a skip twice a year for the disposal of all such matter, either directly or increase the ASA funding by £500 for the societies to undertake on behalf of LTC.

I do hope you will either amend this yourself or bring the full facts to the agenda for discussion at the next meeting if you would please.

I look forward to your update on this subject when you have had time to review and discuss with the necessary parties.

Thank you for your time,

Keith McLaren

Dear Mr McLaren,

The Community & Culture Committee made the decision and therefore your correspondence will be submitted to them in the public representation section at the next Community & Culture Committee. That said, under our Standing Orders (which are the rules of Council), a resolution shall not be reversed within six months except either by a special motion which requires written notice by at least six Councillor, or by a motion moved in pursuance of the recommendation of a Standing Committee.

It will be up to the Community & Culture Committee to decide as to whether they wish to have the item placed on the following meeting's agenda for discussion.

It has always been a condition of tenancy that tenants must remove from the site all rubbish unsuitable for composting.

For clarification, please can you confirm whether you are writing on behalf of the MDAS committee or as a plot holder. If as a plot holder, please could you advise of your plot number as I am unable to find a current tenancy agreement for you.

Kind Regards

*Helen Symmons*

Town Clerk

Received a short while later from Mr McLaren:

You seem to be working late tonight, hope this did not keep you.  
I hear what you say, regarding re presenting this subject, but the issues I raised are relevant to the environment and all allotment holders  
With regard to your final paragraph, I noted your comments previously, but failed to understand, in view of

1. I have ONLY been with MDAS since about 1978, well before the inception of LTC
2. Had previous correspondence with LTC
3. Have been on the committee for about 10 or 12 years and just returned at the request of Ashley. Left for two years as I am away a lot and was unable to give matters continuity and full attention

So definitely a plot holder, and yes, returning to the committee, plot xx !  
So you can see why I was confused

Keith McLaren

Dear Mr McLaren,

Thank you for confirming your plot number. I have checked all the tenancy agreements provided to me by MDAS and there is definitely not one there for you which obviously is of concern as all plot holders are tenants of Leigh Town Council.

This is something I will have to take up with the MDAS committee who presently undertake the administration of rents and collection of tenancy agreements as I now wonder how many others we are missing.

The bonfire issue has been discussed many times over the years on many levels including at the Allotment Association Liaison group meetings. There is always going to be for and against debate and there will always be those that strongly oppose the Council's decision and those that strongly are in favour.

Kind Regards

*Helen Symmons*

Town Clerk

**TOWN CLERK'S REPORT - COUNCIL AND COMMITTEE DECISIONS FOLLOW UP RECORDS 2019/20**

<b>Committee</b>	<b>Minute No. and Subject</b>	<b>Action Required</b>	<b>Completion Date</b>	<b>Outcome</b>	<b>Forward Action Required</b>
C&C 17-12-19	97. Skate park	RESOLVED for lesson arrangement to proceed		Lessons will start when safe to do so following COVID-19 pandemic	T&C being drawn up
C&C 17-12-19	103. Youth Group	RESOLVED to organise Youth Group meeting	11-02-20	Meeting held reported to Committee at meeting 11-02-20	NFA
C&C 11-02-20	116. Facilities Report	RESOLVED to vire £7,500 from Lcc maintenance budget to LCC Refurbishment reserve RESOLVED to pay for fire doors £4,425 from LCC earmarked reserve	14-02-20		NFA
C&C 11-02-20	119. Café Licence	RESOLVED to renew licence following annual review meeting		Meeting was not held due to unexpected matters taking priority and then LCC went in to lockdown	To complete asap
C&C 11-02-20	120. Arts Group	RESOLVED to implement Graffiti art wall and hold Saturday event alongside writing exhibition		All on hold until safe to resume following COVID-19 pandemic	
C&C 11-02-20	121. Health & Safety for Allotment Gardens	RESOLVED risk assessment	11-02-20	Website updated. Poster for sites	NFA
C&C 11-02-20	122. Policy for Keeping Bees	RESOLVED policy review	11-02-20	Website updated. Poster for sites	NFA
C&C 11-02-20	123. Bonfire Dates	RESOLVED ban all bonfires and incinerators	11-02-20	Website updated. Poster for sites. Tenancy agreement to change	NFA
C&C 11-02-20	127. Council Events	RESOLVED 2020 programme	11-02-20	Administration Team will implement events	NFA
C&C 11-02-20	128. Happy to Chat bench	RESOLVED		Still waiting to hear from SBC with regard to bench adoption	



<b>Committee</b>	<b>Minute No. and Subject</b>	<b>Action Required</b>	<b>Completion Date</b>	<b>Outcome</b>	<b>Forward Action Required</b>
C&C 11-02-20	136. Consider underspends	RESOLVED with recommendation to F&G	03-03-20	Added to F&G agenda	NFA

[Agenda](#)



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP  
Tel: 01702 716288



## Allotment Tenancy Agreement

Full Name of Tenant.....  
Site.....

Address..... Plot  
Number.....

..... Nominal Size of  
Plot.....

.....

Telephone Number.....

Date of Birth (over state retirement age) .....

e-Mail Address.....

Leigh-on-Sea Town Council (the Council) let and the above-named Tenant (the Tenant) takes as yearly tenant from the ..... day of ..... 20..... the allotment garden (the Plot) described above at the yearly rent currently fixed by the Council in respect of allotment gardens, together with the appropriate water rate, **non-resident allotment levy (if applicable)** payable yearly in advance on the 29<sup>th</sup> September in each year. In addition a deposit of £..... has been paid by the Tenant, which is refundable by the Council at the end of the tenancy, subject to the Plot being **left in a satisfactory and rentable condition** clear of all rubbish.

The tenant shall not be entitled to repayment of any part of the rent paid in advance on the determination of the tenancy.

**The tenancy is subject to and the Tenant agrees to observe**

- a) the provisions of the Allotment Acts 1908 to 1950 including compensation
- b) the conditions attached to this Agreement
- c) any regulations made by the Council in respect of allotment gardens

**The tenancy shall expire**

- a) one month after the death of the Tenant
- b) when the Council determines the tenancy

**The tenancy may be determined**

- a) by either party giving to the other twelve months' notice in writing expiring on or before 6th April or on or after 29th September in any year
- b) by re-entry by the Council under any of the powers contained in Section 1 of the Allotments Act, 1922
- c) by re-entry by the Council after one month's notice to the Tenant if any part of the rent/**water rate/non-resident allotment levy** remains unpaid for 28 days or if the Tenant has broken any of the conditions of the tenancy.

I have read and undertake to comply with the Agreement and conditions, and to heed the information and advice given.

**Signature of Tenant**.....  
.....

**For & on behalf of the Council**

**Date** .....

**Date**.....

*All personal data acquired in this form to Leigh-on-Sea Town Council shall only be used for the purposes of this Agreement and shall not be further processed or disclosed without your consent.*

# Leigh-on-Sea Town Council Allotment Tenancy Agreement

## Conditions

### The Tenant shall

- a) maintain the Plot in a good state of cultivation\*
- b) keep adjoining paths maintained and free from rubbish
- c) shut and lock the gates on arrival and when leaving the Site
- d) inform the Council and the relevant allotment group, as appropriate, immediately in writing of a change of address or termination of tenancy
- e) provide a minimum width of 9 inches from the edge of the Plot to the centre of the adjacent division paths between the Plot and the adjoining plots on all sides
- f) permit authorised Officers of the Council and the Chairman and Vice Chairman of the Allotments Committee to enter on and inspect the Plot, or for the purpose of maintenance
- g) observe the 5 MPH SPEED LIMIT which applies across the Site and keep vehicular travel on the site to a minimum.
- h) provide and maintain a plot identification number
- i) remove from the site all rubbish unsuitable for composting
- j) report any incidents of vandalism, theft or damage to the Police and the Council as soon as possible.
- k) Preserve all hedge lines adjacent to plots. These may be maintained by the Tenant if required.

### The Tenant must not

- a) cause nuisance or annoyance
- b) obstruct, encroach upon or cultivate any path on the site or cultivate within 1m of a boundary fence.
- c) use vehicles on main paths (tracks) during adverse weather conditions or when closed.
- d) obstruct paths with vehicles.
- e) bring or use barbed wire or glass on the Plot
- f) bring or use tyres or carpet on the Plot
- g) erect any building or structure other than those permitted\* without the previous written consent of the Council
- h) plant trees other than fruit trees on the Plot. Trees must not overshadow an adjacent plot.
- i) take any dogs on to the site unless on a lead and kept on the owner's Plot, and must ensure that dog faeces are removed from the site in a hygienic manner

- ~~j) leave braziers unattended or allow them to smoke and burn anything other than natural materials~~
  - k) deposit any material, including vegetation, on main paths other than suitable stones and hard-core where needed to improve the condition of the path
  - l) deposit any rubbish, including vegetation, on the site (paths, hedgerows, uncultivated areas, etc)
  - m) remove any soil from the site
  - n) grow any crop for commercial purposes or conduct a trade or business
  - o) keep livestock on the site without prior written consent
  - p) assign, sub-let or part with possession of the Plot without the prior written consent of the Council
  - q) use a hose or keep a hose on the site.
  - r) put plants in the water tanks or use the water tanks for cleaning tools and equipment and must ensure that containers used for obtaining water from the tanks are not contaminated by any chemicals, mud or plants
  - s) cut or prune trees on common ground without prior written consent from the Council on each occasion.
  - t) burn any material in any form on the allotment site**
- ~~1. Bonfires on allotment sites are only permitted with the prior written consent of the Council or on approved bonfire dates set by Council and are subject to the following conditions:~~
- ~~• Bonfires are allowed only for the burning of materials from the Allotment Gardens i.e. diseased plants and dried out organic matter that will burn without smoke or hazardous residue.~~
  - ~~• All fires must be attended at all times and not cause a nuisance to other plot holders or neighbouring properties.~~
  - ~~• All fires must be fully extinguished before leaving the site.~~
  - ~~• The Tenant shall not bring or allow to be brought onto the Allotment Site any materials for the purpose of burning such as waste.~~
  - ~~• All fires must be put out at dusk.~~
  - ~~• Smoke from a bonfire, which could be a nuisance to neighbours by interfering with the use and enjoyment of their garden or property, or could affect the comfort or quality of life of the public could result in action under the Environment Protection Act of 1990. Tenants who light a fire within 50ft (15.24m) of the centre of a highway may be guilty of an offence under the Highways Act 1980. The council reserves the right to prohibit bonfires on a specific plot and/or group of plots~~

\*See Allotment Tenancy Agreement – Information and Advice

## Leigh-on-Sea Town Council - Allotment Tenancy Agreement

### INFORMATION AND ADVICE

**1. Applications for plots and inquiries** can be made:

- in person at the Council office 71-73 Elm Road, Leigh-on-Sea. Enquiries should be made Monday to Friday between 10am and 4pm. For telephone inquiries phone 01702 716288.

- in writing to the following address:

Town Clerk  
Leigh-on-Sea Town Council  
71-73 Elm Road  
Leigh-on-Sea  
Essex SS9 1SP

- for the Manchester Drive Allotments site, at the Manchester Drive Allotment Society (MDAS) shop on Saturday and Sunday mornings between 10am and 12 noon (except January)

**2. Rents**

These become due on the 29<sup>th</sup> September each year. There is a 50% reduction for persons over the state retirement age and for the registered unemployed.

**3. Representation**

Tenants are represented through the Council's Allotments Committee. If a tenant feels that he/she has a matter for consideration by the Committee, they should write to the Town Clerk at the address above.

If required, the Town Council operates a complaints procedure. Any complaints should be sent in writing to the Town Clerk and will be considered in strict confidence under that procedure.

**4. Insurance**

The Council has public liability insurance, but this does not cover injury caused by plot holders or property and crops owned by plot holders.

**5. Personal Equipment**

The Council is not liable for any personal equipment left on the site. Tenants are reminded that they should look after their tools in a responsible way to avoid injury and misuse. Tools should be labelled with the plot number.

**6. Plot Size**

All plots are taken as seen and are charged at a rate agreed with the Tenant prior to the tenancy commencing. There are three rates of charge:

Starter; Half Plot; Full Plot

**7. Cultivation**

At least two checks on the state of cultivation\*\* will be made each year in May and September. Failure to keep a plot adequately will result in termination of the tenancy after due warning. A period of six weeks will be allowed for cultivation following a warning and the improvement must be sustained. (\*\*The tending and harvesting of crops or plants)

**8. Buildings and other structures**

The Council permits the erection of huts, sheds or tool lockers up to 6ft by 4ft in size and of a non-permanent construction. For larger structures permission must first be sought in writing from the Town Clerk at the address above. The positioning of a shed should ensure that it does not interfere unreasonably with adjacent plots (e.g. by shading), it should not be within 1ft of the boundary and should have guttering collecting the rainwater.

**9. Compost Heaps**

All suitable waste should be composted. A compost heap, if made of suitable material free from weed seeds and under the right conditions, is a valuable acquisition to an allotment. However, this should be properly constructed and well sited on the plot, at least 1ft from the plot boundaries to avoid possible obstruction of the paths and at least 1ft from neighbouring fences.

**10. Paths**

The Council will maintain the main paths (tracks) which have a width of at least 8ft.. The current width of paths between plots is 18 inches split equally between the adjacent plots. This width will increase to 24 inches as plots are re-let.

**11. Vehicles**

Vehicles should preferably be left in recognised parking areas. Main paths may be closed during adverse weather conditions to reduce damage. Vehicles are used on the site entirely at the owner's risk.

**12. Allotment Gates and Keys**

The Allotment Site gates must be kept shut and locked at all times. If you have deliveries, make sure you are there and you are responsible for ensuring no damage is done. Keys may not be given to deliverers.

A refundable deposit is required for a key when the Plot is let; lost keys may be replaced for an additional charge.

**13. Trees**

Edible fruit trees only may be grown on plots and their umbrella should be limited to a quarter of the plot, with any additional planting subject to prior permission from the Council. The trees must not overshadow, and thereby harm the use of, an adjacent plot. Fruit trees should be grown from dwarfing root stock.

**14. Ponds**

That ponds shall be no more than 10ft<sup>2</sup> (0.92903m<sup>2</sup>) in size, must be 1ft (300mm) from the path and that a map be prepared showing where they are, that the depth of any pond shall not be greater than 18 inches (450mm) and that the pond should be clearly visible.

**15. Bonfires and Incinerators**

No burning is permitted in any form on the allotment site

[Agenda](#)

COMMUNITY & CULTURE COMMITTEE					2020/21					
INCOME	Budget 2020/21	Income Received	Balance	% Received	EXPENDITURE	Earmarked Reserves	Budget 2020/21	Expenditure	Balance	% Spent
Leigh Community Centre	£ 132,000.00	£ 34.38	£ 131,965.62	0.03%	Leigh Community Centre	£ 23,119.88	£ 56,700.00	£ 7,427.35	£ 49,272.65	13.10%
LTC Use of LCC	£ 20,000.00	£ -	£ 20,000.00	0.00%	Community Centre Staffing		£ 134,500.00	£ 18,320.96	£ 116,179.04	13.62%
Friends of LCC					Friends of LCC	£ 1,021.41		£ -		
Govt. Grant re COVID-19		£ 25,000.00								
Allotments	£ 19,000.00	£ 336.00	£ 18,664.00	1.77%	Allotments	£ 5,780.47	£ 31,850.00	£ 5,335.24	£ 26,514.76	16.75%
Community Facilities		£ -	£ -		Community Facilities	£ 14,434.65	£ 14,200.00	£ 1,991.52	£ 12,208.48	14.02%
Council H&WB Programmes	£ 13,000.00	£ -	£ 13,000.00	0.00%	Council H&WB Programmes	£ 7,886.30	£ 46,300.00	£ 3,043.15	£ 43,256.85	6.57%
Environment Facilities & Services		£ -			Environment Facilities & Services	£ 7,859.00	£ 21,050.00	£ -	£ 21,050.00	0.00%
					Community Partnership Programmes	£ 7,500.00	£ 5,000.00	£ -	£ 5,000.00	0.00%
					Community Services Funding	£ 5,900.00	£ 5,500.00	£ -	£ 5,500.00	0.00%
					Committee Staffing		£ 11,500.00	£ 1,852.78	£ 9,647.22	16.11%
<b>TOTAL COMMITTEE INCOME</b>	<b>£ 184,000.00</b>	<b>£ 25,370.38</b>	<b>£ 158,629.62</b>	<b>13.79%</b>	<b>TOTAL COMMITTEE EXPENDITURE</b>		<b>£ 326,600.00</b>	<b>£ 37,971.00</b>	<b>£ 288,629.00</b>	<b>11.63%</b>