



Leigh-on-Sea Town Council

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Chairman: Cllr Caroline Parker
Vice Chairman: Cllr Paul Lawrence
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE LEISURE, FORESHORE & ENVIRONMENT COMMITTEE
HELD AT 7.30PM ON THURSDAY 18th JULY 2013 AT THE LEIGH COMMUNITY CENTRE, 71-73
ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Carole Mulroney (Chairman), Geoff Crawford, Donald Fraser, Pat Holden, Paul Lawrence, Caroline Parker, Cliff Passmore, Patsy Ryan and John Wren.

In attendance: Vivien Choppen (Senior Administrator), Ruth Catlow (Play Southend) for Minute 24 only.

The meeting opened at 7.38pm

22. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting.

23. APOLOGIES FOR ABSENCE

Cllr David Stanley and Paul Beckerson (Town Clerk at the SLCC Summer Symposium)

24. PRESENTATION BY PLAY SOUTHEND

Ruth Catlow from Play Southend, part of the Digital Arts Foundation, gave an interesting talk on an inter-active consultation method currently being piloted and supported by Southend Borough Council (SBC). Ruth undertook to consider how Leigh could be incorporated in the 'game' perhaps related to heritage issues and would liaise with the Council.

25. DECLARATIONS OF MEMBERS' INTEREST

There were none.

26. TO APPROVE MINUTES OF THE MEETING HELD ON 20TH JUNE 2013

The minutes of 20th June 2013 were agreed as a correct record and signed by the Chairman.

27. MINUTES OF THE COMMUNITY TRANSPORT SUB-COMMITTEE 11TH JUNE (Appendix 1 to the Agenda)

The minutes were noted

28. ITEMS FOR DISCUSSION

- a) Old Town Community Group Minutes 8th July 2013 (Appendix 2 to the Agenda)

The Chairman highlighted key items and actions to be taken.

- b) Events Working Party – Report 2242/EWP-VM – 20th June 2013 (Appendix 3 to the Agenda)

The minutes of the WP were noted. Cllr Pat Holden undertook to provide a report on the Lights Working Party meeting that had convened prior to this meeting.

c) The Coronation Event

The Chairman reported that this event had been a great success and had been given a double page spread in the Echo. Cllr Caroline Parker expressed her thanks on behalf of the Council to Cllr Carole Mulroney and Vanda Moyse for the work done to put on the event.

d) Essex Wild Life Trust – Information on Prittle Brook (Appendix 4 to the Agenda)

The Chairman undertook to keep in touch with the planned survey work.

e) Revised Event Protocol – Report 229A/TC-VM (Appendix 5 to the Agenda)

The Event Protocol document was agreed, subject to the following additional wording being inserted at para 3.1

‘Collating and feeding back all completed actions or progress to the Events Working Party as well as informing the Events Convenor as appropriate in a timely manner.’

f) Strand Wharf Working Party – Report 2227/SWWP – 13th May 2013 (Appendix 1 to the agenda)

Members were informed that the preferred plan of the architect and figure work had been received. The Working Party will study the document and report back to the Committee at the next meeting.

g) Uniform and Safety equipment for Skate Park Operative

The Committee **RESOLVED**:

- i. that Cllr Paul Lawrence be authorised to take responsibility for liaising with the Skate Park operative about her protective clothing needs.
- ii. that the Town Clerk, in consultation with the Chairman be authorised to approve the necessary expenditure.

h) Consideration of the need for a Dog Control Order for Leigh Library Gardens

Research had found that Leigh Library Gardens was already subject to a Dog Control Order and a small sign to this effect was located at the entrances. However, after discussion with SBC it was uncertain whether the official Order required dogs to be on a lead at all times or whether it was only when requested by a Dog Control Officer.

Two possible solutions had been posed to SBC. The first that the lower field is set aside for dog walkers and the top gardens becomes a dog free area for families. This suggestion however did not find favour with SBC. The second suggestion, that on event days signage be employed to require all dogs to be on a lead,

The Committee **RESOLVED** that the Chairman be authorised to liaise with SBC to confirm the status of the Order and to progress the event day suggestion.

i) SBC Streetscape Supplementary Planning Document 3

Cllr Pat Holden explained that two copies of this document are available in the office - one for the public and one for Councillors. The closing date for comments is 15th August. The Chairman asked for councillor comments to be fed back to Cllr Pat Holden by the end of July and Cllr Holden would collate the Council's response, which would be reported back to the next meeting.

j) Flower Baskets

SBC had overlooked the Town Council's request regarding the location of flower baskets being moved from Glendale Gardens and other areas to the London.

The Committee **RESOLVED** that Cllr Pat Holden be authorised to produce a finite plan of where, and how many, flower baskets will be required next year and to pass this to the Town Clerk for action.

k) Approval of expenditure for repair to Skate-Park surface

The Committee **RESOLVED** to meet the cost of repair of the damaged skate park surface in the sum of £626.98.

l) Purchase of small quick set-up gazebos

The Committee **RESOLVED** to purchase two pop-up design gazebos at a cost of £143.96 (excl VAT) each. The Committee agreed that these gazebos would not be hired out to others.

29. BUDGETS 2012/13 – Report 2241 (Appendix 6 to the Agenda)

The report was **noted**

The meeting closed at 8.38pm