



# Leigh-on-Sea Town Council



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QUALITY  
TOWN  
COUNCIL

Chairman: Cllr Richard Herbert  
Vice Chairman: Cllr Syrie Cox  
Town Clerk: Paul Beckerson

## MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT SUB-COMMITTEE HELD AT 10.30 AM ON TUESDAY 16<sup>th</sup> JULY 2014 AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Donald Fraser, Margaret Cotgrove, Pat Holden, Paul Lawrence, and Brian Houssart MBE, Ruby Frost and Jan Andrews.  
Also in attendance Vivien Choppen (CTO).

### **Meeting started 10.35am**

#### **11. APOLOGIES FOR ABSENCE**

None

#### **12. DECLARATION OF MEMBERS' INTERESTS**

None

#### **13. APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting on 20<sup>th</sup> May 2014 were agreed by the sub-Committee and signed by the Chairman.

#### **14. MEMBERSHIP UPDATE**

The membership of the Community Transport Scheme currently stands at 156 members.

#### **15. REPORT ON TRIPS TAKEN SINCE LAST MEETING:**

- a. The musical **Half a Sixpence** on Thursday 29<sup>th</sup> May 2014 at the Palace Theatre. (21 members attended). Generally enjoyed by everyone although the sound quality was not so good in the first half. Whilst there was a lot of initial interest in this musical, there were cancellations and not all tickets were taken up. Efforts are always made to sell surplus tickets. In future the CTO was asked to circulate all councillors if surplus tickets become available.
- b. The film **Philomena**, put on by the White Bus Cinema, on Sunday 22<sup>nd</sup> June at the Palace Theatre. (11 members attended). This was the first time of offering a film showing to our members and it worked well.
- c. **Beeleigh Abbey Gardens**, Maldon on Friday 4<sup>th</sup> July 2014. (16 members went on trip).

The venue proved at hit with every one, although the following matters were raised:

- There was insufficient shady area to sit
- Food handling arrangements did not comply with expected standards
- The minibus convoy arrangements created some difficulties
- The flexibility in the day's arrangements for drivers and helpers to go to Maldon after the visit to Beeleigh created some difficulties

The Committee agreed that the above matters would be addressed as follows:

- The CTO would email Beeleigh Abbey to thank them and say how much our members enjoyed the gardens, but to lightly touch on the first two items

- Convoy arrangements would be loosely applied in future; minibuses do not need to travel nose to tail; helpers and drivers to liaise and generally agree on the route, and not deviate too far from it, but to communicate by mobile with each other should any problems occur and assistance needed.
- Drivers and helpers to respond to the wishes of their passengers and if extra stops or other places to visit can be readily included in the trip they have the right to take that decision, providing other minibus groups are informed.

16. **PROGRESS ON ARRANGEMENTS FOR FUTURE EVENTS:**

- a. The Committee concluded that a trip to Tilbury Fort was not suitable for our members.

17. **FUTURE PROGRAMME OF EVENTS**

The Community Transport Officer was tasked with:

- a. Organising a train ride along the pier in August, combining this with a lunch and a possible visit to the Pier Museum and the RNLI Station.
- b. Organising a trip to the Dixon Theatre to see the Lady Killers on Thursday 18<sup>th</sup> September.
- c. To seek interest from our members in the next letter to them about:
- A shopping trip to Lakeside or the Eastgate Centre, Basildon
  - Tea Dances at the Iveagh Hall
  - A visit to the Woodland Centre, Belfairs Woods
  - Live screenings of the Royal Ballet and the Royal Opera at the Odeon Cinema.

***Meeting ended 11.35 am***

Vivien Choppen  
**Community Transport Officer**  
17<sup>th</sup> July 2014

Next meeting Tuesday 16<sup>th</sup> September 2014 at 10.30 am