



Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert
Vice Chairman: Cllr Syrie Cox
Town Clerk: Paul Beckerson



MINUTES OF A MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL HELD AT 7.30PM ON WEDNESDAY 11th JUNE 2014 AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Syrie Cox (Vice Chairman), Margaret Cotgrove, Donald Fraser, Jerry Holden, Pat Holden, Paul Lawrence, Valerie Morgan, Carole Mulroney, Caroline Parker, Patsy Ryan, Jane Ward and John Wren

Also in attendance: Paul Beckerson (Town Clerk), one member of the public

Prior to the meeting prayers were led by Major John Carmichael (Salvation Army)

The meeting opened at 7.30pm

29. VICE CHAIRMAN'S OPENING REMARKS

The Vice Chairman congratulated Cllr Carole Mulroney on her election to the Southend BC where she could represent the interests of Leigh's residents; also welcomed were the two new town councillors, Cllr Valerie Morgan and Cllr Jane Ward to their first council meeting.

The existing Councillors introduced themselves and what their main aims were on the Council.

30. DECLARATIONS OF INTEREST

There were none.

31. APOLOGIES FOR ABSENCE

Cllrs Mark Bromfield, Geoff Crawford, Richard Herbert and David Stanley

32. PUBLIC QUESTIONS

There were none.

33. QUESTIONS FROM COUNCILLORS

There were none.

34. MINUTES OF THE PREVIOUS MEETING

The minutes of the extraordinary meeting of 3rd June 2014 were agreed as a correct record and signed by the Vice Chairman.

35. COMMITTEES

- a. Planning and Licensing Committee – The minutes of the meetings of 13th and 27th May 2014 were **noted**.

Cllr Donald Fraser spoke about the proposed objection to the amended plans of the Bell Hotel.

- b. Allotments Committee – The minutes of the meeting of 21st May 2014 were **noted**. The revised Allotments agreement would be brought back to the next meeting for adoption.
- c. Finance and General Purposes Committee – The minutes of the meeting of 3rd June 2014 were **noted** with the exception of minutes 11, 19 (separate agenda item), 22 and 23 containing recommendations.
- i. Minute 11 – CONFIRMATION OF APPOINTMENT OF INTERNAL AUDITOR
The Council **RESOLVED** that Auditing Solutions be reappointed for the year 2014/15.
 - ii. Minute 19 – INCOME AND EXPENDITURE SINCE THE LAST MEETING
The Council **RESOLVED** to approve the expenditure and note the income.
 - iii. Minute 22 – LEGAL ACTION REGARDING THE BEHAVIOUR OF A FORMER TENANT
Council **RESOLVED** to proceed with the action outlined in Confidential Appendix 1 to Minute 22.
 - iv. Minute 23 – Was deferred to the end of the meeting under Confidential Business.
- d. Leigh Community Centre Committee – The minutes of the meeting of 4th June 2014 were **noted**.

36. FINANCIAL REPORT

Taken earlier in the meeting

37. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted the public and press be temporarily excluded and they are instructed to withdraw (SO.1c) – (Staffing)

Start of Confidential Business

CHANGES TO STAFF CONTRACTED HOURS

The F&GP Committee **RECOMMENDED** that the employee's contract be changed to a full time contract of 37 hours a week over 7 days.

An amendment was moved to add the words 'to a 'fixed term contract initially for one year' before full time. Proposed Cllr Pat Holden; Seconded Cllr Paul Lawrence.

Council **RESOLVED** to agree the amendment.

Council **RESOLVED** that the employee's contract be changed to a fixed term contract initially for one year full time contract of 37 hours a week over 7 days.

End of Confidential Business

The meeting closed at 8.16pm