



# Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulroney  
Vice Chairman: Cllr Helen Robertson  
Town Clerk: Paul Beckerson

MINUTES OF THE MEETING OF THE COMMUNITY FACILITIES COMMITTEE  
HELD ON 4<sup>TH</sup> OCTOBER 2016  
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Carole Mulroney (Chairman), Valerie Morgan, Declan Mulroney, Helen Robertson and Vivien Rosier

In attendance: Cllr Donald Fraser, Helen Symmons (Acting Town Clerk) and 1 member of the public

***The meeting opened 7.30pm***

32. CHAIRMAN'S OPENING REMARKS

In Cllr Herbert's absence, Cllr Mulroney chaired the meeting.

33. APOLOGIES FOR ABSENCE

Cllrs: Richard Herbert, Ron Owen and Caroline Parker.

34. DECLARATION OF MEMBERS' INTERESTS

***There were none.***

35. APPROVAL OF MINUTES OF THE MEETING OF 2<sup>ND</sup> AUGUST 2016

The minutes of the meeting were agreed and signed by the Chairman.

36. PUBLIC REPRESENTATIONS

There were none.

**COMMUNITY FACILITIES**

37. LEISURE DEVELOPMENT SUB-COMMITTEE

The Committee **NOTED** the report and were advised that a meeting with the new SBC administration was being held 19<sup>th</sup> October.

38. COMMUNITY CENTRE REPAIR/REFURBISHMENT PROGRAMME – **Agenda item 7**

The Committee **RESOLVED** to change the Terms of Reference for the existing CFC Sub-Committee as follows:

- To further develop the proposed repair/refurbishment project of Leigh Community Centre
- To assist and guide the implementation of the project if adopted by Council
- To submit a detailed proposal and project budget with appropriate monitoring and reporting to CFC and Council
- To consider correspondence relevant to its Terms of Reference

**COMMUNITY CENTRE**

39. COMMUNITY CENTRE ADMINISTRATOR'S REPORT

The Committee **NOTED** the report.

40. FACILITIES MANAGER'S REPORT

The Committee **NOTED** the report.

41. LORNA & LOTTIE'S REPORT

The Committee **NOTED** the report.

<b>FINANCIAL</b>
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42. BUDGET REPORT

It was **NOTED** that the Paddling Pool budget item should be moved to CFC and that the fees for the renewal of the Community Centre lease had not been budgeted for in this financial year nor last.

43. LEIGH COMMUNITY CENTRE ACCOUNTS 2015/16

The Committee **NOTED** the information.

***The meeting closed at 7.43 p.m.***