



# Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulrone  
Vice Chairman: Cllr Helen Robertson  
Town Clerk: Paul Beckerson

MINUTES OF A MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE  
HELD AT 7.30PM ON TUESDAY 20<sup>TH</sup> DECEMBER 2016  
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Valerie Morgan (Chairman), Fr. Clive Hillman, Helen Robertson and Vivien Rosier

Also in attendance: Cllr Jill Healey and Helen Symmons (E&L Officer)

***The meeting opened at 7.30 pm***

49. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting, the last of the calendar year and wished all a very Merry Christmas and Happy New Year.

50. APOLOGIES FOR ABSENCE

Cllrs Jill Adair, Karen Bowden, Richard Herbert, Carole Mulrone and Caroline Parker

51. DECLARATIONS OF MEMBERS' INTERESTS

***There were none***

52. TO APPROVE MINUTES OF THE MEETING ON 18<sup>TH</sup> OCTOBER 2016

The minutes of 18<sup>th</sup> October 2016 were **AGREED** as a correct record and signed by the Chairman.

53. PUBLIC REPRESENTATIONS

There were none

<b>EVENTS</b>
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54. EVENT REPORT

The Committee **RESOLVED** to arrange an E&L PDG for an annual event debrief and to commence event planning for 2017. This has been set for Friday 13<sup>th</sup> January at 2 p.m.

55. TRADERS DONATIONS TOWARDS CHRISTMAS LIGHTS

The Committee disappointedly **NOTED** the report.

<b>ALLOTMENTS</b>
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56. BEEHIVE REQUEST

The Committee **RESOLVED** the request in principal to allow the hive once the relevant qualification and experience has been obtained by the plot holder. This is provided MDAS have no objections.

The E&L Officer is to investigate whether a Bee Keeping Policy is relevant for the Council.

#### 57. BONFIRE DATES

The Committee **RESOLVED** the bonfire dates 22<sup>nd</sup> & 23<sup>rd</sup> April 2017 and 3<sup>rd</sup> – 5<sup>th</sup> November 2017.

Following a request from MDAS, it was proposed (Cllr Fr. Hillman, seconded Cllr Robertson) and the Committee **RESOLVED** that in this instance the bonfire as a 'one off' will be permitted on an appropriate day weather wise on the proviso that subsequently a green waste solution be found in any similar situation.

Some members of the Committee will make the effort in the New Year to visit both allotment sites.

<b>OTHER E &amp; L MATTERS</b>
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#### 58. HANGING BASKETS

The E&L Officer has spoken with the Parks Management Officer and a discount will be applied to the outstanding invoice in view of the Council's discontent. The E&L Officer has meetings arranged with regard to the provision of baskets in 2017.

#### 59. THE GREAT BRITISH SPRING CLEAN

The Committee felt that this would be an ideal project to link community sections together rather than the Council undertaking this independently.

Following a proposal (Cllr Morgan, seconded Cllr Rosier) the Committee **RESOLVED** that an email be sent to Richard McIlwain from the campaign to indicate the Council's willingness to support the campaign and to request further details and that Cllr Mulrone contact SBC Southend Sparkle campaign to establish how LTC can link in with them via this campaign.

#### 60. ENVIRONMENT & LEISURE BUDGET 2016/17

The Committee **NOTED** the financial statement with any questions answered by the E&L Officer.

It was reported that the Community Transport Officer is currently reviewing transportation arrangements.

***The meeting closed at 8.30 pm***