



# Leigh-on-Sea Town Council

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**Chairman:** Cllr Keith Evans | **Vice Chairman:** Cllr Dr. David Bowry

**Town Clerk:** Helen Symmons PSLCC



MINUTES OF A MEETING  
COMMUNITY & CULTURE COMMITTEE  
TUESDAY 14<sup>TH</sup> JUNE 2022  
Leigh-on-Sea Community Centre

**Present:** Cllrs: David Bowry, Vinice Cowell, Keith Evans, Anita Forde, Emma Mills (from minute 2), Carole Mulroney, James Preston and Andy Wilkins (from minute 2)

**Absent:** Cllr Gilson

**In attendance:** Helen Symmons (Town Clerk) and 5 members of the public

***The meeting opened at 7.30pm***

1. ELECTION OF COMMITTEE CHAIRMAN

Cllr Evans as Chairman of Council chaired this item.

Proposed Cllr Carole Mulroney (Cllr Evans, seconded Cllr Cowell) **RESOLVED**

2. ELECTION OF VICE CHAIRMAN

*Cllrs Mills and Wilkins joined the meeting*

Proposed Cllr Anita Forde (Cllrs Cowell, seconded Cllr Evans) **RESOLVED**  
Cllr Andy Wilkins (Cllr Wilkins, no seconder)

3. APOLOGIES FOR ABSENCE

Cllr Paul Gilson

4. DECLARATION OF MEMBERS' INTERESTS

***Cllrs Mulroney and Evans declared non-pecuniary interests in agenda items 13, 14 and where Southend City Council were mentioned in their capacities as City Councillors.***

5. APPROVAL OF MINUTES OF THE MEETING OF 5<sup>TH</sup> APRIL 2022

The minutes of the Community & Culture Committee meeting on 5<sup>th</sup> April 2022 were **AGREED** as an accurate record of the meeting and signed.

6. PUBLIC REPRESENTATIONS

*The Chairman under Standing Order 11vii proposed to change the order of business on the agenda. It was **RESOLVED** to bring agenda item 17 forward to enable it to follow Public Representations.*

Members of the public spoke on agenda item 17 highlighting both positive aspects and those that had become issues for the Farmers' Market and the stall holders that attended.

7. FARMERS' MARKET – **Agenda item 17**

The Town Clerk provided financial information prior to the meeting for Councillors to digest. Following extensive discussion and a proposal (Cllr Mulroney, seconded Cllr Wilkins) it was **RESOLVED** to proceed with the market on 17<sup>th</sup> June but then to half further markets until September to enable a working party to be formed of 4-5 stallholders, 1 member of staff and 1 councillor. The working party will discuss all aspects of the market and return to the Committee with recommendations.

8. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

<b>LEIGH COMMUNITY CENTRE</b>
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9. FACILITIES REPORT

The Committee **NOTED** the report.

10. BOOKINGS REPORT

The Committee **NOTED** the report.

11. LORNA & LOTTIE'S REPORT

The Committee **NOTED** the report.

12. ARTS GROUP REPORT

The Committee **NOTED** the report.

<b>ALLOTMENTS</b>
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13. ALLOTMENTS UPDATE

The Committee **NOTED** the report.

<b>COMMUNITY FACILITIES</b>
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14. SKATEPARK

The Committee **NOTED** the report.

15. STRAND WHARF

The Committee **NOTED** the report. The Committee were advised of the sad passing of local resident Norman Sutcliffe who for many years had helped the Town Council with its planters at Strand Wharf and also at the Community Centre. The Committee acknowledged their thanks for all his contributions over the years and the condolences of the Council will be sent to his family.

16. PADDLING POOL

The Committee **NOTED** the report.

## HEALTH & WELLBEING PROGRAMMES

### 17. EVENTS

The Committee **NOTED** the report. The Town Clerk read a thank you letter from Anna Firth MP for the Bonchurch Jubilee Picnic.

Details of the Merchant Navy Day on Saturday 3<sup>rd</sup> September had been received by the Town Clerk. Due to staffing resources, Councillors would have to take responsibility on the day. Cllrs Evans and Mulronev will assist the Town Clerk in the administration of the event.

### 18. COMMUNITY TRANSPORT

The Committee **NOTED** the reports.

### 19. CHILDRENS' SCHOOL HOLIDAY PROGRAMME

The Committee **NOTED** the report. Some suggestions were put forward and Cllr Mills will undertake some research.

## ENVIRONMENT FACILITIES & SERVICES

### 20. COUNCILLOR LITTER PICKS

The Committee **NOTED** the report and discussed potential ideas to relaunch the engagement project that will be offered at full Council.

### 21. CHRISTMAS LIGHTING

The Committee **NOTED** the report.

## COMMUNITY PARTNERSHIP PROGRAMMES

### 22. SPECIAL CONSTABLES

The Committee **NOTED** the report.

### 23. YOUTH CLUB

The Committee **NOTED** the report and the verbal confirmation that the Youth Forum was still being held.

## COMMUNITY SERVICES FUNDING

### 24. FIRST AID POST

The Committee **NOTED** the report and the fact that the building has now been demolished.

## FINANCE

### 25. COMMITTEE BUDGET REPORT 2021/22

The Committee **NOTED** the report.

***The meeting closed at 8.40 pm***